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USCIB ORGANIZATIONAL BULLETIN NO. 11

Approved 31 July 1946

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UNITED STATES COMMUNICATION INTELLIGENCE BOARD

ORGANIZATIONAL BULLETIN NO. II

NOTE BY SECRETARIES

The United States Communication Intelligence Board has approved the transmission of the attached organizational bulletin to all members of the United States Communication Intelligence Board (USCIB), its coordinating Committee (USCICC), and to the chairmen and secretaries of USCICC subcommittees.

OUTLINE	PARAGRAPH
I. USCIB Organization and Functions	1-10
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UNITED STATES COMMUNICATION INTELLIGENCE BOARD

I. ORGANIZATION AND FUNCTIONS OF THE BOARD (USCIB)

General and Membership

1. The United States Communication Intelligence Board (USCIB) is an extension of the State-Army-Navy Communication Intelligence Board (STANCIB), which was an extension of the Army-Navy Communication Intelligence Board (ANCIB).

a. The membership and responsibilities of the Army-Navy Communication Intelligence Board (ANCIB) were prescribed in the following Joint Memorandum dated 10 March 1945:

JOINT MEMORANDUM FOR: Director of Naval Intelligence
Director of Naval Communications
Assistant Chief of Staff, G-2
Commanding Officer, Signal Security Agency

SUBJECT: Army-Navy Communication Intelligence Board - Establishment of

1. The Army-Navy Communication Intelligence Board (ANCIB) is hereby established. It will consist of:

Navy Members	Army Members
Assistant Chief of Staff for Combat Intelligence, U.S. Fleet	Assistant Chief of Staff, G-2, WDGS
Director of Naval Communications	Commanding Officer, Signal Security Agency

2. With respect to all matters pertaining to the collection, research, production, compilation, dissemination and security of communication intelligence, the Board will

a. Coordinate the plans and operations of the communication intelligence organizations of the Army and Navy.

b. Formulate joint agreements as to procedures pertinent thereto.

c. Negotiate and coordinate with other intelligence organizations.

3. The Board will function outside the framework of the Joint Chiefs of Staff and report directly to the Chief of Staff, U. S. Army and the Commander in Chief, U. S. Fleet, and Chief of Naval Operations The authority of the Board, outlined in paragraph 2, will be subject to the approval of the Chief of Staff, U. S. Army, and the Commander in Chief, U. S. Fleet, and Chief of Naval Operations.

4. The Board will establish a working committee to be known as the Army-Navy Communication Intelligence Coordinating Committee (ANCICC), whose membership will consist of representatives of the authorities serving on the Board. The organization of ANCICC will be determined by the Board, and it will carry out such duties and operate under such regulations and procedures as the Board may prescribe.

/s/ G. C. MARSHALL
General of the Army, Chief of Staff, U. S. Army

/s/ E. J. KING
Fleet Admiral, U. S. Navy Commander in Chief, U. S. Fleet, and Chief of Naval Operations

b. The State Department was invited to participate in ANCIB and ANCICC in the following memorandum addressed to the Special Assistant to the Secretary of State for Research and Intelligence, dated 11 December 1945:

MEMORANDUM for Mr. Alfred McCormack

Subject: State Department Representation on ANCIB-ANCICC

1. The enclosure to your memorandum of October 24, 1945, designates you as the representative of the Secretary of State in all matters relating to communication intelligence and authorizes you to maintain liaison with such Army and Navy organizations as may be engaged in these activities, to acquaint such organizations with the intelligence requirements of the State Department, and to keep

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the Secretary of State informed of all agreements and arrangements made by any organization of the Federal Government with friendly powers for the exchange of information related to communication intelligence activities among other duties.

2. General Eisenhower and Admiral King have approved the recommendations of ANCIB that its membership be extended to include State Department representation. It is felt that action to this end is advisable and should be taken immediately in order that responsible authorities of the State, War and Navy Departments may exercise adequate control in the coordination of U. S. communication intelligence activities.

