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14TH MEETING

PERSONNEL CONTROL COMMITTEEMinutes of Meeting Held4 December 1944

*1. Policy and Procedure. - After extended discussion the Personnel Control Committee agreed to give the question of workload studies and work simplification immediate attention. These studies are to be made in the Personnel and Training Division first, and the principles and experience gained to be applied to the operating branches in other divisions in the future.

Colonel Johnston suggested that Colonel Vaughan, or a representative from his office, be requested to confer with the Personnel Control Committee to give advice and information as to the functioning of the Personnel Control Committee in the Office of the Chief Signal Officer in conducting studies of this kind in other Signal Corps installations. It was agreed that Colonel Johnston should contact Colonel Vaughan and arrange a special meeting for this purpose.

*2. Tables of Organization. - Major King reported substantial progress being made on T/O and indicated that this work would be completed during the forthcoming week. The question of allocation of enlisted men has been settled with the exception of Intelligence Division where one or two points are still in dispute.

*3. Over-lap of Shifts. - Colonel Johnston reported a meeting has been called for Wednesday at 1400 to discuss hours of work and the present Post policy in that regard. All Branch Personnel Officers, and Colonel Johnston and Mr. Rhoads of the Personnel Control Committee, are to attend.

Joseph W. Johnston
Lt. Colonel, Signal Corps
Recorder

Approved

W. Preston Corderman
Colonel, Signal Corps
Commanding

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