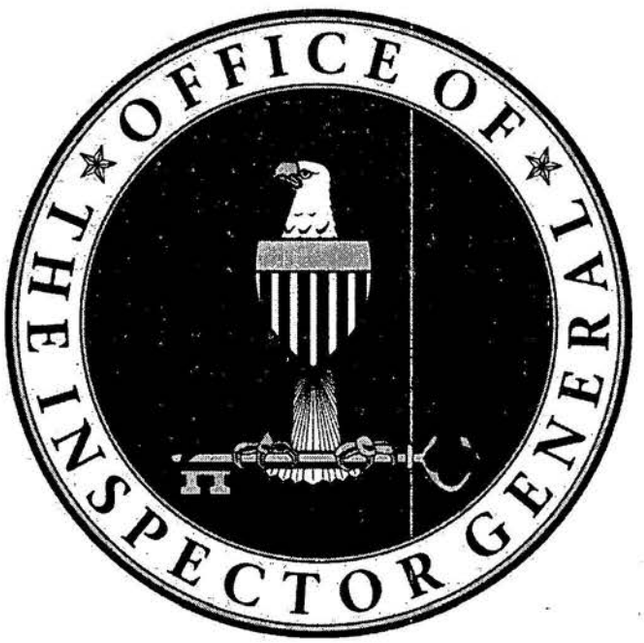
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NATIONAL SECURITY AGENCY/CENTRAL SECURITY SERVICE



INSPECTOR GENERAL

REPORT OF INVESTIGATION

14 July 2016

IV-16-0002

Alleged Misuse of Official Travel

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Approved for Release by NSA on 02-01-2022, FOIA Case # 85643 (Litigation)

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(U) OFFICE OF THE INSPECTOR GENERAL

(U) Chartered by the NSA Director and by statute, the Office of the Inspector General conducts audits, investigations, inspections, and special studies. Its mission is to ensure the integrity, efficiency, and effectiveness of NSA operations, provide intelligence oversight, protect against fraud, waste, and mismanagement of resources by the Agency and its affiliates, and ensure that NSA activities comply with the law. The OIG also serves as an ombudsman, assisting NSA/CSS employees, civilian and military.

(U) AUDITS

(U) The audit function provides independent assessments of programs and organizations. Performance audits evaluate the effectiveness and efficiency of entities and programs and their internal controls. Financial audits determine the accuracy of the Agency's financial statements. All audits are conducted in accordance with standards established by the Comptroller General of the United States.

(U) INVESTIGATIONS

(U) The OIG administers a system for receiving complaints (including anonymous tips) about fraud, waste, and mismanagement. Investigations may be undertaken in response to those complaints, at the request of management, as the result of irregularities that surface during inspections and audits, or at the initiative of the Inspector General.

(U) INTELLIGENCE OVERSIGHT

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I. (U) SUMMARY

(b) (3)-P.L. 86-36
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(U//~~FOUO~~) On 17 August 2015, the NSA/CSS Office of the Inspector General (OIG) received a complaint outlining apparent waste and abuse of travel funds by [redacted] Chief [redacted] DISES, NSA/CSS Representative (NCR), [redacted][1] [redacted] allegedly took unnecessary temporary duty (TDY) travel as a pretext to cover, at least in part, the costs of planned personal activities, namely the [redacted]

(U//~~FOUO~~) The OIG interviewed [redacted] as well as eight other witnesses. We reviewed [redacted] *Travel Coordinator Report* for 2014 and 2015, which covered the time as the NCR of [redacted].[2] We reviewed [redacted] travel vouchers and other documentation, including TDY itineraries, timesheets, and correspondence. We found four trips that were questionable and required additional analysis and investigation: [redacted] 23-28 July 2014; [redacted] 30 November through 2 December 2014; [redacted] 11-15 June 2015; and [redacted] 13-19 August 2015. We also confirmed that [redacted] on dates that coincided with these four trips.

(U//~~FOUO~~) [redacted] argued that the fact that the trips coincided with his [redacted] was merely "fortuitous." However, analysis of the evidence revealed that his primary purpose in traveling was personal; there were no substantial benefits to the government (in fact, there was a cost), and any official business performed was, at best, incidental. [redacted] original purpose in traveling failed to meet the standard of "essential official business." Instead, for [redacted] he stated that he traveled out of "curiosity" and for [redacted] his justification was "just touching base, meeting new folks, making my swan song so to speak." When pressed about the details of the trips and presented with documentary evidence, [redacted] was forced to recant some of his initial statements. The OIG concluded that [redacted] performed non-essential TDY to facilitate his personal travel plans, in violation of JTR Chapter 4, Part A and Appendix O.

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(U//~~FOUO~~) As a senior official, [redacted] worked in a position of trust at the Agency. As the NCR to [redacted] he had frequent need to travel as he performed his representational role. He was also the senior NSA representative at his PCS location; therefore, few people had the authority or proximity to question his intent when he traveled. He took advantage of his position of trust for private gain by scheduling travel for primarily personal purposes. In so doing, he was able to claim duty hours and per-diem to which he otherwise would not have been entitled. We thus concluded that [redacted] used his public office for

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[1] (U//~~FOUO~~) In December 2015, [redacted] PCS'd to NSAHQ, [redacted]

[2] (U//~~FOUO~~) The Travel Coordinator Report lists all government travel that an employee has taken during a specified time period.

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private gain, in violation of 5 CFR §2635.101(b)(7), 5 CFR §2635.702, and DoD Regulation 5500.7-R.

(U//~~FOUO~~) Beyond not having an essential business purpose in traveling to these places, did not appear to make a serious effort to capitalize on the trips. By and large, the four visits consisted of receiving mission and function briefings and touring facilities. According to witnesses was disengaged during the TDYs and offered little of value to his home element or those visited. His itineraries support this conclusion. Thus, failed to give thorough, efficient, industrious service and to put forth an honest effort in the performance of his duties, in violation of 5 CFR §2635.101(b)(5), 5 CFR §2635.705(a), and NSA/CSS PMM Chapter 366 Section 1-3.E. He also failed to avoid actions creating the appearance that he violated the law or the ethical standards in violation of 5 CFR §2635.101(b)(14) and NSA/CSS PMM Chapter 366 Section 1-2.J.

(U//~~FOUO~~) The OIG examined timesheets for the four TDY trips and found that claimed hours he did not work. maintained that any errors on his timesheets were unintentional. He stated that he projected his hours ahead of his travel and merely forgot to adjust them upon his return. The evidence demonstrates that he projected his hours on half of the reviewed trips:

- TDY projected the hours for 23–26 July 2014 (PP ending 26 July); Monday, 28 July 2014, is captured on the next timesheet (PP ending 9 August).
- TDY completed his timesheet after his return (PP ending 13 December).
- TDY projected the hours for 11–13 June 2015 (PP ending 13 June); 14–15 June 2015 are captured on the next timesheet (PP ending 27 June).
- TDY 13–19 August 2015, completed his timesheet after his return (PP ending 22 August).

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(U//~~FOUO~~) practice of completing his timesheets before his trip (and failing to adjust them upon return to match actual events) demonstrated a reckless disregard for whether his timesheets were accurate. violated NSA/CSS PMM, Chapter 360, Section 2-7(a), 5 CFR §2635.101(b)(14) and NSA/CSS PMM Chapter 366, Section 1-2.J, which requires employees to ensure that all information relevant to their time and attendance is recorded accurately,

(U//~~FOUO~~) Indeed, argument that he projected his time ahead of events is particularly incriminating—by projecting hours on days he knew he would not work, such as the day of his he revealed an intent to defraud the government. Furthermore, even when he signed his timesheets upon his return, they contained significant false information. We therefore concluded that knowingly submitted false and inaccurate timesheets for the four TDYs, in violation of NSA/CSS PMM, Chapter 360, Section 2-7 and Chapter 366, 2-1(K) and 2-2(B).

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(U//~~FOUO~~) The preponderance of the evidence supports the conclusion that [redacted]

- (U//~~FOUO~~ Performed non-essential TDY to facilitate his personal travel plans, in violation of JTR Chapter 4 Part A and Appendix O T4020;
- (U//~~FOUO~~) Used his public office for private gain, in violation of 5 CFR §2635.101(b)(7), 5 CFR §2635.702, and DoD Regulation 5500.7-R;
- (U//~~FOUO~~) Failed to put forth an honest effort in the performance of his duties, in violation of 5 CFR §2635.101(b)(5), 5 CFR §2635.705(a), and NSA/CSS PMM Chapter 366, Section 1-3.E;
- (U//~~FOUO~~) Failed to avoid actions creating the appearance that he violated the law or the ethical standards, in violation of 5 CFR §2635.101(b)(14) and NSA/CSS PMM Chapter 366, Section 1-2.J; and
- (U//~~FOUO~~) Knowingly submitted false and inaccurate timesheets, which corresponded with four separate TDY trips, in violation of NSA/CSS PMM, Chapter 360, Section 2-7(a) and Chapter 366, 2-1(K) and 2-2(B).

(U//~~FOUO~~) A copy of this report of investigation will be provided to Employee Relations (MR) and the Department of Defense OIG. Also, a summary memorandum will be provided to the Associate Directorate for Security and Counterintelligence, Special Actions (Q242), and [redacted] supervisor.

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II. (U) BACKGROUND

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(U) Introduction

(U//~~FOUO~~) was the NSA/CSS Representative (NCR) to . As the NCR, was the senior NSA official who provided signals intelligence, operations security, and information assurance advice, assistance, and direct cryptologic support to [4] He entered on duty with NSA/CSS on .

(U//~~FOUO~~) The OIG interviewed as well as eight other witnesses. We reviewed *Travel Coordinator Report* for 2014 and 2015, which covered the time he spent as the NCR of . We reviewed travel vouchers and other documentation, including TDY itineraries and correspondence. Finally, we reviewed timesheets and government email. We found four trips that were questionable and required additional analysis and investigation: 23–28 July 2014; 30 November through 2 December 2014; 11–15 June 2015; and 13–19 August 2015. We also confirmed that completed on dates that coincided with these four trips.

(U) Applicable Authorities

(U//~~FOUO~~) The investigation looked at possible violations of the following authorities (full citations are contained in **Appendix A**):

(b) (6)

- (U) JTR Chapter 4 Part A and Appendix O T4020
- (U) 5 CFR §§2635.101(b)(5), (7), and (14)
- (U) 5 CFR §§2635.702 and .705(a)
- (U) DoD Regulation 5500.7-R
- (U) NSA/CSS PMM, Chapter 360, Section 2-7(a)
- (U) NSA/CSS PMM, Chapter 366, Sections 1-2.J, 2-1(K), and 2-2(B)
- (U) Guidance for Seniors Leaders on Official Travel 2014 / 2015[5]

[3] (U//~~FOUO~~) For this assignment, moved to and his wife remained in .

[4] (U//~~FOUO~~)

[5] (U//~~FOUO~~) Full text is attached to Attachment A.

III. (U) FINDINGS

(U//~~FOUO~~) ALLEGATION 1: Did [redacted] perform non-essential TDY to facilitate his personal travel plans, in violation of JTR Chapter 4 Part A and Appendix O T4020?

(U) CONCLUSION: *Substantiated*

(U//~~FOUO~~) ALLEGATION 2: Did [redacted] use his public office for private gain, in violation of 5 CFR §2635.101(b)(7), 5 CFR §2635.702, and DoD Regulation 5500.7-R?

(U) CONCLUSION: *Substantiated*

(U//~~FOUO~~) ALLEGATION 3: Did [redacted] fail to put forth an honest effort in the performance of his duties, in violation of 5 CFR §2635.101(b)(5),5 CFR §2635.705(a) and NSA/CSS PMM Chapter 366, Section 1-3.E?

(U) CONCLUSION: *Substantiated*

(U//~~FOUO~~) ALLEGATION 4: Did [redacted] fail to avoid any actions creating the appearance that he violated the law or the ethical standards in violation of 5 CFR §2635.101(b)(14) and NSA/CSS PMM Chapter 366 Section 1-2.J?

