

S/Asst

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OFFICE OF COMMUNICATIONS SECURITY  
NATIONAL SECURITY AGENCY

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5 May 1954

COMSEC DIRECTIVE NO 4-0-10

SUBJECT: Short Titles and Functional Symbols for Use Within  
the Office of Communications Security

References: (a) NSA Regulation No. 20-2, 2 Feb 53

(b) COMSEC Directive No 4-0-10, 26 Aug 53

THIS DIRECTIVE IS EFFECTIVE UNTIL 5 MAY 1955  
UNLESS SOONER RESCINDED

1 Reference (b) is cancelled and will be removed from the  
files and destroyed

2 In accordance with reference (a), the following short titles  
and symbols are established for use within the Office of Communications  
Security:

<u>LONG TITLE</u>	<u>SHORT TITLE</u>	<u>SYMBOL</u>
Deputy Director, Communications Security	DD/COMSEC	40
Assistant Deputy Director, Communications Security		40A
Executive Assistant, Communications Security		40B
Administrative Group		401
Planning Group		402
Management Group		403
Analysis and Evaluation Division		41
Crypto-Engineering Division		42
Crypto-Aids Division		43

3. The use of short title or symbol is optional within the Office  
of Communications Security Long titles only (except DD/COMSEC) will be  
used on correspondence going to components of NSA outside the Office of  
Communications Security The symbols of 40, 40A, and 40B will be used  
on internal Routing Slips or for accounting purposes

4 Supervision for implementation of the policy established herein  
is the responsibility of the Chief, Administrative Group

DISTRIBUTION:

DD/COMSEC, 401 (3 ea)  
402 (5), 403 (2), 41 (10)  
42 (12), 43 (6)  
V/DIR, C/S, DS/S, S/ASST (1 ea)  
COMP, P/P, TNG, PERS, AG (1 ea)  
SEC, LOG, COM, R/D, PROD (1 ea)  
EqC

F. E. HERRILKO  
Colonel, U S Air Force  
Deputy Director  
Communications Security

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