

DISPOSITION FORM

~~CONFIDENTIAL~~

FILE NO.

SUBJECT

Digest of Staff Conference, 11 May 1954

TO Chiefs of Offices and
Staff Divisions

FROM C/S

DATE 12 May 1954

COMMENT NO. 1

1. SPECIAL ASSISTANT (Mr. Friedman)

The initial session of the three panels (Electronics, Telecommunications, and Mathematics) of the NSA Scientific Advisory Board will be held at NSS on 20 and 21 May. All Staff Division and Office Chiefs are urged to gather problems on which the Panels may lend assistance.

Reference to our letter to Asst. C/S, G-2, dated 7 April, on the subject of cryptology, cryptanalysis, codes, ciphers, etc., being taught in various Service schools, the G-2 interim reply is that a minimum of three months is necessary for research before a final reply will be received.

2. CONTROLLER

The personnel spaces (375) authorized to provide for attrition pursuant to the interim move will be hired and allocated to replace those losses incident to the move; they may not be assigned to additional support requirements that may develop because of the move. If and when the additional 1065 spaces for augmentation of Production are authorized, none of these spaces will be used for additional support personnel that may be required due to the increase in size of NSA. Additional personnel that may be required for support spaces, both for the interim move and for any augmentation that may be authorized, will be taken from our presently authorized ceiling of 6237 civilian personnel. A manpower survey in all Offices and Divisions will, therefore, be necessary. Your cooperation and assistance in this survey are solicited.

3. PLANS AND POLICY

Major T. Erickson, Deputy to Chief, NSA Europe, is here for two weeks TDY. Those of you who have problems that may be resolved at this time may contact Major Erickson at NSA-063.

4. PERSONNEL

Reminded the Staff that whenever visiting foreign notables arrive in Washington, NSA personnel MAY be excused to attend the welcoming ceremonies if they can be spared. However, there is no standing rule that they must be excused.

Declassified and approved for release by NSA on 05-28-2014 pursuant to E.O. 13526

5. COMMUNICATIONS

Informed the Staff that the Chief, Office of Communications, will depart for NSAEUR and the Mediterranean on or about 14 June. Anyone who has problems relating to communications is invited to contact the Communications Office

Eugene J. Cogan

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