(U) CONCLUSION: *Substantiated*

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(U) Evidence

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(U) TDY to [redacted] 23 July 2014–28 July 2014

(U//~~FOUO~~) A review of [redacted] RTA documents (**Appendix B**) showed that he traveled TDY to [redacted] from Thursday, 23 July 2014, through Saturday, 26 July 2014, purportedly for a site visit to the [redacted]

(U//~~FOUO~~) [redacted] testified that he visited these locations to prevent redundancy because there is a shared interest with [redacted] concerning [redacted] He testified that he received a mission briefing from those who work at [redacted] because "Admiral Rogers asked me to." After some thought, [redacted] re-stated that it was not a directive from Admiral Rogers, it was curiosity about [redacted]

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[6] (U//~~FOUO~~) [redacted] also visited the USCYBERCOM element at [redacted] where his daughter, [redacted] was assigned. [redacted] return travel was Monday, 28 July 2014, based on his timesheets, the airline itinerary, and the airport parking receipt showing his exit from the facility at 2109 hours on Monday, 28 July 2014.

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because Admiral Rogers had no idea what was done there. [redacted] was also curious about [redacted] and wanted to see it.

(U//~~FOUO~~) Email evidence demonstrated that as early as 6 May 2014, [redacted] was in contact with his daughter, [redacted], U.S. Cyber Command (USCYBERCOM) J225, concerning a possible trip to [redacted] (**Appendix C**). His daughter was [redacted] USCYBERCOM. [redacted] inquired in his email when his wife would be visiting in July [redacted] (mother). He wrote: "I'll look at the dates and see if I can travel." [redacted] told her father that she would check the dates and let him know, although she questioned what reason he would have to travel there TDY.

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(U//~~FOUO~~) On 1 July 2014, [redacted] initiated his travel request in the RTA system. On 10 July 2014, [redacted] Office Manager, [redacted] sent an email to [redacted], Chief, Cryptologic Service Group (CSG), [redacted] requesting a meeting between [redacted] and [redacted] on Wednesday, 23 July 2014.

(U//~~FOUO~~) According to witnesses, [redacted] spent 3 hours (1230–1530) at the [redacted] facility on Wednesday, 23 July 2014.[7] According to the visit itinerary (**Appendix B**) and witness testimony, [redacted] visited USCYBERCOM at [redacted] from approximately 0900 to 1130 on Thursday, 24 July 2014. The itinerary consisted of a facility tour and two briefings. [redacted] claimed that he returned to [redacted] on Friday, 25 July 2014, for a meeting with an Army Lt Colonel reservist, whose name he could not recall.

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(U//~~FOUO~~) [redacted] records (**Appendix E**) show that [redacted] wife [redacted] on Sunday, 27 July 2014. [redacted] is located approximately 37 miles from the Hilton DoubleTree in [redacted] where [redacted] lodged.

(U//~~FOUO~~) [redacted] denied planning the trip to see his daughter, although he did visit her. He took personal leave to stay with his daughter that weekend and then traveled back on Monday, 28 July 2014. He initially claimed that his wife did not [redacted] that weekend. When it was brought to his attention that his wife [redacted] agreed that she did [redacted] he was just not certain of the weekend.

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(U//~~FOUO~~) As illustrated in Figure 1, [redacted] itineraries accounted for approximately 5.5 hours of work time; however, he claimed 36.5 hours on his timesheet (including travel). He also received per-diem for four days, two of which he had no meetings scheduled.

(U//~~FOUO~~) [redacted] stated that the purpose of [redacted] visit to the [redacted] facility was to familiarize himself the work that [redacted] conducts. [redacted] arranged for two courtesy calls and an overview of the facility. However, the meeting was "one-way" and [redacted] "did not offer much in return" as far as what [redacted] could do for [redacted]. Another

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[7] (U//~~FOUO~~) [redacted] the POC for this facility, sent the scheduled visit hours to [redacted] in an email.

witness testified that the NSA mission connection to [redacted] was tenuous and that, upon conclusion of the trip, [redacted] provided [redacted] no useful information.

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[redacted]
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(U//~~FOUO~~) Figure 1. [redacted] TDY to [redacted]

	Wednesday 23 July 2014	Thursday 24 July 2014	Friday 25 July 2014	Saturday 26 July 2014	Sunday 27 July 2014	Monday 28 July 2014
	[redacted]	Purpose: Mission Site Visit				
6:00a	POV park					
7:00a						
8:00a	Depart [redacted]					
9:00a		[redacted] Itinerary 0900 - 1130				
10:00a	Arrive [redacted]			Hotel check out		
11:00a						
	Rental Car pickup					Rental Car return
12:00p						
1:00p	[redacted] facility 1230 - 1530					
2:00p						
						Depart [redacted]
3:00p						
Other	-Hotel Check-in (7:54p)					-Arrive [redacted] (6:20p) -Exit POV Parking (9:09p)

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Recorded Timesheet Hours:

0530-1700(11)	0800-1630 (8)	0800-1630 (8)	n/a	n/a	1100-2100 (9.5)

Reimbursed Expenses:

	Wednesday	Thursday	Friday	Saturday		Total
Per Diem	$45.75	$61.00	$61.00	$45.75		$213.50
Hotel	$123.02	$123.02	$123.02			$369.06
					Rental Car	$339.94
					POV Parking	$92.00
					POV Mileage	$81.20
					Flight	$380.00
					ATM Fee	$8.00
					RTA Fee	$26.00
					TOTAL	**$1,509.70**

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(U) No-Cost TDY to [redacted] 30 November 2014 through 2 December 2014

(U//~~FOUO~~) A review of [redacted] RTA documents **(Appendix F)** showed that [redacted] traveled TDY to [redacted] from Sunday, 30 November 2014, through Tuesday, 2 December 2014, purportedly for an [redacted] and [redacted] The authorization was for a "No Cost TDY," and [redacted] did not receive any travel-related remuneration.

(U//~~FOUO~~) [redacted] testified that the purpose of the trip was to meet with the Chief of [redacted] concerning a special project that was of interest to NSA. [redacted] testified that the trip to [redacted] was "fortuitous" because his wife [redacted] on Sunday, 30 November 2014, and his family was vacationing in [redacted]

(U//~~FOUO~~) [redacted] **(Appendix G)** confirmed that [redacted] wife [redacted] which is 30 miles from [redacted] The OIG obtained no evidence that [redacted] visited [redacted]

(U//~~FOUO~~) According to [redacted] he visited the [redacted] facility on Monday, 1 December 2014, for one hour. His POC was an Air Force Colonel whose name he could not recall.[8] [redacted] had no additional contact with this facility because this project was later shifted to [redacted] He traveled back on Tuesday, 2 December 2014, which he said was not claimed as a work day. However, [redacted] claimed 9.5 hours on his timesheet for Tuesday, 2 December 2014.

(U//~~FOUO~~) According to witness testimony, [redacted] provided no useful information to [redacted] upon conclusion of the trip.

(U//~~FOUO~~) As illustrated in Figure 2, [redacted] visit accounted for approximately one hour of work time; however, he claimed 27.5 hours on his timesheet.

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[8] (U//~~FOUO~~) [redacted] provided a name in a follow-up email, but the individual no longer worked at the facility.

~~(U//FOUO)~~ Figure 2 [redacted] TDY to [redacted]

	Sunday 30 Nov 2014	Monday 1 Dec 2014	Tuesday 2 Dec 2014
	No-cost TDY	Purpose: Mission [redacted]	
6:00a			
7:00a			
8:00a			
9:00a			
10:00a		1000-1100 (est)	
11:00a			
12:00p			
1:00p			
2:00p			
3:00p			
Recorded Timesheet Hours:	0600-1500 (9)	0800-1700 (9)	0530-1500 (9.5)

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(b) (3)-P.L. 86-36

(U) TDY to [redacted] 11 June 2015–15 June 2015

(U//~~FOUO~~) A review of [redacted] RTA documents **(Appendix H)** showed that he traveled TDY to [redacted] from Thursday, 11 June 2015, to Monday, 15 June 2015, for mission-related "technical discussions." [redacted] testified that the purpose of the trip was to attend a joint exercise involving the [redacted] and a delegation from [redacted].

(U//~~FOUO~~) According to [redacted] upon his arrival in [redacted] on Thursday, 11 June 2015, he became "violently ill" with a stomach virus. He claimed that he was ill from Thursday through Saturday and began to recover on Sunday. He testified that he called the event coordinator, an Army Captain whose name he could not recall, to tell him he was too ill to attend the exercise.

(U//~~FOUO~~) [redacted] initially testified that, when he checked into the hotel on Thursday, 11 June 2015, the [redacted] had

already checked in. He later corrected himself, claiming that he did not know where [redacted] was staying and did not see him. [redacted] claimed that he attended a social event at the hotel on Friday evening to say hello to [redacted]. The OIG confirmed that the [redacted] was the designated hotel for the VIPs attending the exercise and no social event were held there. Furthermore, [redacted] stayed at the Marriott in [redacted] the location of the [redacted]. He also initially testified that he attended some briefings/slide shows on Friday but then recanted and said that he received the briefings ahead of time.

(U//~~FOUO~~) Several witnesses testified that [redacted] did not attend the exercise or any of the related meetings. [redacted] confirmed his own attendance at the entire event, beginning at [redacted] traveling to the training site to observe the exercise and then back to [redacted] for an evening social event. He did not see [redacted] at either event.

(U//~~FOUO~~) [redacted] acknowledged that his wife [redacted] but claimed that he was too ill to attend. [redacted] (**Appendix I**) confirmed that [redacted] wife [redacted] on Saturday, 13 June 2015.

(U//~~FOUO~~) Despite his reported illness, [redacted] did not return home until the evening of Monday, 15 June 2015.[9] On Tuesday, 16 June 2015, [redacted] sent an email to [redacted] Director, [redacted] thanking him for the restaurant recommendations (**Appendix J**). [redacted] wrote that he and his wife enjoyed [redacted] but did not make it to [redacted] because they were "too busy touristing around." He also reported that the [redacted] in downtown [redacted] was good. A review of the rental car receipt for this TDY revealed that [redacted] traveled 411 miles during this TDY and the distance from the airport to his hotel was approximately 48 miles, meaning he drove approximately an additional 315 miles during the TDY.

(U//~~FOUO~~) As illustrated in Figure 3, there was insufficient evidence to demonstrate that [redacted] attended any work-related events. However, he claimed 39 regular hours on his timesheet (including travel). [redacted] did not submit sick leave for any of these hours. He also received $255.40 in per-diem for the five days in which he had no essential official business-related meetings.

(U//~~FOUO~~) According to witness testimony, [redacted] provided only very general information when asked about his trip when he returned. [redacted] testified that he was embarrassed to admit he was sick and had missed the exercise.

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[9] (U//~~FOUO~~) [redacted] returned to [redacted] on Saturday, 13 June 2015.

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(U//FOUO) Figure 3. [redacted] TDY to [redacted]

	Thursday 11 June 2015	Friday 12 June 2015	Saturday 13 June 2015	Sunday 14 June 2015	Monday 15 June 2015
	[redacted] Purpose: Technical Discussions				
6:00a					
7:00a					
8:00a					
9:00a	POV park				
10:00a					
11:00a					
	Depart [redacted]				
12:00p					
					Rental car return
1:00p	Arrive [redacted]				
2:00p	Rental Car pickup				*Return flight times unknown*
3:00p	Hotel Check-in				
Other					-Exit POV Parking (5:09p)
	[redacted] TDY for same exercise				

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Recorded Timesheet Hours

	0800-1500 (7)	0630-1700 (10)	0900-1200 (3)	0800-1700 (8.5)	0730-1830 (10.5)

Reimbursed Expenses:

	Thursday	Friday	Saturday	Sunday	Monday	Total
Per Diem	$45.75	$61.00	$61.00	$61.00	$45.75	$274.50
Hotel	$141.75	$141.75	$141.75	$97.88		$523.13
					Rental car	$355.51
					POV parking	$120.00
					POV mileage	$80.50
					Flight	$212.20
					RTA fee	$26.50
					TOTAL	**$1,592.34**

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(b) (6)

(U) TDY to [redacted], 13 August 2015–19 August 2015

(U//~~FOUO~~) A review of [redacted] RTA documents **(Appendix K)** showed that he traveled TDY to [redacted] from Thursday, 13 August 2015, to Wednesday, 19 August 2015, for mission-related "technical discussions."

(U//~~FOUO~~) [redacted] testified that the purpose of the trip was to visit the [redacted] a principle organization that supports [redacted] and NSA. He also claimed that [redacted] tasked him to research and consider a project involving the [redacted]

(U//~~FOUO~~) According to email evidence, on 30 April 2015, [redacted] Office Manager, notified [redacted] that there was a [redacted] **(Appendix L)**. [redacted] replied that he would check and update the dates.

