

SPSIS-4


16 January 1945

MEMORANDUM for Chief, Supply Branch

Subject: Transfer of Civilian Vacancies

1. In accordance with the "Standing Operating Procedure - Organization" manual dated 5 October 1944, the salvage function was removed from the Administrative Branch and placed in the Supply Branch. Subsequently, civilian personnel were transferred to the Supply Branch, but no provisions were made for an increase in civilian vacancies.

2. It is the Commanding Officer's desire to effect the transfer of civilian grades at this time. It is, therefore, requested that the records in the offices concerned be changed to reflect the transfer of nine (9) civilian vacancies from the personnel allotment of the Administrative Officer to that of the Supply Branch.



Joseph W. Johnston
Lt. Colonel, Signal Corps
Chairman, Personnel Control Committee

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