3. Accordingly, it is suggested that the State Department appoint a permanent member to ANCIB and ANCICC, this member to be the duly authorized representative of the State Department in matters pertaining to communication intelligence. If the above suggested appointment becomes effective, it is proposed to change the name of the Board and its Coordinating Committee to State-Army-Navy Communication Intelligence Board (STANCIB) and State-Army-Navy Communication Intelligence Coordinating Committee (STANCICC).

For the Army-Navy Communication Intelligence Board:

JOSEPH R. REDMAN
Rear Admiral, USN,
Senior Member.

c. The State Department accepted membership in ANCIB-ANCICC by a memorandum from the Special Assistant to the Secretary of State for Research and Intelligence, dated 20 December 1945, which reads in part as follows:

Pursuant to my directive from the Secretary, and with the approval of the Acting Secretary, I designate myself as the State Department member of STANCIB.

I shall also act temporarily as State Department member for STANCICC, in order to avoid introducing an unindoctrinated person into the Committee.

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d. Effective upon receipt of the memorandum of 20 December 1945 from the Special Assistant to the Secretary of State for Research and Intelligence, the names of the Board and its working committee were changed to State-Army-Navy Communication Intelligence Board (STANCIB) and State-Army-Navy Communication Intelligence Coordinating Committee (STANCICC).

e. On 4 June 1946 the following memorandum was sent to the Director, Federal Bureau of Investigation:

MEMORANDUM FOR MR. J. EDGAR HOOVER:

Subject: FBI Representation on STANCIB

1. The Chief of Staff, U. S. Army, the Chief of Naval Operations, and the Special Assistant to the Secretary of State for Research and Intelligence, have approved the recommendation of STANCIB that its membership be extended to include representation from the Federal Bureau of Investigation. It is felt that action to this end is desirable and should be taken immediately in order that responsible authorities of the State, War and Navy Departments and the Federal Bureau of Investigation may exercise adequate control in the coordination of U. S. communication intelligence activities and liaison with foreign communication intelligence authorities.

2. It is therefore requested that, in accordance with your previous informal concurrence, the FBI appoint a permanent member to STANCIB, this member to be the duly authorized representative of the FBI in matters pertaining to communication intelligence.

3. Upon your confirmation of the above appointment, it is proposed to change the names of the Board and its coordinating committee to United States Communication Intelligence Board (USCIB) and United States Communication Intelligence Coordinating Committee (USCICC).

For the State-Army-Navy Communication Intelligence Board:

HOYT S. VANDENBERG
Lieutenant General, USA
Chairman

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f. A reply to this memorandum from the Director, Federal Bureau of Investigation, dated 11 June 1946, reads in part as follows:

> Please be advised that I am designating Mr. E. A. Tamm, Assistant to the Director, to represent the FBI as a permanent member of STANCIB.

g. Effective 13 June 1946 upon receipt of the memorandum of 11 June 1946 from the Director, Federal Bureau of Investigation, the names of the Board and its working Committee were changed to United States Communication Intelligence Board (USCIB) and United States Communication Intelligence Coordinating Committee (USCICC).

h. On 3 July 1946 the following memorandum was sent to the Director of Central Intelligence:

> MEMORANDUM FOR LT. GEN. HOYT S. VANDENBERG:
>
> Subject: Central Intelligence Group Representation on USCIB
>
> 1. The Chief of Staff, U. S. Army, the Chief of Naval Operations, the Special Assistant to the Secretary of State for Research and Intelligence, and the Director, Federal Bureau of Investigation, have approved the recommendation of USCIB that its membership be extended to include the Director of Central Intelligence. It is felt that action to this end is desirable and should be taken immediately in order that responsible authorities of the State, War and Navy Departments, the Federal Bureau of Investigation and the Central Intelligence Group may exercise adequate control in the coordination of U. S. communication intelligence activities and liaison with foreign communication intelligence authorities.
>
> 2. Accordingly, it is suggested that the Director of Central Intelligence become a member of USCIB.
>
> 3. It is further suggested that the Director of Central Intelligence appoint a representative to the United States Communication Intelligence Coordinating Committee (USCICC).
>
> FOR THE UNITED STATES COMMUNICATION INTELLIGENCE BOARD:
>
> S. J. CHAMBERLIN
> Major General, GSC
> Senior Member