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(U//~~FOUO~~) On 27 May 2015, [redacted] emailed [redacted] Deputy Commander, [redacted] and inquired about the [redacted] He wrote:

> I had planned on a trip up there mid-August, but my office manager says you all have a [redacted] in place. I was planning on 13 AUG arrival, 14th either with you all or the [redacted] folks, 17th same deal, depart the 18th. I would make sure it would be very low key and low impact, just touching base, meeting new folks, making my swan song so to speak. Please let me know if this is doable and we'll get the arrangements done. If it is too much for you folks, I can just focus on the [redacted][10]

(b) (3)-P.L. 86-36
(b) (6)

(U//~~FOUO~~) On 29 May 2015, [redacted] replied to [redacted] via email and confirmed the [redacted] He wrote there was "no wiggle room to host visitors on those dates." [redacted] suggested that [redacted] visit the [redacted] on Friday, 14 August, and visit the [redacted] on Monday, 17 August. On 3 June 2015, [redacted] revised his reservation to extend his trip from 18 to 19 August 2015.

(U//~~FOUO~~) On 21 July 2015, [redacted] attempted to gain clarification on the purpose of [redacted] visit to the [redacted] She wrote to [redacted] office manager and tried to get information to develop an agenda. The office manager told her that [redacted] wanted to duplicate an agenda from two years before and asked [redacted] to locate the agenda. She indicated that [redacted] wanted to depart on 18 August 2015.

(~~S//SI//REL TO USA, FVEY~~) On 6 August 2015, [redacted] Senior Analyst, [redacted] emailed [redacted] regarding [redacted] planned visit. [redacted] wrote:

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[10] (U//~~FOUO~~) [redacted] located at [redacted] travel authorization makes no mention of a planned visit to [redacted]

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I called [redacted] to see if he knew what the visit was about, and he said [redacted] (NCR [redacted]) would be visiting [redacted] on 17 Aug.[11] I then called [redacted] who put me on the line with [redacted]. He is interested in meeting with you for 1 hour on 14 Aug to discuss [redacted] support (issues?). This is the only issue he wants to talk about based on our discussion.[12]

(~~S//SI//REL TO USA FVEY~~) On 11 August 2015, [redacted] followed up with [redacted] via email. He wrote:

> Do you have any specific agenda items for [redacted] visit other than the [redacted] issue he wants to discuss w/you? His secretary is asking if we have one. I can't think of anything at present for NCR attention with respect to SIGINT requirements/issues. I'm not aware of any specific issues regarding [redacted] that I want to bring to his attention either.

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(b) (6)

(b) (3)-P.L. 86-36

(U//~~FOUO~~) [redacted] greeted [redacted] at 0900 hours upon his arrival at the [redacted] on Friday, 14 August 2015. [redacted] provided a briefing, and then [redacted] had brief meetings with [redacted] and [redacted] without [redacted] escorted [redacted] out of the facility at approximately 1230 hours.

(U//~~FOUO~~) [redacted] testified that, on Saturday, 15 August 2015, he observed an exercise (demonstration) given by the [redacted].[13] When questioned about his Saturday schedule, he admitted that he and his wife traveled three to four hours to [redacted] leaving at 0500 hours for tourist reasons. [redacted] returned in time for the afternoon [redacted] exercise and then admitted that he observed only the last 30 minutes. [redacted] testified that he "projected" his work time for Saturday to be 0800 to 1300 hours but never corrected it on his timesheet. However, records show he signed his timesheet when he returned from TDY on Friday, 21 August 2015.

(b) (6)

(U//~~FOUO~~) Published [redacted] (**Appendix M**) confirmed that [redacted] wife [redacted] in the [redacted] on Sunday, 16 August 2015. [redacted] denied planning the trip to facilitate his wife's [redacted] He testified that he chose the TDY dates because it "worked for the site and the Command." The [redacted] is located at [redacted] which is 4.5 miles from [redacted] and the [redacted]

(U//~~FOUO~~) On Monday, 17 August 2015, according to his [redacted] itinerary (**Appendix N**), [redacted] received a series of mission briefs, tours, and courtesy calls. His day began at 0845 hours and concluded at 1500 hours.

(U//~~FOUO~~) As illustrated in Figure 4, [redacted] visits to [redacted] and [redacted] (and a brief stint observing a [redacted] exercise) accounted for approximately 10.5 hours of work time; however,

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[11] (U//~~FOUO~~) [redacted] worked in Enterprise Engagement and Mission Management, [redacted]
[12] (U//~~FOUO~~) [redacted] also stated to the OIG that [redacted] requested a meeting with [redacted] for one hour to discuss [redacted] support.
[13] (U//~~FOUO~~) On line articles report that the [redacted] exercise at [redacted]

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he claimed 49.5 hours on his timesheet (including travel). [redacted] two meetings spanned seven travel days. He received per diem for all seven days, including two days on which he had no meetings and no travel.

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(b)(6)

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(b) (6)

(b) (6)

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(U//~~FOUO~~) Figure 4. [redacted] TDY to [redacted]

	Thursday 13 Aug 2015	Friday 14 Aug 2015	Saturday 15 Aug 2015	Sunday 16 Aug 2015	Monday 17 Aug 2015	Tuesday 18 Aug 2015	Wednesday 19 Aug 2015
	[redacted] Purpose: Mission Technical Discussions						
6:00a							
7:00a							Arv [redacted]
8:00a							
9:00a	Park POV						
10:00a		0900-1230	Traveled to [redacted] with wife				
11:00a	Dep [redacted]						
12:00p					0845-1500	Dep Hotel	
1:00p							
2:00p							
	Arv [redacted]						
3:00p							
	Rental car p/u						
4:00p	Arv Hotel		[redacted] EX				
Other						Rental car return (5:03) LV [redacted] (11:56p)	

Recorded Timesheet Hours:

	0600-1600 (9.5)	0730-1600 (8)	0800-1300 (5)	n/a	0730-1600 (8)	0800-1200 1730-2400 (10)	2400-0930 (9)

Reimbursed Expenses:

	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday
Per Diem	$94.50	$126.00	$126.00	$126.00	$126.00	$126.00	$94.50
Hotel	$379.68	$379.68	$379.68	$379.68	$379.68		

Total Expenses:		
	Parking	$24.00
	POV Parking	$82.94
	Flight	$617.50
	Per Diem	$819.00
	Hotel w/ tax	$1,898.40
	Rental Car	$587.20
	POV Mileage	$81.65
	RTA Fee	$26.50
	Bag Fee	$120.00
	TOTAL	**$4,257.19**

(U//~~FOUO~~) Deputy NCR, testified that, when he learned of the he encouraged to change his visit dates. also knew that the J2, planned to visit in late (following planned dates) and would need to be accompanied by the NCR.[14] However, refused to alter the dates and had to accompany to on Monday, 24 August 2015.[15] testified that he chose not to change his planned travel dates, even though he knew about the and planned trip to in late August. sent to travel with in his stead. **(Appendix O)**

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(U) After-Action Results

(b)(6)

(U//~~FOUO~~) Several witnesses testified that did not share the information he gathered on these TDY visits. According to two witnesses, the organizations that visited often did not understand the purpose of his visit, even after the visit was complete. did not know that had traveled to the the previous week and stated that did not discuss the trip with him. told the OIG that the representatives he met with told him that had not been engaged during his visit the previous week.[16] testified that "did not offer much in return" as far as what could do for In response, stated that he shared information at the only if it was "relevant."

(U) Analysis and Conclusions

(U) JTR Chapter 4, Part A, states that TDY is authorized only when necessary to conduct essential official business in the government's interest. That travel must be planned and scheduled to accomplish multiple objectives and should be no longer than required to complete the official business. JTR Appendix O T4020 states that TDY travel shall be performed only when there is no other means to successfully complete the mission.

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(U//~~FOUO~~) The OIG concluded that TDY travel to and was not necessary to conduct essential official business. Instead, the travel apparently was planned to facilitate his desire to attend his wife's and visit his family.

(U//~~FOUO~~) Two months before initiating a travel authorization for the trip to contacted his daughter to determine her availability for a visit and to ensure that he

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[14] (U//~~FOUO~~) Deputy Commander, confirmed that the J2 and NCR usually travel together when visiting the

[15] (U//~~FOUO~~) traveled to from **24-28 August 2015**, staying three nights. The total expense for his TDY were **$2,523.79.**

[16] (U//~~FOUO~~) Witnesses also questioned level of engagement as an NCR, alleging that he was not performing adequately. This allegation is not addressed in this report; it was referred to management for action.

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timed his travel in synch with his wife's plans. When asked why he needed to travel to [redacted] equivocated but ultimately attributed it to "curiosity." Although he denied planning the trip to visit his daughter, he did not return home following his meeting, which concluded at 1130 hours on Thursday, 24 July 2014, but instead stayed at his daughter's residence over the weekend. His wife [redacted] on Sunday, 27 July 2014, and [redacted] returned home Monday, 28 July 2014. Over a seven-day trip, [redacted] attended two meetings, lasting 3 hours and 2.5 hours, respectively. These facts cast doubt on the true necessity of the travel and suggest that his real priority was visiting his daughter and wife at government expense. [redacted] obtained per diem for four days, including Saturday, violating the JTR requirement that travel be no longer than required to complete official business.[17]

(U//~~FOUO~~) Although [redacted] purportedly planned to attend a joint exercise at [redacted] in [redacted] the evidence shows that he did not attend the exercise or any related events. He also confused whether he had received the briefings ahead of time or live at the event, calling into question whether it was necessary for him to travel at all. [redacted] likely had no intention of attending the [redacted] exercise. He chose to stay at the Marriott in [redacted] the location of his wife's [redacted] instead of the Marriott in [redacted] where the VIPs lodged. He initially testified that he saw [redacted] at the hotel social event; but there was no social event at the hotel in [redacted] [redacted] attributed his non-attendance to being "violently ill." Despite his illness, he and his wife managed to visit at least three restaurants and spend time "touristing around." The rental car mileage receipt found that [redacted] drove 411 miles on this TDY. Furthermore, he did not return home after the event on Saturday, 13 June 2015, but instead stayed through Monday evening, 15 June 2015, and charged the government per-diem, which violated the JTR requirement that TDY be no longer than necessary to complete official business.[18] In addition to per diem, [redacted] charged duty time. In total, he claimed 39 hours but attended no meetings. He also charged three hours duty time on the day his wife [redacted]

(b) (6)

(b) (3)-P.L. 86-36

(U//~~FOUO~~) In traveling to [redacted] was so intent upon traveling on the dates that coincided with his wife's [redacted] that, when thwarted by a [redacted] he fabricated a reason to go to the [redacted] instead. [redacted] original purpose in traveling to [redacted] also failed to meet the standard of "essential official business." [redacted] told [redacted] representatives that he just wanted to "touch base" and make his "swan song." He virtually said his trip was non-essential when he told [redacted]

> [I]f it is too much for you folks, I can just focus on the [redacted]

(b) (3)-P.L. 86-36
(b) (6)

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[17] (U//~~FOUO~~) [redacted] actions also violated Senior Travel Guidance, 31 January 2014. According to that guidance, "TDYers should begin their return to their duty location no later than the morning following the end of meetings" and "to reduce per diem costs, travel on or over a weekend should be eliminated unless unavoidable to meet mission requirements or to meet with partners" **(Appendix A).**

[18] (U//~~FOUO~~) Again, [redacted] actions also violated Senior Travel Guidance, 31 January 2014. According to that guidance, "TDYers should begin their return to their duty location no later than the morning following the end of the meetings," and "to reduce per diem costs, travel on or over a weekend should be eliminated unless unavoidable to meet mission requirements or to meet with partners" **(Appendix A).**

(U//~~FOUO~~) When an [redacted] representative requested clarification on the purpose of his trip, [redacted] office manager asked him to simply reproduce an agenda from two years before, demonstrating the lack of a clear purpose for the trip. Representatives at the [redacted] similarly struggled to understand why [redacted] wished to visit. One representative wrote:

> I can't think of anything at present for NCR attention with respect to SIGINT requirements/issues. I'm not aware of any specific issues…that I want to bring to his attention either.

(U//~~FOUO~~) Despite the lack of essential official business to visit the [redacted] or [redacted] [redacted] made a seven-day trip to [redacted] For his 10.5 hours of scheduled meetings, he claimed 49.5 hours on his timesheet. Furthermore, [redacted] obtained per-diem for seven days including a weekend, violating the JTR requirement that travel be no longer than required to complete official business.

