

USCIB: 5.4/27

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1 July 1955

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MEMORANDUM FOR THE MEMBERS OF USCIB:

Subject: Annual Report of the Executive Secretary, USCIB.

Reference: USCIB 5.4/25 dated 23 May 1955.


1. USCIBEC considered the reference at its 32nd meeting and approved the report subject to:

a. A notation that developments subsequent to the writing of the report have overtaken the recommendation contained in paragraph I C 1.

b. A notation that the report from the Director, NSA, referred to in paragraph II C 1, was forwarded to the Executive Secretary on 20 June 1955. (NOTE: This report will be scheduled for consideration by USCIBEC at a future meeting.)

c. A recommendation that, in the future, the Executive Secretary render an annual report relative to the activities of his office with the understanding that additional reports may be circulated any time he perceives a need.

2. The decision of USCIBEC, reported in the paragraph above, is forwarded for USCIB consideration. In the absence of objection on the part of any member prior to Wednesday, 13 July 1955, the USCIBEC decision will be considered approved.


H. D. JONES

Acting Executive Secretary, USCIB

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~~TENTATIVE~~SUBJECT NUMBER

USCIB: 5.4/26 Item 2 of the Agenda for the 32nd Meeting of USCIBEC,
OGA held on 23 June 1955.

Subject: Annual Report of the Executive Secretary, USCIB.

The CHAIRMAN (Mr. Jones) briefly reviewed the background of this item and invited comments.

COLONEL DAVIS pointed out that events have partially overtaken the recommendation regarding the new ELINT responsibilities of the Board set forth in paragraph I C 1. With respect to paragraph II C 1, he continued, the Director, NSA forwarded such a report on 20 June 1955.

addressed himself to the comment of the Executive Secretary concerning continuation of such periodic reports. He said that the reports have been most helpful and recommended that they be continued.

MR. POLYZOIDES agreed that the reports have been most useful. Continuing, he remarked that since the Executive Secretariat is now well past the organizational stage, he would be happy with an annual review provided the Executive Secretary feels that such a review will serve the the purpose. This suggestion is made, he added, with the full understanding that the Executive Secretary is not only free but encouraged to send out such reports any time he believes they will be of interest.

It was so agreed.

DECISION: (23 June 1955) USCIBEC agreed to forward the annual report of the Executive Secretary, USCIB (USCIB 5.4/25 of 23 May 1955) recommending approval subject to:

- a. Notation of the fact that developments subsequent to the writing of the report negates the recommendation contained in paragraph I C 1.
- b. Notation that the report from the Director, NSA, referred to in paragraph II C 1, was forwarded to the Executive Secretary on 20 June 1955.
- c. A recommendation that the Executive Secretary render an annual report relative to the activities of his office with the understanding that additional reports may be circulated any time he perceives a need.

The meeting adjourned at 1440.

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23 May 1955

~~TOP SECRET~~

MEMORANDUM FOR THE MEMBERS OF USCIB:

. Subject: Annual Report of the Executive Secretary, USCIB.

The enclosed report of the activities of the Office of the Executive Secretary is forwarded for information. It is intended that this report will be placed on the agenda for consideration at the June meeting of USCIBEC.


RUFUS L. TAYLOR
Captain, U. S. Navy
Executive Secretary, USCIB

Enclosure
a/s

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ANNUAL REPORT OF
THE EXECUTIVE SECRETARY, USCIB

Reference: USCIB 5.4/19 of 11 January 1955.

I. Composition and Organization of the Executive Secretariat.

A. Narrative

1. There have been no changes since the previous report. However, the incumbent Executive Secretary will be detached at the end of May and will be replaced by Captain Allyn Cole, Jr., USN, who is expected to report late in July. In the interim the Deputy Executive Secretary will be acting.

2. It is anticipated that promulgation of NSCID #17 placing ELINT under USCIB's cognizance for policy purposes may give rise to some changes in the composition and organization of the Executive Secretariat as well as in the committee structure of USCIB. Were it not for this fact, several small changes in the composition of the Executive Secretariat would have been presented here. These proposed changes have been noted in an administrative memorandum on record in the Secretariat and will be included in whatever reorganization proposals may come about as a result of NSCID #17.

3. In arranging payment for Captain Cole's temporary duty here in May several cumbersome difficulties had to be overcome owing to the difficulties in accounting between vouchered military funds and the unvouchered CIA funds made available to this office. The difficulties were overcome but the exercise made it clear that arrangements for travel of the military personnel attached to the Executive Secretariat would be considerably simplified if funds for such travel could be made available from vouchered military accounts.

B. Comments

1. In reorganizing the Executive Secretariat to accommodate ELINT the principle that there should be only one individual, namely, the Executive Secretary, charged with the responsibility of providing continuity in the executive, technical, and administrative affairs of USCIB (whether they concern ELINT, COMINT or some other field of endeavor) should be preserved. If this principle is preserved, the deliberative aspects of directing implementation of, or formulating recommendations for, Board decisions can be fragmented in any desired fashion without disrupting the smooth flow of business. It may be found desirable to create an ELINT Committee with functions similar to the present Executive Committee, which should then be renamed but its functions preserved.