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i. A reply to this memorandum from the Director of Central Intelligence dated 1 July 1946, states that "The Director of Central Intelligence is pleased to accept the suggestion that he become a member of USCIB."

j. The Army Air Force was invited to appoint representatives to serve on USCIB - USCICC in the following memorandum addressed to the Commanding General, Army Air Forces, dated 7 May 1947:

MEMORANDUM FOR THE COMMANDING GENERAL, ARMY AIR FORCES:

Subj: Army Air Force representation on USCIB.

1. The Chief of Staff, U. S. Army, the Chief of Naval Operations, the Special Assistant to the Secretary of State for Research and Intelligence, the Director, Federal Bureau of Investigation, and the Director of Central Intelligence have approved the recommendation of USCIB that its membership be extended to include Army Air Forces representation. It is felt that action to this end is desirable and should be taken immediately in order that responsible authorities of the State, War, and Navy Departments, the Federal Bureau of Investigation and the Central Intelligence Group may exercise adequate control in the coordination of U. S. communication intelligence authorities.

2. Accordingly, it is suggested that the Commanding General, Army Air Forces, appoint a representative to the United States Communication Intelligence Board.

3. It is further suggested that the Commanding General, Army Air Forces appoint a representative to the United States Communication Intelligence Coordinating Committee (USCICC).

FOR THE UNITED STATES COMMUNICATION INTELLIGENCE BOARD:

J.T.R. ADAMS
Lieutenant, USN
Acting Secretary

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k. The Army Air Forces accepted membership on USCIB-USCICC and appointed representatives to serve thereon by the following memorandum, dated 29 May 1947:

SUBJECT: Army Air Forces Representation on USCIB.

TO: Lt. C. T. R. Adams, USN
Asst. Secretary, USCIB
Naval Communications Annex
3801 Nebraska Avenue, N. W.
Washington, D. C.

1. In accordance with your memorandum dated 7 May 1947, the following named officers are appointed to represent the Army Air Forces on the agencies listed below:

a. U. S. Communication Intelligence Board:

Maj. Gen. George C. McDonald
(Pentagon - Room 3E 144, Ext. 5613)

b. U. S. Communication and Intelligence Coordinating Committee:

Brig. Gen. Francis L. Ankenbrandt
(Pentagon - Room 4D 1041, Ext. 6124)

FOR THE COMMANDING GENERAL:

/s/ IRA C. EAKER,
Ira C. Eaker,
Lt. Gen., U. S. Army,
Deputy Commander, Army Air Forces.

The membership became effective as of that date.

1. The regular members of USCIB are as follows:

Special Assistant to the Secretary of State for Research and Intelligence
Director of Intelligence, WDGS
Chief, Army Security Agency
Chief of Naval Intelligence
Chief of Naval Communications
Assistant to the Director, Federal Bureau of Investigation
Director of Central Intelligence
Assistant Chief of Air Staff - 2

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Establishment of Permanent Coordinating Committee

2. In conformity with the directive of the Chief of Staff, U. S. Army and the Commander in Chief, U. S. Fleet, and Chief of Naval Operations, ANCIB established a permanent working committee known as the Army-Navy Communication Intelligence Coordinating Committee (ANCICC), which became the State-Army-Navy Communication Intelligence Coordinating Committee (STANCICC) on 20 December 1945, and subsequently the United States Communication Intelligence Coordinating Committee (USCICC) on 13 June 1946. The organization, functions and membership of USCICC are set forth in paragraphs 11-17 and may from time to time be altered by direction of USCIB.