(b)(3)-P.L. 86-36
(b)(6)

(U//~~FOUO~~) Approximately one week after [redacted] traveled to [redacted] he sent his Deputy, [redacted] to travel with the J2 to [redacted] [redacted] knew when he made his own plans that the J2 needed to go to [redacted] in late August. Instead of postponing his trip so that he could accompany the J2, [redacted] opted to expend additional funds and send his Deputy. This information, combined with the lack of evidence indicating an essential business need to travel, further supports the conclusion that [redacted] primary purpose in traveling to [redacted] was personal: to travel to [redacted] with his wife and to attend her [redacted]

(b)(6)

(U//~~FOUO~~) The OIG applied standards set forth by the Comptroller General of the United States concerning instances in which official business and personal activities may be mixed. While travel that is "in the best interest of the government" can be considered official business by the traveler (44 Comp. Gen. 188 (1964)), other decisions indicate that expenditure of appropriated funds for travel is not proper, if the primary purpose of the trip is personal, if there is no substantial benefit to the government, or if official business performed is merely incidental. Pertinent citations include the following:

> For employees of the Government to be entitled to the expenses or allowances authorized by statue and regulation, the travel must be essentially for the furtherance of Government business, and it is not enough that official business is remotely or incidentally associated with a particular trip. *Comptroller General B-121118 (1955)*

(U//~~FOUO~~) The fact that [redacted] trips coincided with his wife's [redacted] was not merely "fortuitous," as [redacted] suggested, but intentional. His primary purpose was personal, there were no substantial benefits to the government (in fact, there was a cost), and the official business performed was incidental; therefore, the OIG concluded that [redacted] performed non-essential TDY to facilitate his personal travel plans, in violation of JTR Chapter 4, Part A and Appendix O.

(U//~~FOUO~~) The OIG also concluded that [redacted] used his public office for private gain, in violation of 5 CFR §§2635.101(b)(7) and 2635.702 and DoD Regulation 5500.7-R. As a senior official, [redacted] worked in a position of trust at the Agency. As the NCR to [redacted] and [redacted] he had frequent need to travel to perform his representational role. He was also the most senior NSA representative at his PCS location; therefore, few people had the

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authority or proximity to question his intent when he traveled. He took advantage of his position of trust for private gain by scheduling travel primarily for personal purposes. In so doing, he was able to claim duty hours and per-diem payments to which he otherwise would not have been entitled.

(U//~~FOUO~~) The OIG further concluded that [redacted] failed to put forth an honest effort in the performance of his duties, in violation of 5 CFR §§2635.101(b)(5) and 2635.705(a). In addition to not having an essential business purpose in traveling to these places, [redacted] did not appear to make a serious effort to capitalize on the trips. By and large, his visits merely consisted of receiving mission and function briefings and touring facilities—nothing that would justify the substantial costs incurred.

(U//~~FOUO~~) Finally, the OIG concludes that [redacted] created the appearance that he violated the law or the ethical standards in violation of 5 CFR §2635.101(b)(14) and NSA/CSS PMM Chapter 366 Section 1-2.J. [redacted] travel habits were well known by his staff, and the staffs of the locations to which he traveled. The lack of substantive itineraries, as well as the lack of useful information transmitted to the sites he visited and the lack of useful information brought back to his office, contributed to the appearance that his travel did not meet the required standards. In addition to violating the substantive standards, his activities created the appearance of violating the standards.

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(b)(6)

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(U//~~FOUO~~) ALLEGATION 5: Did [redacted] knowingly submit false and inaccurate timesheets for periods he traveled TDY, in violation of NSA/CSS PMM, Chapter 360, Section 2-7(a) and Chapter 366, 2-1(K) and 2-2(B)?

***(U) CONCLUSION:** Substantiated*

(b)(3)-P.L. 86-36
(b)(6)

(U) Evidence

(U//~~FOUO~~) [redacted] testified that all his trips were for official business and any time and attendance errors were unintentional. Generally, when planning his travel, he said, he anticipated his hours on his timesheet and filled them out ahead of time. The only trip that he thought may have questions was to [redacted] because it was "fortuitous."

(U) TDY to [redacted] 23 July 2014–28 July 2014

(U//~~FOUO~~) On 22 July 2014, [redacted] signed and certified his own timesheet for the pay period (PP) ending 26 July 2014, thus projecting his hours for 22–26 July 2014. [redacted] projected working eight hours on 25 July 2014, a day for which he had no itinerary or agenda. After he returned, [redacted] signed and certified his own timesheet for the PP ending 9 August 2014. This latter timesheet covered his travel home from the TDY (27–28 July 2014). Itineraries show that [redacted] worked a total of 5.5 hours; his timesheets totaled 36.5 hours (including travel) **(Appendix P)**.[19] *(See figure 1 on page 7)*

(U) TDY to [redacted] 30 November 2014 through 2 December 2014

(U//~~FOUO~~) On 10 December 2014, [redacted] signed and certified his own timesheet for the PP ending 13 December 2014, after he returned from travel to [redacted] **(Appendix Q)**. [redacted] testified that he worked 1 hour on Monday, 1 December 2014, and traveled back on Tuesday, 2 December 2014, which he did not claim as a workday. The submitted timesheet shows that [redacted] submitted 27.5 hours, Sunday through Tuesday. *(See figure 2 on page 9)*

(U//~~FOUO~~) [redacted] travel to [redacted] was less egregious because it was a "no-cost" TDY and he already planned to vacation there. However, [redacted] made at most a 1-hour stop at [redacted] (to discuss a "special project"), for which he claimed 27.5 duty hours. Of the 27.5 hours, nine were for Sunday, 30 November 2014, a day on which his wife [redacted]. Given the duration of the alleged meeting in comparison with total duty hours claimed, it is more likely than not that the visit was non-essential and [redacted] was looking for an avenue to claim duty time for his personal vacation.

(b)(6)

(b)(3)-P.L. 86-36

[19] (U//~~FOUO~~) Per the Global Integration Office: [redacted]

(U//~~FOUO~~) [redacted] claimed 9 hours duty time on the day of his wife's [redacted] (30 November 2014). He also claimed 9 hours for his one hour visit to [redacted] and claimed 9.5 hours for his travel home (2 December 2014).

(b) (3)-P.L. 86-36
(b) (6)

(U) TDY to [redacted] 11 June 2015–15 June 2015

(U//~~FOUO~~) On 10 June 2015, [redacted] signed his timesheet for PP ending 13 June 2015, thus projecting his hours for 10–13 June 2015, which is consistent with his testimony **(Appendix R)**. According to the records, [redacted] projected working three hours on 13 June 2015 (0900–1200), the morning his wife was scheduled to [redacted] (0700–1200). [redacted] claimed 8.5 hours for 14 June 2015, a day on which he had no meetings scheduled and attended none.

(U//~~FOUO~~) After he returned, [redacted] signed his timesheet for PP ending 27 June 2015. This latter timesheet covered the last two days of the TDY (14–15 June 2015). [redacted] testified that, upon arrival in [redacted] he became "violently ill" and was unable to attend any scheduled events. In total, he claimed 39 regular hours (including travel); no sick time was claimed.

(b) (3)-P.L. 86-36

(U) TDY to [redacted] 13 August 2015–19 August 2015

(U//~~FOUO~~) On 21 August 2015, after returning from travel, [redacted] signed his timesheet for PP ending 22 August 2015 **(Appendix S)**. On the basis of itineraries and [redacted] testimony, he worked 10 hours; however, he submitted his timesheet for 49.5 (including travel) for that TDY.

(U//~~FOUO~~) [redacted] claimed eight hours for 14 August 2015, a day on which he had one meeting lasting 3.5 hours. He also claimed work hours from 0800 to 1300 hours on Saturday, 15 August 2015. However, he told the OIG that he traveled to [redacted] that morning, leaving at 0500 hours.[20] [redacted] testified that he returned in time for the afternoon [redacted] exercise but admitted that he observed only the last 30 minutes. [redacted] claimed that he projected his time in advance and never corrected it. However, timesheet records show that he signed his timesheet upon his return.

(b) (6)

(U) Analysis and Conclusions

(U//~~FOUO~~) NSA/CSS PMM Chapter 366, Section 2-2(B) prohibits deliberate misrepresentations, falsifications, or omission of material facts in any Agency document. NSA/CSS PMM Chapter 366, Section 2-1(K) prohibits employees from "knowingly making or presenting a false or fraudulent statement or claim." The law defines "knowingly" as

[20] (U//~~FOUO~~) It is an eight-hour round trip from [redacted] to [redacted]

acting with knowledge of the falsity, acting with reckless disregard of whether the statement is true, or making a conscious effort to avoid learning the truth. The preponderance of the evidence shows that the timesheets submitted by [redacted] were false and that [redacted] knew they were false.

(b) (3)-P.L. 86-36
(b) (6)

(U//~~FOUO~~) The OIG examined [redacted] timesheets for the four TDY trips and found that [redacted] claimed hours that he did not work:

- [redacted] itineraries show he had 5.5 scheduled hours; he claimed 16 on his timesheet (36.5 hours including travel).
- [redacted] testified that he had a 1-hour meeting at [redacted] for the no-cost TDY; he claimed 27.5 hours on his timesheet.
- [redacted] testified that he was ill upon his arrival at the [redacted] and did not attend any official work events; yet he submitted 21.5 regular work hours (39 hours including travel).
- [redacted] itineraries show he had 6.75 scheduled hours of meetings; he claimed 21 hours on his timesheet (49.5 hours including travel).

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(b) (6)

(U//~~FOUO~~) [redacted] maintained that he projected his hours ahead of his travel and merely forgot to adjust them upon his return. The evidence supports the fact that he signed his timesheet on two occasions in advance of the trip. By projecting hours on days he knew he would not work, such as the day of his wife's [redacted] he revealed an intent to defraud the government. Even when he signed the timesheets upon his return, they contained false information, such as claims that he worked when he did not and claims that he worked for an entire day when his agenda lasted at most one or two hours.

(U//~~FOUO~~) Finally, [redacted] practice of completing his timesheets before his trips (and failing to adjust them upon return to match actual events) demonstrated a reckless disregard for whether his timesheets were accurate. [redacted] violated NSA/CSS PMM, Chapter 360, Section 2-7(a), which requires employees to ensure that all information relevant to their time and attendance is recorded accurately.

(U//~~FOUO~~) In conclusion, [redacted] knowingly submitted false and inaccurate timesheets for periods he traveled TDY, in violation of NSA/CSS PMM, Chapter 360, Section 2-7 and Chapter 366, 2-1(K) and 2-2(B).

IV. (U) RESPONSE TO TENTATIVE CONCLUSION(S)

(b)(3)-P.L. 86-36
(b)(6)

(U//~~FOUO~~) On 21 April 2016 the OIG sent [redacted] the tentative conclusion reached in the investigation (Appendix T). In his 6 June 2016 response, he disagreed with all of the findings of the investigation. Some of his specific comments included:

1. His wife schedules her [redacted] without any input concerning his schedule and usually has to do so at least a year in advance.
2. The [redacted] TDY had additional meetings not previously mentioned in his testimony.
3. He learned of the J2's travel date only after he arrived in [redacted]
4. He was invited to observe joint training exercises while on TDY in [redacted] that he did not previously mention in his testimony.

(b)(6)

(U//~~FOUO~~) The OIG considered [redacted] claims and found the following:

(b)(3)-P.L. 86-36

1. (U//~~FOUO~~) The fact that [redacted] planned her [redacted] at least a year in advance supports the OIG's findings. [redacted] had ample time to obtain funding and approval for trips to coincide with her [redacted]. Furthermore, the evidence shows that [redacted] planned his TDY to [redacted] after he confirmed the dates of his wife's [redacted] from an email exchange with his daughter. Finally, his office planned at least one of his day's itineraries after [redacted] planned his travel.

2. (U//~~FOUO~~) Although not mentioned in the testimony he provided under oath, in his response to the tentative conclusions, [redacted] claimed an additional meeting at [redacted] the evening of Thursday, 24 July 2014 and a meeting on Friday, 25 July 2014 at [redacted] Headquarters in [redacted]

   (U//~~FOUO~~) The OIG requested information from [redacted] to confirm his claim that he went to [redacted] on 24 July 2014. [redacted] responded that, "once I got up there, I found the unit no longer exists, didn't have a phone number and solid POC, so long trip for nothing."

   (U//~~FOUO~~) The OIG also requested information from [redacted] to confirm his claim that he went to [redacted] Headquarters in [redacted] could not remember whom he met with other than "it was an Army Sergeant and I didn't get his name." He provided a phone number to the [redacted] HQ in [redacted] but when the OIG contacted them, we found that they do not keep visitor logs.