Enclosure with USCIB 5.4/25 dtd 23 May 1955.

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insofar as COMINT is concerned. Such an ELINT Committee could operate with its own permanent chairman who would also be appointed a deputy Executive Secretary but could operate separately from although under the general supervision and guidance of the Executive Secretary. To establish equilibrium in such an arrangement and in order to avoid pre-occupation of the Executive Secretary with COMINT matters only he should be divested of chairmanship of any committee and his present deputy appointed the deputy for COMINT with the additional duty of chairing the COMINT Committee operating in the same manner as the above-mentioned ELINT Committee. The addition of three persons to the present staff of the Executive Secretary would accomplish this, namely, a deputy for ELINT and two clerical persons.

2. A need for considerable travel by the Executive Secretary and his staff is foreseen for fiscal '56. CIA funds already allocated or available are adequate. However, a vouchered military fund of up to \$2000 for military travel orders should be made available.

C. Recommendations

1. The organization and composition of the Executive Secretariat should be reviewed in the light of the new ELINT responsibilities of the Board. The comments set forth in paragraph B.1. above as amended or approved by the Board should be used as a basis for such review and the Executive Secretary, assisted as necessary by representatives of the members, should be assigned this task.

2. That the Department of Defense member include in his travel funds such sums (estimated to be not in excess of \$2000 per year) as may be necessary for payment of travel expenses of the military personnel attached to the Executive Secretariat.

II. Functions and Duties.

A. Narrative

1. There have been no changes since the last report.

2. Steady progress is being made on the codification project. Card indexes are complete through the 85th meeting and it is planned to issue first a digest of Board decisions from the beginning up to the point of revision of files in September, 1953. This will be followed by a second edition based on the revised filing system. The material will be catalogued by file number with a subject index leading to file number and page.

3. The planned digest of security policies is still in the blueprint stage. Somehow or other it never seems to get beyond that, but we are still trying.

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4. Implementation of new Appendix "B" is complete from the directive standpoint. It has, however, had no discernible affect on levels of indoctrination and access.

5. Hope has been revived for a practical passport control mechanism and a detailed plan will be referred to the Security Committee for comment and recommendations in the near future.

6. The security of electrical transmissions shows no improvement as is indicated by the following table:

	Jan-June	July-Dec	1954	1954	1954	1955
Total compromises	42	46	88		26	
Percentages involving transmission in P/L	52%	67%	60%		73%	
Average number of compromises per month	7.0	7.7	7.3		8.6	

7. A report on the security implications of the Petersen case has been issued separately and is now under consideration.

B. Comments

OGA

1. Failure to make any progress in separation of personnel into categories of indoctrination status is symptomatic of an unhealthy situation. Either compartmentation on this basis is impracticable or an earnest effort in this direction is not being made. With approximately [redacted] his situation cannot be ignored. Separate comments and recommendations on this subject are being distributed by this office.

2. Failure to obtain results by this time in the program to improve the security of electrical transmissions does not necessarily indicate that the program is a failure although it may be.

C. Recommendations

1. That the Director, NSA report his views and comments with regard to the efficacy of the program to improve the communications security of COMINT transmitted by electrical means. Based on that report it is suggested that a decision then be reached as to what additional measures, if any, should be taken.


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III. General Comment.

1. The usefulness of continuing these reports, now that the Executive Secretariat is well past the organizational stage, is doubted. An expression of opinion on this point would be helpful.

2. The incumbent Executive Secretary leaves this office after two years of duty in it with the feeling that, on the whole, the present organization and administration of USCIB business is reasonably orderly and effective. It should be continued in principle regardless of the variations that may be injected to accommodate new responsibilities. It is considered that the Executive Committee and the two staff Committees, Intelligence and Security, (whose reports are attached hereto) have been particularly useful in reducing the load on the Board itself. Without these Committees the machinery of USCIB would have become hopelessly bogged down. One of the principal reasons for the success of the committee structure is considered to be establishment of permanent chairmen, clerical assistance, files and records devoted to no other purpose than to serve the membership. This has provided the administrative continuity and supervision necessary to let the members of the Committees, all of whom have many other duties, concentrate their efforts on substance.

3. As for the incumbent Executive Secretary himself, this occasion affords an opportunity to express his gratitude for the fine cooperation, assistance and backing of the members of the Board, the Executive Committee and the two staff Committees throughout these past two years. In particular he is grateful for many little marks of confidence which make it possible for him to leave this assignment with a feeling of accomplishment. The nature of the job being what it is he cannot say that he has completed his work. In fact he hopes and believes that progress will be such that the work ahead will always look so big that the work behind will still seem to be only a start. It has been a rich, pleasant and rewarding experience and I hope that somehow or other I shall have the privilege of working with you all again some day.


RUFUS L. TAYLOR
Captain, U. S. Navy
Executive Secretary, USCIB

Enclosure
INTCOM and SECCOM Chairmen's Reports.