Work of USCIB

3. The work of USCIB normally will be conducted by USCICC and by standing subcommittees of USCICC, which subcommittees shall be under the direct supervision of the Coordinator of Joint Operations (paragraph 15). USCIB will meet only to decide questions of major policy or to consider matters upon which USCICC cannot reach agreement. It may hold joint meetings with USCICC as circumstances require. Meetings, joint or otherwise, will be held at the call of the Chairman or, subject to the concurrence of a majority, at the request of any member.

Agenda for USCIB Meetings

4. Any member of USCIB may place an item on the agenda by sending it to the Secretariat, or he may introduce it at a meeting with the concurrence of those present. Papers which are not supplied to members of USCIB at least 48 hours in advance of a meeting will not be taken up for decision at the meeting except by unanimous consent.

Agreement Necessary for USCIB Action

5. USCIB will act only by the unanimous vote of all of its members. When agreement cannot be reached among members, they may refer the matter to higher authority within their respective organizations.

Decisions of USCIB

6. USCIB may make decisions and issue directives, or communicate with respect thereto without a formal meeting. Directives or communications issued in the name of USCIB need be signed only by the Chairman thereof, but shall require the concurrence of all members of USCIB.

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Chairman of USCIB

7. The Chairman of USCIB will be designated by mutual agreement of the members. If the Chairman is unable to attend a meeting he will designate another regular member to serve as Acting Chairman in his absence.

Absence from Board Meetings

8. Any regular Board member, if unable to attend an announced meeting, may authorize a representative of his organization to act on his behalf as a temporary member.

Dissemination of Minutes

9. Minutes of USCIB and USCIB-USCICC meetings will be disseminated to all members of USCIB and USCICC. Minutes of USCICC meetings will normally be disseminated to members of USCICC only. Minutes will also be disseminated to persons designated by USCIB or USCICC as regular recipients of minutes, and to such others as may, from time to time, be specifically designated by USCIB or USCICC to receive minutes of particular meetings. Tentative minutes will be submitted for approval only to members actually present at meetings.

Duties of USCIB Secretariat

10. The Secretariat will serve both USCIB and USCICC. Its detailed functions are set forth in paragraph 17.

UNITED STATES COMMUNICATION INTELLIGENCE BOARD

II. ORGANIZATION AND FUNCTIONS OF THE

COORDINATING COMMITTEE (USCICC)

General and Membership

11. The United States Communication Intelligence Coordinating Committee (USCICC) constitutes the permanent working committee of USCIB. The regular members of USCICC are as follows:

Director, Special Projects Staff, Office of the Special Assistant to the Secretary of State for Research and Intelligence
Deputy Director of Intelligence, WDGS
Chief, Army Security Agency
Deputy Chief, Army Security Agency
Deputy Chief of Naval Communications for Supplementary Activities

Officer-in-Charge, U. S. Naval Supplementary Radio Activity, Washington, D. C.
Assistant Chief of Naval Intelligence, Operational Intelligence Branch
Inspector, Federal Bureau of Investigation
Chief of the Advisory Council, Central Intelligence Group
Air Communication Officer, Headquarters, Army Air Forces

Duty and Authority

12. USCICC has the authority to make and implement decisions on all matters within the cognizance of USCIB, except those involving major policy which should be referred to USCIB. USCICC will act only by the unanimous vote of all of its members. When agreement cannot be reached the matter will be referred to USCIB for decision.

Monthly Meetings of USCICC

13. Regularly scheduled meetings of USCICC will be held each month, on or about the second Wednesday of the month. Special meetings will be held at the call of the Chairman or, subject to the concurrence of a majority , at the request of any member.

Agenda for USCICC Meetings

14. The agenda for regular USCICC meetings shall constitute a continuous inventory of all pending items. No item appearing on the agenda is to be removed therefrom until it has been considered and acted upon. Items not originating within the USCICC structure will be added to the agenda as soon as received. Any member of USCICC may add an item to the agenda by sending it to the Secretariat, or he may introduce it at a meeting with the concurrence of those present. Papers which are not supplied to members of USCICC at least 48 hours in advance of a meeting will not be taken up for decision at the meeting except by unanimous consent.