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   (U//~~FOUO~~) The OIG analyzed the mileage of the amended itinerary of [redacted] TDY. [redacted] rental car receipt revealed 313 total miles for the TDY. If he had traveled to all of the locations he claimed (in his response to the tentative conclusions), at a minimum, he should have traveled 474 miles. Clearly, [redacted] could not have visited all of the locations that he claimed. Thus, the OIG did not find [redacted] claims that he traveled to these additional locations to be credible.

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(b)(6)

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3. (U//~~FOUO~~) The evidence runs contrary to [redacted] claim that he only learned of the J2 [redacted] planned travel after he arrived in [redacted]. [redacted] office manager, [redacted] initiated the planning for this trip on 9 February 2015 when she opened a RTA authorization and the funding was approved on 12 February 2015. On 30 April 2015, [redacted] was notified that the [redacted] 2015, which covered the dates of his TDY. [redacted] refused to change the dates of his planned travel, so he arranged the visit to include the [redacted] and then the [redacted] sent an email on Wednesday, 12 August 2015 to the Global Integration Office personnel justifying why his Deputy needed to travel with the J2 to the same location in [redacted] the following week. Therefore, [redacted] knew prior to his departure (on 13 August 2015) of the J2's planned travel the following week (24-27 August 2015).

(b) (3)-P.L. 86-36
(b) (6)

4. (U//~~FOUO~~) Although not mentioned in the testimony he provided under oath, in his response to the tentative conclusions, [redacted] claimed that he was invited to observe and attend joint training exercises from several [redacted] nations at [redacted] specifically the [redacted][21] When asked when he attended the [redacted] exercises, he claimed it was the final day. However, records show that the final day of the exercises was 21 August 2015, which was several days after he left [redacted] Under oath, [redacted] testified that he watched approximately 30 minutes of a [redacted] exercise on 15 August 2015. The OIG gave him the benefit of the doubt that he attended even that much, given that records show that the principle [redacted] exercise took place on 12 August 2015.

(U//~~FOUO~~) [redacted] responses to the tentative conclusions did not change the OIG findings in this matter. Thus, the tentative conclusion became final. A copy of [redacted] response is attached as Appendix U.

(b) (3)-P.L. 86-36

[21] (U//~~FOUO~~) [redacted]

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V. (U) CONCLUSION

(U//~~FOUO~~) The preponderance of the evidence supports the conclusion that:

- [redacted] performed non-essential TDY to facilitate his personal travel plans, in violation of **JTR Chapter 4 Part A and Appendix O T4020;**
- [redacted] used public office for private gain, in violation of **5 CFR §2635.101(b)(7), 5 CFR §2635.702, and DoD Regulation 5500.7-R;**
- [redacted] failed to put forth an honest effort in the performance of his duties, in violation of **5 CFR §2635.101(b)(5), 5 CFR §2635.705(a), and NSA/CSS PMM Chapter 366, Section 1-3.E;**
- [redacted] failed to avoid actions creating the appearance that he violated the law or the ethical standards, in violation of **5 CFR §2635.101(b)(14) and NSA/CSS PMM Chapter 366, Section 1-2.J;** and
- [redacted] knowingly submitted false and inaccurate timesheets, which corresponded with four separate TDY trips, in violation of **NSA/CSS PMM Chapter 360, Section 2-7(a) and Chapter 366, 2-1(K) and 2-2(B).**

(b)(3)-P.L. 86-36
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(b)(6)

VI. (U) DISTRIBUTION OF RESULTS

(U//~~FOUO~~) A copy of this report of investigation will be provided to Employee Relations (MR) and the Department of Defense OIG. Also, a summary memorandum will be provided to the Associate Directorate for Security and Counterintelligence, Special Actions (Q242), and [redacted] supervisor.

(b)(3)-P.L. 86-36

[redacted]
Senior Investigator

Concurred by:

[redacted]
Assistant Inspector General
for
Investigations

Release 2022-2
NSA 18863

Doc ID: 6752637

APPENDIX A

(U) Applicable Authorities

Release 2022-2
NSA 18864

Doc ID: 6752637

(U) STANDARDS

(U) Joint Travel Regulation (JTR) Chapter 4: Temporary Duty Travel

Part A. General

4000 Justification

A. Authorization/Approval. A TDY assignment may be authorized/approved only when necessary to conduct official Gov't business

B. Scheduling Travel. Travel must be planned and scheduled to accomplish multiple objectives with minimal disruptions and transportation delays.

C. Service Procedures.

1. TDY purpose is essential official business in the Gov't's interest

3. TDY duration is no longer than required to complete the official business

(U) Joint Travel Regulation (JTR) Appendix O: TDY Travel Allowances

T4020 TDY Travel Policy

A. Criteria for TDY Travel. TDY travel is mission support. TDY travel is performed when there is no other means to successfully complete the mission. When the mission can be achieved by another means, such as written correspondence or teleconferencing, the AO must choose that method.

(U) 5 CFR 2635.101 Basic Obligation of Public Service.

(b) General Principles.

(5) Employees shall put forth honest effort in the performance of their duties.

(7) Employees shall not use public office for private gain.

(14) Employees shall endeavor to avoid any actions creating the appearance that they are violating the law or the ethical standards set forth in this part. Whether particular circumstances create an appearance that the law or these standards have been violated shall be determined from the perspective of a reasonable person with knowledge of the relevant facts.

(U) 5 CFR 2635.702 Use of Public Office for Private Gain.

An employee shall not use his public office for his own private gain, for the endorsement of any product, service, or enterprise, or for the gain of friends, relatives, or persons with whom the employee is affiliated in a nongovernmental capacity, including nonprofit organizations of which the employee is an officer or member, and persons with whom the employee has or seeks employment or business relations....

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(U) 5 CFR 2635.705 Use of Official Time.

(a)Use of an employee's own time. Unless authorized in accordance with law or regulations to use such time for other purposes, an employee shall use official time in an honest effort to perform official duties.

(U) DoD Regulation 5500.7-R

Chapter 2 Standards of Ethical Conduct

Section 1 – Office of Government Ethics Regulation

2-100. Implements 5 CFR Part 2635, "Standards of Ethical Conduct for Employees of the Executive Branch."

(U//~~FOUO~~) NSA/CSS Personnel Management Manual, Chapter 360

2-7. Employees

(a). Ensure that all information relevant to their time and attendance is recorded accurately.

(U//~~FOUO~~) NSA/CSS Personnel Management Manual, Chapter 366

1-2. Responsibilities

(J). Avoid the appearance of violating the law or these standards.

1-3. General Principles for On-The-Job Conduct

(E). Give thorough, efficient, and industrious service in the performance of assigned duties including exercising reasonable care in carrying out one's assigned duties.

2-1. Work Environment

(K). False Statements – Employees will not knowingly make or present a false or fraudulent statement or claim; enter into an agreement or conspiracy to to defraud the Government by obtaining or aiding in the payment or allowance of a false or fraudulent claim; or, knowingly and willfully falsify or conceal a material fact by a trick, scheme, or device.

2-2. Personnel Security Requirements

B. Deliberate misrepresentations, falsifications, or omission of material facts in any Agency document.

(U//~~FOUO~~) Guidance for Seniors Leaders on Official Travel 2014 / 2015

Release 2022-2
NSA 18866

From: [redacted]
Sent: Friday, January 31, 2014 8:41 AM
To: [redacted]
Subject: (U) Guidance On Official Travel

(b) (3)-P.L. 86-36

Classification: ~~TOP SECRET//COMINT//NOFORN~~

OVERALL CLASSIFICATION DUE TO ASSOCIATION OF ADDRESSEES

(b) (1)
(b) (3)-P.L. 86-36

Colleagues,

(~~C~~) In 2011, President Obama issued Executive Order 13589, calling on government agencies to renew efforts to be good stewards of the people's money by promoting efficient spending. In the Executive Order, the president recognized that travel is important to the effective functioning of the Government, but he directed agencies to devise strategic alternatives to Government travel, and to make our travel cost effective. Your stewardship of travel dollars has made a difference. In FY12 we spent [redacted] on travel, while in FY13 we lowered that amount to [redacted] Last year I released guidance on travel. With the passage of the FY14 Appropriations Act, the Agency and the Nation continue to implement reductions in spending. I am therefore once again promulgating our guidance on official travel. Please share this with leaders in your organizations.

- (U//~~FOUO~~) Travel should serve a <u>necessary</u> purpose. Thus, only essential travel should be approved.
- (U//~~FOUO~~) Whenever practical, VTC should be used instead of TDY. For TDYs of one day or less, VTC should be the default. Some locations or partners logically do not lend themselves to VTC, but those that do should use VTC.
- (U//~~FOUO~~) Exercise restraint, and look at economies of scale. If you have a speaking part for less than 25% of a meeting, let another traveler cover it on your behalf.
- (U//~~FOUO~~) Give particular scrutiny to overseas travel. Whenever possible, overseas trips should be minimized, or combined to avoid multiple international airfares.
- (U//~~FOUO~~) For those traveling to Third Party partners, look holistically at the total number of visits to such partners. Coordinate with FAD to make sure the overall level of interaction is not excessive.
- (U//~~FOUO~~) If other agencies are paying for your travel, use the most restrictive guidance to determine whether the trip should proceed.
- (U//~~FOUO~~) As a general rule, no execs or assistants should travel with seniors.
- (U//~~FOUO~~) Travel to attend classes should continue, but only if those same classes are not offered in the Washington, DC area or the area of your duty station.
- (U//~~FOUO~~) TDYers should begin their return to their duty location no later than the morning following the end of meetings.
- (U//~~FOUO~~) Avoid combining leave with TDY when traveling from CONUS to OCONUS locations. This avoids the perception that the travel is a pleasure trip. The preponderance of the trip should always come down on TDY vice leave.
- (U//~~FOUO~~) To reduce per diem costs, travel on or over a weekend should be eliminated unless unavoidable to meet mission requirements or to meet with partners.

- (U//~~FOUO~~) Consider raising the level of the approving official in your organizations, or conversely give guidance to your work force. Consider your own internal reviews to track expenditures.
- (U/~~FOUO~~) While we have not set explicit travel targets, the expectation is that, at a macro level, travel expenditures will continue to be lower than in past years.

(U/~~FOUO~~) Thank you for your continued cooperation.

(b)(3)-P.L. 86-36

v/r

[redacted]

(U/~~FOUO~~)

[redacted]

For [redacted] Issues: 963-3444s/ [redacted]

For [redacted] Team: use [redacted] or 969-5011s/ [redacted]

[redacted]

Derived From: NSA/CSSM 1-52
Dated: 20070108
Declassify On: ~~20390101~~

Classification: ~~TOP SECRET//COMINT//NOFORN~~

Classified By: [redacted]
Derived From: NSA/CSSM 1-52
Dated: 20070108
Declassify On: ~~20390101~~

Classification: ~~TOP SECRET//SI//NOFORN~~

(b)(3)-P.L. 86-36

[redacted]

From: [redacted]
Sent: Wednesday, February 10, 2016 9:47 AM
To: [redacted]
Subject: FW: (U) 2015 Guidance for Senior Leaders on Official Travel

Classification: ~~CONFIDENTIAL//REL TO USA, FVEY~~

Thank You,

[redacted]
963-3444 [redacted]
DropBox:http://urn.nsa.ic.gov/dropbox? [redacted]

From: [redacted]
Sent: Thursday, February 05, 2015 4:35 PM
To: [redacted]
Subject: (U) 2015 Guidance for Senior Leaders on Official Travel

Classification: ~~CONFIDENTIAL//REL TO USA, FVEY~~

Colleagues,

(U//~~FOUO~~) The following is 2015 guidance for senior leaders on official travel. Please share it with subordinate leaders in your organizations.

- (U//~~FOUO~~) Only mission essential travel should be approved.
- (U//~~FOUO~~) Whenever practical, VTC should be used instead of TDY. If you have a one-hour meeting, use a VTC. If you have a mission reason to be someplace for a day, go and come back. VTC should be the default for short trips. Some locations or partners logically do not lend themselves to VTC, but those that do should use VTC.
- (U//~~FOUO~~) Exercise restraint, and look at economies of scale. If you have a speaking part for less than 25% of a meeting, let another traveler cover it on your behalf.
- (U//~~FOUO~~) Give particular scrutiny to overseas travel. Whenever possible, overseas trips should be minimized, or combined to avoid multiple international airfares.
- (U//~~FOUO~~) For those traveling to Third Party partners, look holistically at the total number of visits to such partners. Coordinate with FAD to make sure the overall level of interaction is not excessive.
- (U//~~FOUO~~) If other agencies are paying for your travel, use the most restrictive guidance to determine whether the trip should proceed.
- (U//~~FOUO~~) Travel to attend classes should continue, but only if those same classes are not offered in the Washington, DC area or the area of your duty station.
- (U//~~FOUO~~) TDYers should begin their return to their duty location no later than the morning following the end of meetings.

