

CIVILIAN EMPLOYMENT BOARD

Minutes of Meeting Held  
18 October 1946, Room 117 Hqs.

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PRESENT:

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|------------------------------|-----------------------------|
| Lt. Colonel J. H. Frier, Jr. | Mr. F. B. Rowlett           |
| Lt. Colonel J. M. Libby      | Mr. F. L. Clark             |
| Major Hamill D. Jones        | Mr. J. L. Sullivan          |
| Captain M. R. Coombs         | Mr. F. W. Rose              |
| Lt. Lucille J. Elwood        | Mr. D. G. Starlin, Chairman |
| Dr. S. Kullback              |                             |

1. REVIEW OF SPECIFICATIONS. MR. W. A. FLETCHER

Mr. Starlin reviewed the case of William A. Fletcher, against whom charges of inefficiency were placed by AS-70. Examples of work done by Mr. Fletcher during the time AS-70 charged him with inefficiency and examples of work performed by him after returning from an extended leave, were brought before the Board. These examples, plus original charges and all copies of correspondence, will be forwarded to each member of the Board for study and comment during the period preceding the next meeting on 1 November 1946, at which time a final decision will be reached. It was decided by the Board that Mr. Starlin would write a letter to Mr. Fletcher informing him that his case is being reconsidered.

2. PERSONNEL ROTATION COMMITTEE

According to a decision made at the Board meeting in September, Mr. Starlin forwarded to the Deputy Chief, ASA, for approval, a written recommendation that a Personnel Rotation Committee be appointed, consisting of the three Division Chiefs and the Director of Communications Research, as Chairman. The purpose of this Committee is to study the problem of the rotation of technical personnel and to submit a suggested personnel rotation policy to the Chief, ASA, for approval. The Deputy Chief suggested that two staff officers and the Chief, Personnel and Training Branch, be appointed to the Committee, in addition to the other members. In accordance with the above recommendations, Special Order 171, dated 11 October, was written appointing Mr. Friedman as Chairman, Dr. Kullback, Dr. Sinkov, Mr. Rowlett, Capt. Stowbridge, Lt. Elwood, and Mr. Starlin as members of a Personnel Rotation Committee.

3. SUB-COMMITTEE REPORT ON JOB TITLES

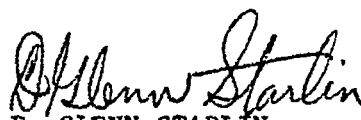
Mr. Starlin announced that this item is dropped from the agenda. He stated that Mr. Knoeders informed him that the sub-committee of which he is chairman has just completed a study of job alignment and job titles, and will submit its report to the Board within a few days.

4. SCHEDULE B

Mr. Starlin reported that a letter has been received from the Civil Service Commission (forwarded here from Office, Secretary of War) indicating their approval of the request to put all positions assigned exclusively to Army Communications Intelligence

activities" under Schedule E of the Civil Service Rules. This is being recommended to the President in the present Civil Service Rules. In anticipation of the fact that the President will sign and approve Civil Service Rules within the next month or six weeks, Mr. Starlin asked the Board members for comments and suggestions as to how far-reaching Schedule E should be within the Agency --- whether it should include only positions in operating divisions; whether it should include all of ASA; and whether in asking for approval of appointment standards request should be made to allow double time for experience on certain types of positions unique to this Agency.

After discussion, Mr. Clark asked for a list of all positions included under Schedule A and the qualification standards. Mr. Starlin said he would forward such a list to all Board members, and requested that they add to (or indicate on) the list any positions which, in their opinion, warrant "double time for experience." From this it will be determined how many of the regular titled positions should be included under the "double time for crypt experience" clause.

  
D. GLENN STARLIN  
Chairman, Civilian  
Employment Board