Chairman of USCICC

15. The alternate Coordinator of Joint Operations will function as permanent Chairman of USCICC (paragraph 18a). If the permanent Chairman is unable to attend a meeting he will designate another regular member to serve as Acting Chairman in his absence.

Absence from Committee Meetings

16. Any regular member, if unable to attend an announced meeting, may authorize a representative of his organization to act on his behalf as a temporary member. Failing such action, any regular member who is absent from an announced meeting is considered

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to have agreed with any decision taken upon the announced agenda except when an emergency prevents representation. In the event of such an emergency, a request for further consideration must be given to the Secretariat at the earliest opportunity.

Duties of the Secretariat

17. The Secretariat of USCIB-USCICC consists of a representative from the Army and a representative from the Navy, who will alternate as Secretary and Assistant Secretary, the Secretary to be from the same service as the Chairman of USCICC, and the Assistant Secretary to act as Secretary to the Coordinator of Joint Operations. As directed by USCIB or USCICC, it will:

a. Prepare agenda and keep minutes and record decisions of the meetings of USCIB and USCICC.

b. Provide each member of USCIB and/or USCICC with all necessary materials incident to matters for consideration at a meeting.

c. Maintain adequate records concerning the activities of USCIB, USCICC and the subcommittees.

d. Coordinate the exchange of correspondence (1) between USCIB, USCICC and the subcommittees and (2) with other organizations as the situation requires.

e. Assign specific tasks to particular subcommittees, as directed by the Coordinator of Joint Operations.

f. Ensure that matters pertaining to more than one subcommittee shall be considered by all subcommittees concerned, in parallel or joint session rather than in succession.

g. Whenever practicable, set due dates for completion of subcommittee reports and arrange interim meetings of subcommittees when urgent or emergency action is necessary, as directed by the Coordinator of Joint Operations.

h. Render reports directly to USCIB-USCICC when subcommittee action appears unnecessary.

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UNITED STATES COMMUNICATION INTELLIGENCE BOARD

III. COORDINATION OF JOINT OPERATIONS

Duties and Responsibilities of Coordinator

18. a. STANCIB (now USCIB) on 15 February 1946 agreed that the Chief, Army Security Agency, and the Assistant Chief of Naval Communications for Communication Intelligence (now Deputy Chief of Naval Communications for Supplementary Activities) would alternate annually as Coordinator of Joint Operations under an Army-Navy C. I. coordination plan.

b. STANCIB (now USCIB) on 22 April 1946 approved a paper on the "Duties and Responsibilities of the Coordinator of Joint Operations," dated 5 April 1946, which indicates that the Coordinator of Joint Operations shall function "under the control of STANCIB-STANCICC as executor of policies and directives formulated by STANCIB-STANCICC for the allocation of tasks for such intercept and processing capacities as may be made available for joint use by Army Security Agency and Op-20-G, and for coordination of all joint projects with other U. S. and foreign intelligence agencies. The operating heads of Army Security Agency and Op-20-G will be responsible to the Coordinator for accomplishment of the tasks allocated by him."

c. The Coordinator is assisted by a Joint Intercept Control Group, a Joint Processing Allocation Group and a Joint Liaison Group, each headed by a Deputy Coordinator. The Deputy Coordinator for Intercept Control is to be chosen from the same service as the Coordinator, the Deputy Coordinators for Allocation and for Liaison from the opposite service. The Coordinator, moreover, "shall have assigned to him the necessary clerical, administrative, and technical assistance and facilities from each service, but in the interest of minimizing his requirements in that respect he will use the established facilities of the two agencies whenever practicable."