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NSA 18869

- (U//~~FOUO~~) Consider raising the level of the approving official in your organizations, or conversely give guidance to your work force. Consider your own internal reviews to track expenditures.
- (U//~~FOUO~~) While we have not set explicit travel targets, the expectation is that, at a macro level, travel expenditures will continue to be lower than in past years.

(U//~~FOUO~~) Thank you for your continued cooperation.

(b)(3)-P.L. 86-36

v/r

[redacted]

~~(U//FOUO)~~

[redacted]

For [redacted] Issues: 963-3444s/ [redacted]

[redacted]

For [redacted] Team: use [redacted] or 969-5011s/ [redacted]

[redacted]

Derived From: NSA/CSSM 1-52
Dated: 20070108
Declassify On: ~~20390101~~

Classification: ~~TOP SECRET//COMINT//NOFORN~~

Classified By: [redacted]
Derived From: NSA/CSSM 1-52
Dated: 20070108
Declassify On: ~~20390101~~

Classification: ~~TOP SECRET//SI//NOFORN~~

(b)(3)-P.L. 86-36

APPENDIX B

(U) [redacted] RTA

Release 2022-2
NSA 18871

Doc ID: 6752637

(b)(3)-P.L. 86-36

(b)(3)-P.L. 86-36
(b)(6)

WebRTA Travel Request#

-SUPPLEMENT 1-

Release 2022-2
NSA 18872

Doc ID: 6752637

(b)(3)-P.L. 86-36

Release 2022-2
NSA 18873

Doc ID: 6752637

(b)(3)-P.L. 86-36
(b)(6)

Privacy Act Notification
Authority: 5 USC 5701-5710; 50 USC 831-835, 37 USC 404-427, and EO9397.
Principal Purpose(s): To substantiate authorization and claims for reimbursement for official travel. Used for reviewing, approving, accounting and disbursing for official travel. SSN is used to maintain a numerical identification system for individual claims.
Routine Use: See GNSA08 and GNS09; See also Blanket Routine Uses (58 Fed. Reg. 10531 (1993))
Disclosure: Voluntary; however, failure to furnish information requested may delay/cancel proposed TDY, and/or result in total or partial denial of amount claimed.

Release 2022-2
NSA 18874

Doc ID: 6752637

(b)(3)-P.L. 86-36
(b)(6)

(b)(6)

SALES PERSON:
CUSTOMER NBR:

ITINERARY/INVOICE NO.

DATE: 15 JUL 14
PAGE: 01

TO:

(b)(3)-P.L. 86-36

FOR:

REF:

**TO AVOID POSSIBLE FLIGHT CANCELLATIONS YOUR
APPROVED RTA MUST BE RECEIVED BY THE TRAVEL OFFICE
AT LEAST 3 BUSINESS DAYS PRIOR TO YOUR DEPARTURE.
IS NOT RESPONSIBLE FOR HOTEL NO SHOW FEES
IT IS YOUR RESPONSIBLITY TO CANCEL ALL HOTELS
PLEASE NOTE HOTEL TAXES ARE ADDITIONAL.
APPROXIMATE AIRFARE 380.00 PLUS 26.00 TRANSACTION FEE

23 JUL 14 - WEDNESDAY
AIR SOUTHWEST AIRLINES FLT: ECONOMY
LV
AR
ARRIVE: TERMINAL 1
EQP: BOEING 737-700 WI
02HR 40MIN
NON-STOP
REF:

28 JUL 14 - MONDAY
AIR SOUTHWEST AIRLINES FLT: ECONOMY
LV
DEPART: TERMINAL 1
AR
EQP: BOEING 737-700 WI
02HR 30MIN
NON-STOP
REF:

17 SEP 14 - WEDNESDAY
OTHER BALTIMORE WASHNTN
SOUTHWEST CONFIRMATION -
SOUTHWEST AIRLINES
BILLED TO VIXXXXXXXXXXX 380.00*

01 MAY 15 - FRIDAY
OTHER BALTIMORE WASHNTN
THANK YOU FOR CALLING
SERVICE FEE
BILLED TO VISA 26.00*

CONTINUED ON PAGE 2

(b)(4)

Doc ID: 6[illegible]52637

(b)(3)-P.L. 86-36
(b)(6)

(b)(3)-P.L. 86-36

SALES PERSON:
CUSTOMER NBR:

ITINERARY/INVOICE NO.

DATE: 15 JUL 14
PAGE: 02

TO:

FOR:

REF:

TOTAL BASE	359.02
TOTAL TAX	46.98
NET CC BILLING	406.00*
TOTAL AMOUNT DUE	0.00

(b)(6)

CONTINUED ON PAGE 3

Release 2022-2
NSA 18876

Doc ID: 6752637

(b)(3)-P.L. 86-36
(b)(6)

SALES PERSON: [redacted] ITINERARY/INVOICE NO. [redacted]
CUSTOMER NBR: [redacted]

DATE: 15 JUL 14
PAGE: 03

TO: [redacted]
1.

(b)(6)

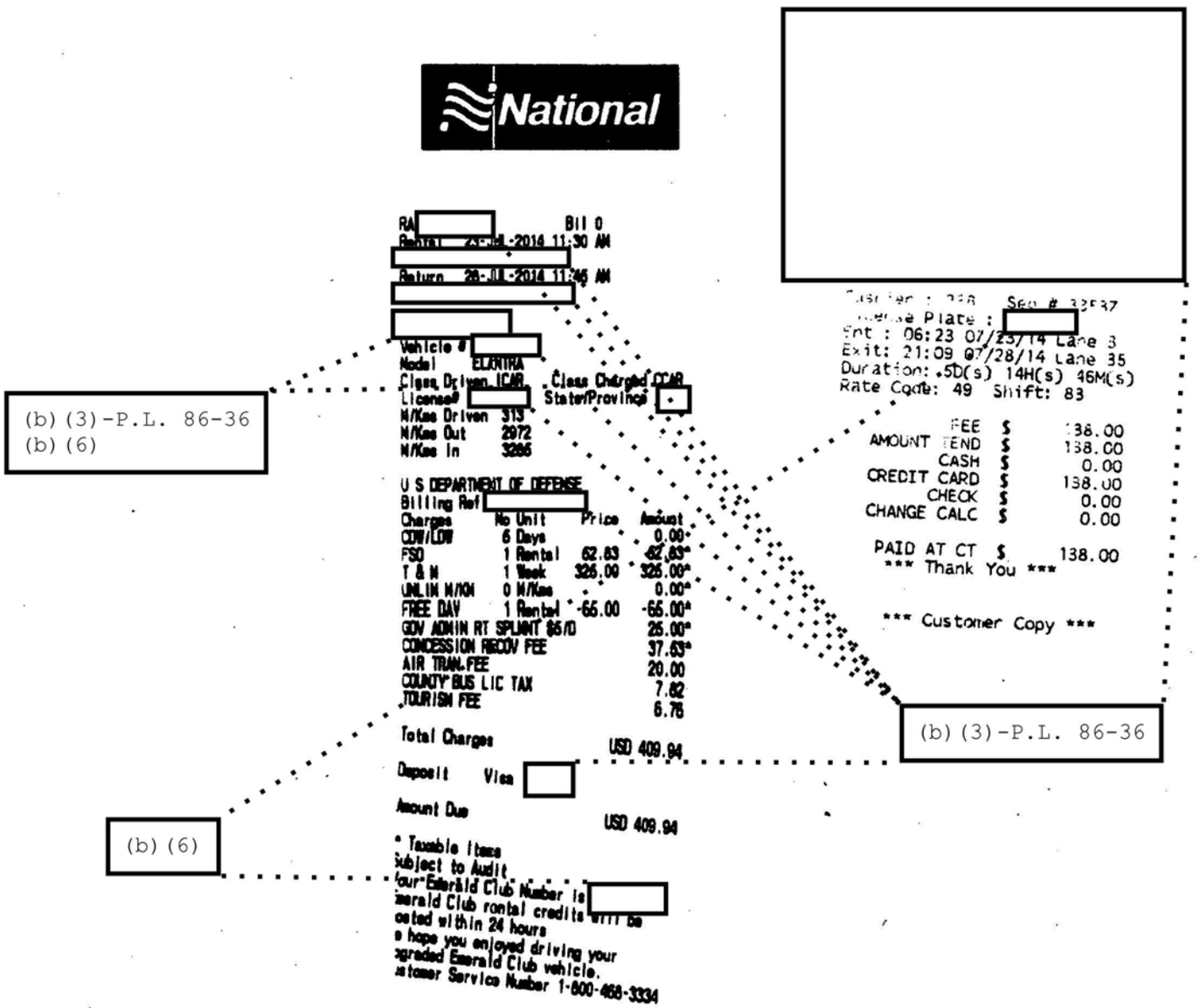
FOR: [redacted] REF: [redacted]

THANK YOU FOR TRAVELING WITH [redacted]
PLEASE NOTE, EFF. 1OCT12 A 26.00 NONREFUNDABLE
PROCESSING FEE WILL BE CHARGED PER TICKET
ISSUED.
FOR TRAVEL ASSISTANCE MONDAY-FRIDAY 700A-500P EST,
PLEASE CALL [redacted]
FOR AFTER HOURS EMERGENCY TRAVEL ASSISTANCE,
PLEASE CALL [redacted] -AND-
PROVIDE CALLER/I.D. CODE [redacted] -LASTNAME-
IF CALLING OUTSIDE THE UNITED STATES AND YOU
CANNOT GET THROUGH ON 800 NUMBERS, THEN
PLEASE CALL COLLECT [redacted]
MUST CANCEL AMTRAK GOVT. TICKETS 24 HOURS IN
ADVANCE TO GET A REFUND.
- - - U R G E N T M E S S A G E - - - EFF 20NOV02
THE TRANSPORTATION SAFETY ADMINISTRATION IS
CURRENTLY ENFORCING STRICT SECURITY MEASURES AT ALL
U.S. AIRPORTS REQUIRING CHECK-IN AT THE AIRLINES TICKET
COUNTERS RATHER THAN AT THE GATE. AN AIRLINE-ISSUED
BOARDING PASS WILL BE THE REQUIRED DOCUMENT TO GO THRU
SECURITY CHECKPOINTS.
ALL UNUSED TICKETS ARE TO BE RETURNED TO YOUR
TICKETING LOCATION IMMEDIATELY UPON RETURN FROM TRAVEL
OR WHEN TRIP HAS BEEN CANCELLED, SO A PROPER REFUND
CAN BE PROCESSED.
IF YOU HAVE A HOTEL RESERVATION YOU WILL *NOT* BE
USING, PLEASE BE SURE TO CALL [redacted] OR HOTEL DIRECTLY
AND GET A CANCELLATION NUMBER TO AVOID POSSIBLE
NO-SHOW CHARGES. THANK YOU.

[redacted]

(b)(3)-P.L. 86-36

Release 2022-2
NSA 18877


National
RA
Bill 0
Rental 28-JUL-2014 11:30 AM
Return 28-JUL-2014 11:46 AM
Vehicle #
Model ELANTRA
Class Driven ICAR Class Charged CCAR
License# State/Province
M/Kms Driven 315
M/Kms Out 2972
M/Kms In 3286
U S DEPARTMENT OF DEFENSE
Billing Ref
Charges No Unit Price Amount
CDW/LDW 6 Days 0.00
FSO 1 Rental 62.63 62.63*
T & M 1 Week 325.09 325.09*
UNLIN M/KM 0 M/Kms 0.00*
FREE DAY 1 Rental -65.00 -65.00*
GOV ADMIN RT SPLMNT $5/D 25.00*
CONCESSION RECOV FEE 37.63*
AIR TRAN FEE 20.00
COUNTY BUS LIC TAX 7.82
TOURISM FEE 6.76
Total Charges USD 409.94
Deposit Visa
Amount Due USD 409.94
* Taxable Items
Subject to Audit
Your Emerald Club Number is
Emerald Club rental credits will be
posted within 24 hours
We hope you enjoyed driving your
upgraded Emerald Club vehicle.
Customer Service Number 1-800-468-3334
Seq # 33537
License Plate :
Ent : 06:23 07/23/14 Lane 3
Exit: 21:09 07/28/14 Lane 35
Duration: 5D(s) 14H(s) 46M(s)
Rate Code: 49 Shift: 83
FEE $ 138.00
AMOUNT TEND $ 138.00
CASH $ 0.00
CREDIT CARD $ 138.00
CHECK $ 0.00
CHANGE CALC $ 0.00
PAID AT CT $ 138.00
*** Thank You ***
*** Customer Copy ***
(b)(3)-P.L. 86-36
(b)(6)
(b)(3)-P.L. 86-36
(b)(6)

Doc ID: 6752637

(b)(3)-P.L. 86-36
(b)(6)

DOUBLETREE
BY HILTON

For reservations across the nation
www.doubletree.com or 1-800-222-TREE

Name & Address

Room 213/NQR
Arrival Date 7/23/2014 7:54:00 PM
Departure Date 7/26/2014
Adult/Child 1/0
Room Rate 112.00
Rate Plan: GVT
AL:
Car:

(b)(6)

(b)(3)-P.L. 86-36

Folio

Confirmation Number:

HILTON HHONORS

Page: 1

DATE		DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
7/23/2014	35061	GUEST ROOM				$112.00	
7/23/2014	35061	RM ROOM TAX				$8.96	
7/23/2014	35061	RM TOURISM TAX				$0.06	
7/23/2014	35061					$2.00	
7/24/2014	35310	*PLAYERS RESTAURANT				$19.75	
7/24/2014	35652	GUEST ROOM				$112.00	
7/24/2014	35652	RM ROOM TAX				$8.96	
7/24/2014	35652	RM TOURISM TAX				$0.06	
7/24/2014	35652					$2.00	
7/25/2014	36224	GUEST ROOM				$112.00	
7/25/2014	36224	RM ROOM TAX				$8.96	
7/25/2014	36224	RM TOURISM TAX				$0.06	
7/25/2014	36224					$2.00	
7/26/2014	36436	*PLAYERS LOUNGE				$2.73	
7/26/2014	36437	*PLAYERS LOUNGE				$2.73	
7/26/2014	36438	*PLAYERS LOUNGE				$0.50	
7/26/2014	36439	*PLAYERS LOUNGE				$0.50	
		BALANCE				$395.27	

ACCOUNT NO

CARD MEMBER NAME

ESTABLISHMENT NO & LOCATION — ESTABLISHMENT MUST SUBMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND

DATE OF CHARGE

FOLIO NO./CHECK NO

AUTHORIZATION

INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC

TOTAL AMOUNT 0.00

PAYMENT DUE UPON RECEIPT

Doc ID: 6752637

(b) (3)-P.L. 86-36
(b) (6)

Name & Address

DOUBLETREE
BY HILTON

For reservations across the nation
www.doubletree.com or 1-800-222-TREE

Room 213/NQR
Arrival Date 7/23/2014 7:54:00 PM
Departure Date 7/26/2014

Adult/Child 1/0
Room Rate 112.00

Rate Plan: GVT

AL:
Car:

Folio

(b) (3)-P.L. 86-36

Confirmation Number:

HILTON HHONORS

7/26/2014 Page: 2

(b) (6)

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE

EXPENSE REPORT SUMMARY

	7/23/2014	7/24/2014	7/25/2014	7/26/2014
ROOM AND TAX	$123.02	$123.02	$123.02	$0.00
FOOD AND BEVERAGE	$0.00	$19.75	$0.00	$6.46
DAILY TOTAL	$123.02	$142.77	$123.02	$6.46

EXPENSE REPORT SUMMARY

	STAY TOTAL
ROOM AND TAX	$369.06
FOOD AND BEVERAGE	$26.21
DAILY TOTAL	$395.27

Hilton HHonors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 3,900 hotels and resorts in 91 countries, please visit HHonors.com.

Thank you for choosing Doubletree! Come back soon to enjoy our warm chocolate chip cookies and relaxed hospitality. For your next trip visit us at doubletree.com for our best available rates!

ACCOUNT NO

CARD MEMBER NAME

ESTABLISHMENT NO & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
X

MERCHANDISE AND OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR REFUNDED FOR A CASH REFUND

DATE OF CHARGE

FOLIO NO /CHECK NO

AUTHORIZATION

INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC

TOTAL AMOUNT 0.00

PAYMENT DUE UPON RECEIPT

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NSA 18880

Doc ID: 6752637

(b) (3)-P.L. 86-36
(b) (6)

(b) (3)-P.L. 86-36

Name and Address

[redacted]

[redacted]

Hotel Address

[redacted]

DOUBLETREE

DOUBLEETREE BY HILON

Room 213//NOR
Arrival Date 07/23/14
Departure Date 07/26/14
Adult/Child 1/0
Room Rate $112 00
Rate Plan S-GVT
Airline [redacted]

Reservations
www.doubletree.com or
1-800-222-TREE

Confirmation # [redacted]

07/26/14 PAGE 1

(b) (6)

DATE	REFERENCE	DESCRIPTION	AMOUNT
07/23/14	35061	GUEST ROOM	$112 00
07/23/14	35061	RM ROOM TAX	$8 96
07/23/14	35061	RM TOURISM TAX	$0 06
07/23/14	35061	[redacted]	$2 00
07/24/14	35310	*PLAYERS RESTAURANT	$19 75
07/24/14	35652	GUEST ROOM	$112 00
07/24/14	35652	RM ROOM TAX	$8.96
07/24/14	35652	RM TOURISM TAX	$0.06
07/24/14	35652	[redacted]	$2.00
07/25/14	36224	GUEST ROOM	$112.00
07/25/14	36224	RM ROOM TAX	$8 96
07/25/14	36224	RM TOURISM TAX	$0 06
07/25/14	36224	[redacted]	$2 00
07/26/14	36436	*PLAYERS LOUNGE	$2 73
07/26/14	36437	*PLAYERS LOUNGE	$2 73
07/26/14	36438	*PLAYERS LOUNGE	$0.50
07/26/14	36439	*PLAYERS LOUNGE	$0 50
07/26/14	36447	[redacted]	($395.27)
		** BALANCE **	$0 00

The online eFolio is a courtesy informational service subject to Privacy Policy and Terms of Use; actual folio kept in hotel records

Hilton HHONORS

Release 2022-2
NSA 18881

Doc ID: 6752637

(b)(3)-P.L. 86-36

Travel Voucher Summary

Date Prepared: 08/01/2014

Name: [redacted]
Address not displayed

DO Voucher No:

Payment Type:
Payment Date:

Paid By: [redacted]
FORT MEADE, MD 20755-6000

SSN: [redacted]

Depart Date:	07/23/2014	Report Date:	07/26/2014	Secure Phone:	769-7150	Examiner:	[redacted]
Travel Type:	TDY	Travel Order #:	[redacted]	Non Secure Phone:	[redacted]		Final

(b)(3)-P.L. 86-36
(b)(6)

Employee's Per Diem	$213.50
Airfare	$380.00
Other Reimbursable Expenses	$373.94
Transportation Expense	$173.20
Total Entitlement	$1,140.64
Partial Payments	$0.00
Total Amount Payable	$1,140.64
Less Advances	$0.00
Total Reimbursement	$1,140.64
Amount To Charge Card:	$1,140.64
Amount To Customer:	$0.00

(b)(6)

Comments: The hotel cannot be reimbursed as the receipt attached still shows a balance due. Please send a copy of the paid receipt and a signed WEB RTA to receive reimbursement.

Requested split disbursement amount exceeds the total voucher thus the total amount has been sent to the card.

TDY days have been reconstructed due to leave taken before/after Actual TDY start/end date. In addition, TDY expenses have been prorated due to leave taken.

Assumed you were off on Saturday and Sunday.

Airfare has been reimbursed according to the receipt provided.

Accounting Summary

(1)	[redacted]	$1,140.64

Daily Expenses

Date	Day Type	Lodging Rate	MIE Rate	Breakfast	Lunch	Dinner	Lodging	Reimbursed MIE	Total Amount
07/23/2014	Norm Lodge Plus	$112.00	$61.00	Commercial	Commercial	Commercial	$0.00	$45.75	$45.75
07/24/2014	Norm Lodge Plus	$112.00	$61.00	Commercial	Commercial	Commercial	$0.00	$61.00	$61.00
07/25/2014	Norm Lodge Plus	$112.00	$61.00	Commercial	Commercial	Commercial	$0.00	$61.00	$61.00
07/26/2014	Norm Lodge Plus	$112.00	$61.00	Commercial	Commercial	Commercial	$0.00	$45.75	$45.75
									$213.50

Release 2022-2
NSA 18882

(b)(3)-P.L. 86-36
(b)(6)

UNCLASSIFIED // ~~FOR OFFICIAL USE ONLY~~

Travel Voucher Summary

Date Prepared: 08/01/2014

Name: [redacted]
Address not displayed

DO Voucher No.

Payment Type:
Payment Date:

Paid By: [redacted]
FORT MEADE, MD 20755-6000

SSN: [redacted]

Depart Date: 07/23/2014 | Report Date: 07/26/2014 | Secure Phone: 769-7150 | Examiner: [redacted]

Travel Type: TDY | Travel Order #: [redacted] | Non Secure Phone: [redacted] | Final

Approved Reimbursable Expenses

Date	Receipts	Description	Amount
07/23/2014	Y	Airfare	$380.00
07/23/2014		Service Fee	$26.00
07/23/2014	Y	Rental Car	$339.94
07/23/2014		ATM Advance Expense	$8.00
07/23/2014		Auto Mileage - 145 miles at $0.56 per mile	$81.20
07/23/2014	Y	Airport Parking	$92.00

Date	Description	Amount
07/23/2014 - 07/25/2014 TDY	[redacted]	$0.00

(b)(6)

(b)(3)-P.L. 86-36

UNCLASSIFIED // ~~FOR OFFICIAL USE ONLY~~

Release 2022-2
NSA 18883

(b) (3)-P.L. 86-36

Travel Voucher Summary

Date Prepared: 08/08/2014

Name: [redacted]
Address not displayed

DO Voucher No:

Payment Type:
Payment Date:

Paid By: [redacted]
FORT MEADE, MD 20755-6000

SSN: [redacted]

Depart Date:	07/23/2014	Report Date:	07/26/2014	Secure Phone:	7697322	Examiner:	[redacted]
Travel Type:	TDY	Travel Order #:	[redacted]	Non Secure Phone:	[redacted]		Supplemental

(b) (3)-P.L. 86-36
(b) (6)

Employee's Per Diem	$549.50
Airfare	$380.00
Other Reimbursable Expenses	$407.00
Transportation Expense	$173.20
Total Entitlement	$1,509.70
Partial Payments	$1,140.64
Total Amount Payable	$369.06
Less Advances	$0.00
Total Reimbursement	$369.06
Amount To Charge Card:	$369.06
Amount To Customer:	$0.00

(b) (6)

Comments: This supplemental reimbursement is for lodging and lodging taxes.

Accounting Summary

(1)	[redacted]	$369.06

Daily Expenses

Date	Day Type	Lodging Rate	MIE Rate	Breakfast	Lunch	Dinner	Lodging	Reimbursed MIE	Total Amount
07/23/2014	Norm Lodge Plus	$112.00	$61.00	Commercial	Commercial	Commercial	$112.00	$45.75	$157.75
07/24/2014	Norm Lodge Plus	$112.00	$61.00	Commercial	Commercial	Commercial	$112.00	$61.00	$173.00
07/25/2014	Norm Lodge Plus	$112.00	$61.00	Commercial	Commercial	Commercial	$112.00	$61.00	$173.00
07/26/2014	Norm Lodge Plus	$112.00	$61.00	Commercial	Commercial	Commercial	$0.00	$45.75	$45.75
									$549.50

Release 2022-2
NSA 18884

(b)(3)-P.L. 86-36

UNCLASSIFIED //~~FOR OFFICIAL USE ONLY~~

Travel Voucher Summary

Date Prepared: 08/08/2014

Name: [redacted]
Address not displayed

DO Voucher No.