Duties and Authority of Standing Subcommittees

19. The purpose of the subcommittees is primarily to assist the Coordinator of Joint Operations in technical coordination of the operating agencies (ASA and SRA) on a working level. The subcommittees may, however, be called upon at any time to assist USCIB or USCICC with the conduct of special studies or the preparation of required plans. In order to minimize the size of these

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UNITED STATES COMMUNICATION INTELLIGENCE BOARD

III. COORDINATION OF JOINT OPERATIONS

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c. The Coordinator is assisted by a Joint Intercept Control Group, a Joint Processing Allocation Group and a Joint Liaison Group, each headed by a Deputy Coordinator. The Deputy Coordinator for Intercept Control is to be chosen from the same service as the Coordinator, the Deputy Coordinators for Allocation and for Liaison from the opposite service. The Coordinator, moreover, "shall have assigned to him the necessary clerical, administrative, and technical assistance and facilities from each service, but in the interest of minimizing his requirements in that respect he will use the established facilities of the two agencies whenever practicable."

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Subcommittee Chairmen

25. Each subcommittee will have a permanent chairman, nominated by the Coordinator of Joint Operations. These nominations must be approved by the members of USCIB.

Duties of Subcommittee Chairmen

26. The responsibility for expeditious action on matters referred to a subcommittee, as well as the responsibility for the form, completeness and accuracy of its reports, rests upon the Chairman of the subcommittee. It is his duty to secure a unanimous agreed decision if possible. If no such decision can be reached in matters referred by USCIB, USCIC or the Coordinator to the subcommittee, USCIB, USCIC or the Coordinator respectively shall be informed that the subcommittee was unable to reach a decision.

Monthly Reports of Subcommittees

27. The monthly report of each subcommittee will include (a) the agenda for the meeting; (b) minutes of the meeting; and (c) a brief resume of not more than two pages, double spaced, with each item listed separately under three headings:

(1) Important items discussed at the meeting.

(2) Important items to be discussed at the next meeting.

(3) Questions to be referred to the Coordinator of Joint Operations.

28. For convenience in filing and uniformity in presentation when submitting the subcommittee report to the Secretariat, the resume of the monthly meeting will be placed on top of the minutes and the agenda beneath the minutes.

29. Two copies of the monthly report of each subcommittee will be sent to the Assistant Secretary of USCIC. Other copies will be furnished by the secretary of the subcommittee to the members of the subcommittee concerned and to the heads of the participating organization as directed.

Completion and Forwarding of Reports

30. The Coordinator of Joint Operations will fix the dates for the completion of reports and other matters referred by USCIB, USCIC or the Coordinator to subcommittees. Subcommittee reports addressed to USCIB or USCIC should be routed via the Coordinator, who will forward the complete report with such comments thereon as he may wish to make.

Absence from Subcommittee Meetings

31. Any regular subcommittee member, if unable to attend an announced meeting, may authorize a representative of his organization to act on his behalf as a temporary member.

Committee of Primary Interest

32. When a task has been assigned a subcommittee, the subcommittee will be presumed to have primary interest in the task and will take all necessary steps to accomplish it, including special meetings and coordination with other appropriate subcommittees by joint meetings or otherwise, to the end that the report on the task may be presented to the Assistant Secretary of USCICC with the least practicable delay. If due dates cannot be met, report of reason for the delay should be submitted to the Assistant Secretary as soon as known, but, at the latest, in time to be presented to USCICC at its regular meeting. The report should contain a recommendation for a new due date.

Ad Hoc Working Committees

33. Ad hoc working committees may be designated by the Coordinator to assist in completing specific tasks. The Chairman of the ad hoc committee will select the time and the place of its meetings and will notify the members thereof.

Expert Assistants

34. Subcommittees may request the presence of specially qualified persons, military or civilian, to aid them in effectively accomplishing their work. Such persons may also serve on working committees.

Coordination

35. Complete coordination of all matters not involving policy must be effected at subcommittee level, and is the responsibility of the subcommittee Chairmen. Complete coordination requires:

a. Consultation of all members within the subcommittee. Secretaries of subcommittees will be responsible for circulating all reports, minutes of meetings, documents, etc. for the approval of the members of the subcommittee before submitting them to the Coordinator of Joint Operations.

b. Consultation by members of the subcommittee assigned primary interest with other subcommittees having an overlapping interest.

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e. Consultation by members of the subcommittee assigned primary interest with their respective organizations for advice. However, subcommittees are required to achieve solutions of the problems presented after full consideration of all pertinent factors.

Expediting of Business

36. Prompt completion of assigned tasks is essential to the effectiveness of USCICC. Subcommittee members are to give prompt attention to work assigned to them. Whenever practicable, Chairmen should appoint working committees to undertake solution of specific problems in advance of formal consideration in subcommittee meetings.

Special Recommendations - Completed Staff Work

37. Where a matter considered by a subcommittee is the subject of a recommendation to be forwarded for consideration by USCIB, USCICC or the Coordinator, a report shall be prepared by the originating subcommittee and eleven copies of it sent to the Assistant Secretary. The paragraphs of each report should be numbered consecutively with Arabic numerals. The report should be as brief as the nature of the case permits and should be limited to two pages double spaced, with additional material attached as appendices, annexes, and tabs as may be necessary. The special report containing a specific recommendation should contain:

a. Name of the subcommittee.

b. Date of the report.

c. Statement of the subject matter of the case or nature of the problem.

d. Statement of facts bearing on the case.

e. Statement of the conclusions of the subcommittee.

f. Recommendations of the subcommittee drafted in such manner that they include a directive, letter, or language containing completed staff work suitable for promulgation by USCIB, USCICC or the Coordinator.

g. Affirmative statement indicating (1) that the matter has been coordinated with other subcommittees (name) and (2) the result of such coordination, or a statement that no coordination was deemed necessary.

h. Signature of the Chairman of the subcommittee.

38. "Completed Staff Work" is the presentation of completed action by a staff officer or group, leaving nothing to be done by the chief but to approve or disapprove the action recommended. Writing a memorandum to the chief does not constitute "Completed Staff Work," but writing a memorandum for the chief to send to someone else does. The writer's views should be in final form so the chief can make them his own simply by signing.

Effective Dates

39. In preparing their recommendations, subcommittees should give consideration to the establishment of dates when their recommendations should become effective, if adopted by USCIB, USCICC or the Coordinator, and should include recommended effective dates in their reports. Recommendations as to effective dates should not be permitted to delay the submission of agreed recommendations, either by reason of disagreement as to the effective date or because of the additional time required for full coordination with other subcommittees or authorities outside USCIB-USCICC.

Receipts for USCIB-USCICC Documents

40. The Secretariat and the secretaries of the various subcommittees inclose receipts with all documents forwarded to members, which are to be returned as promptly as possible.

41. All documents relating to USCIB-USCICC activities should be classified as Secret or higher as appropriate. Though no receipts requiring classification should be issued, addressees are responsible for checking all receipts before returning them to the Secretariat or the secretaries of the various subcommittees to ensure that the receipts have been properly classified when necessary.

UNITED STATES COMMUNICATION INTELLIGENCE BOARD

IV. SUBCOMMITTEES AND THEIR RESPONSIBILITIES

42. Collateral Information. Responsible for coordinating the acquisition, compilation, and exchange of all background material other than communication intelligence, which may be of value to the analysis, translation, or production of communication intelligences.

43. C. I. Communications. Responsible for coordinating the operations of the communications systems of the communication intelligence organizations.

44. Cryptanalytic Research and Development. Responsible for coordinating the following functions:

a. Information as to techniques of cryptanalysis.

b. Research and development of cryptanalytic machinery.

c. Development and procurement of non-mechanical aids to cryptanalysis.

d. Crib exploitation.

e. Information concerning current or potential cryptanalytic tasks.

45. Intelligence and Security. Responsible for coordinating the compilation and dissemination of communication intelligence and for establishing security measures essential to its protection.

46. Intercept and D/F. Responsible for coordinating the planning establishment, operation, maintenance, methods, and equipment of the intercept, D/F, and emission identification activities and all research pertaining thereto.

47. Traffic Analysis. Responsible for coordinating traffic analysis methods, procedures, and results.