Payment Type:
Payment Date:

Paid By: [redacted]
FORT MEADE, MD 20755-6000

SSN: [redacted]

Depart Date:	07/23/2014	Report Date:	07/26/2014	Secure Phone:	7697322	Examiner	[redacted]
Travel Type:	TDY	Travel Order #:	[redacted]	Non Secure Phone:	[redacted]		Supplemental

Approved Reimbursable Expenses

Date	Receipts	Description	Amount
07/23/2014	Y	Airfare	$380.00
07/23/2014		Service Fee	$26.00
07/23/2014	Y	Rental Car	$339.94
07/23/2014		ATM Advance Expense	$8.00
07/23/2014		Auto Mileage - 145 miles at $0.56 per mile	$81.20
07/23/2014	Y	Airport Parking	$92.00
07/26/2014	Y	Lodging Tax	$33.06

(b)(6)

Date	Description	Amount
07/23/2014 - 07/25/2014 TDY	[redacted]	$336.00

(b)(3)-P.L. 86-36
(b)(6)

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Release 2022-2
NSA 18885

(b)(3)-P.L. 86-36

APPENDIX C

(U) [redacted] Email

Doc ID: 6752637

From:
Sent: Tuesday, May 06, 2014 10:49 AM
To:
Subject: (U) ADM Rogers Info

(b)(3)-P.L. 86-36
(b)(6)

Classification: ~~TOP SECRET//SI//NOFORN~~

(b)(3)
(b)(6)
OGA

(b)(3)-P.L. 86-36

Hey Dad,

Got a quick write up from the leadership and USCYBERCOM JIOC in response to ADM Rogers inquiry about support to USCYBERCOM J2. Attached is a brief we provide to distinguished visitors highlighting Reserve support to USCYBERCOM J2.

USCYBERCOM J225 is a fully functional, integrated branch of the USCYBERCOM JIOC Analysis and Production Division (J22). J225 analysts operate from DIA Joint Reserve Intelligence Centers (JRIC) at two sites in The J225 branch has supported USCYBERCOM J2 and previously JFCC-NW J2 since 2007. The J225 is comprised of reservists, mobilized to full-time active duty in support of J2 requirements. We receive all of our tasking through the JIOC directly from the J22 Analysis and Production Division Chief, just like all other USCYBERCOM J22 Branches at Ft. Meade. USCYBERCOM J2 has one DIA civilian at who serves as the Branch Senior Intelligence Analyst (SIA). We expect to have additional civilian growth in FY15. There are a lot of great opportunities for USCYBERCOM on the especially since we are a about a 30 minute drive to

(b)(6)

All J225 production is fully integrated with the JIOC in support of J2/Command priorities. ADM Rogers will likely see us during a Commander's Update Brief as we usually present about once every six weeks.

Also, J2 Targeting has 8 personnel in the JRIC that support the Command as well.

V/r

Release 2022-2
NSA 18887

(b)(3)-P.L. 86-36
(b)(6)

From: [redacted]
Sent: Tuesday, May 06, 2014 9:55 AM
To: [redacted]
Subject: RE: (U) ADM Rogers Info

(b)(3)
(b)(6)
OGA

Classification: ~~TOP SECRET//SI//NOFORN~~

Thank you.

During my introduction to him, he asked about my family and I told him the story. I had mentioned to him you were a [redacted] doing CYBERCOM work out at [redacted] which he obviously didn't know that he has CYBERCOM stuff going on out there. He also has a [redacted]

So, maybe, that prompt has generated the discussion. Oh well, have fun chasing your tail.

v/r

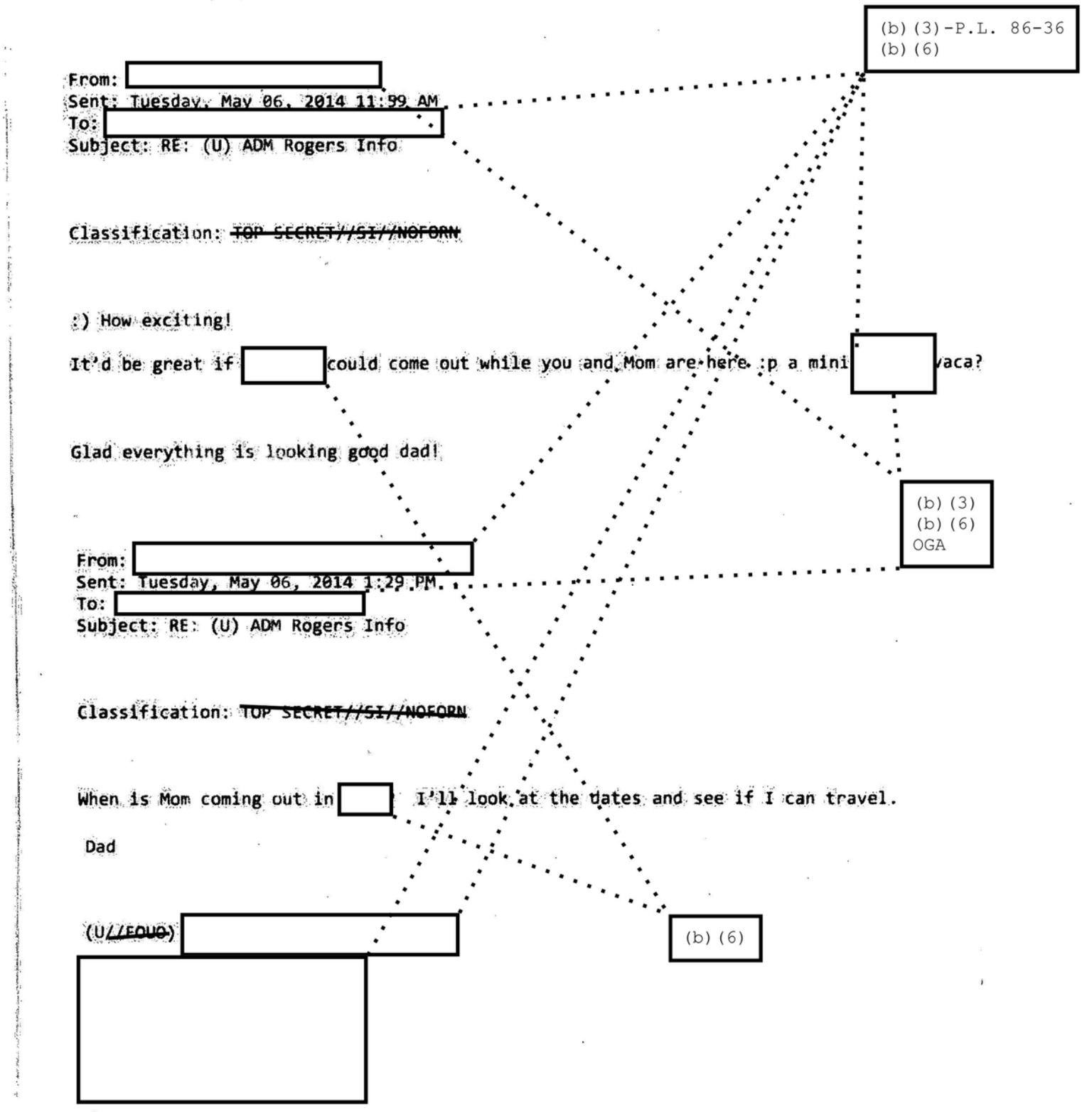
Dad

(b)(6)

P.S. - hear anything from [redacted]. Her weigh-in/tape was today.

(U~~//FOUO~~) [redacted]

[redacted]


(b)(3)-P.L. 86-36
(b)(6)
From:
Sent: Tuesday, May 06, 2014 11:99 AM
To:
Subject: RE: (U) ADM Rogers Info
Classification: TOP SECRET//SI//NOFORN
:) How exciting!
It'd be great if could come out while you and Mom are here :p a mini vaca?
Glad everything is looking good dad!
(b)(3)
(b)(6)
OGA
From:
Sent: Tuesday, May 06, 2014 1:29 PM
To:
Subject: RE: (U) ADM Rogers Info
Classification: TOP SECRET//SI//NOFORN
When is Mom coming out in I'll look at the dates and see if I can travel.
Dad
(U//FOUO)
(b)(6)

From: [redacted]
Sent: Tuesday, May 06, 2014 2:32 PM
To: [redacted]
Subject: RE: (U) ADM Rogers Info

(b)(3)-P.L. 86-36
(b)(6)

Classification: ~~TOP SECRET//SI//NOFORN~~

Idk ask her? I sent you the info on text…I don't have it in my office. Why would you be out here TDY?

Also my civ person wants to know if you'd like to workout with him at the club sport when you come to visit.

V/r

[redacted]

(b)(3)
(b)(6)
OGA

From: [redacted]
Sent: Wednesday, July 02, 2014 12:45 PM
To: [redacted]
Subject: RE: (U) ADM Rogers Info

Classification: ~~TOP SECRET//SI//NOFORN~~

Don't know if you've already left for Omaha, but I'll be out there 23-27 JUL. Will visit [redacted] either on 24 or 25 JUL, visit [redacted] on other day. Staying at the Hilton in [redacted]

/r

Dad

(b)(3)-P.L. 86-36

(U//~~FOUO~~) [redacted]

Doc ID: 6752637

From: [redacted]
Sent: Tuesday, July 08, 2014 4:37 PM
To: [redacted]
Subject: RE: (U) ADM Rogers Info

Classification: ~~TOP SECRET//SI//NOFORN~~

Is there anyone you are coming with?

From: [redacted]
Sent: Wednesday, July 09, 2014 10:09 AM
To: [redacted]
Subject: RE: (U) ADM Rogers Info

Classification: ~~TOP SECRET//SI//NOFORN~~

Nope just me, no entourage. My Deputy CSG Chief will be coming out to [redacted] a few weeks later as a follow up. I can do the workout, who's the civilian? What is [redacted] contact information? Just want to touch base on the purpose of the visit.

v/r

Dad

(U//~~FOUO~~) [redacted]

[redacted]

(b)(3)-P.L. 86-36
(b)(6)

(b)(3)
(b)(6)
OGA

(b)(3)-P.L. 86-36

Release 2022-2
NSA 18891

(b)(3)-P.L. 86-36
(b)(6)

From:
Sent: Thursday, July 10, 2014 6:26 PM
To:

Subject: (U) Visit (24 Jul 14)

Classification: UNCLASSIFIED/~~FOR OFFICIAL USE ONLY~~

(b)(3)
(b)(6)
OGA

,

Thank you for contacting our office today regarding a site visit on July 24, 2014. We would be happy to host you. Please have your SSO send your clearance to . Our SSO is . and the SSR is . They can be reached at .

We will prepare an agenda and send it your way by Monday, 14 July 2014.

(b)(3)-P.L. 86-36

Thank you,

From:
Sent:
To:
Cc:
Subject: (U) visit

(b)(3)-P.L. 86-36
(b)(6)

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Good Morning

would like to meet with you Wednesday afternoon if possible. He gets in to @ 1000. Please let me know if this will be good for you.

Thanks,

(U//~~FOUO~~)
Office Manager
476-2007 (S)

(b)(3)-P.L. 86-36

From:
Sent:
To:
Subject: RE: (U) visit

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

That will work. I would like to start the schedule with us for 1230 and run to 1530. I am going to keep this a bit low key in the interest of time so, I am going to arrange two courtesy calls; one for the Commander and one for the . The remainder of the time will be with a overview and catching up with each other. Sound good? V/REsp

(U//~~FOUO~~)
Chief, CSG
717-8114 (S)

(Desktop VTC)

(b)(3)-P.L. 86-36

APPENDIX D

(U) [redacted] Itinerary

Release 2022-2
NSA 18894

(b)(3)-P.L. 86-36
(b)(6)

From:
Sent: Friday, July 11, 2014 8:36 PM
To:
Cc:

Subject: RE: (U) Visit
Attachments: Map with Directions1.docx; 2014-07-24 agenda v2.docx

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

(b)(3)-P.L. 86-36

Attached is the draft agenda for your visit. Please let us know if changes are in order.

Also attached are directions to our site. If you use GPS, some work better with putting in the intersections This intersection as at the entrance of

If there is anything more we can provide to make your visit flow easily, let us know, and we would be glad to assist.

V/r,

(b)(3)
(b)(6)
OGA

Release 2022-2
NSA 18895

(b) (3)-P.L. 86-36
(b) (6)

(b) (3)-P.L. 86-36

[redacted] visit to USCYBERCOM, [redacted]

Thursday, 24 July 2014

0900	Arrive at Bldg 610, Greeted by [redacted]
0900-0915	Badging and Coffee/Breakfast: Break Room
0915-0930	Facility Tour: WARISC/JRIC [redacted]
0930-1015	JRISE Briefing [redacted] Room 109
1015-1130	Mission Briefing (J225 Personnel, [redacted] DVs): Room 109
1130	Departure

(b) (3)
(b) (6)
OGA

Key Personnel:

[redacted]

In case of changes to your schedule or difficulties finding us, please call:

JRISE Administrative Office: [redacted]

Staff Duty Office: [redacted]

Production Office: [redacted]

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NSA 18896

(b) (6)

APPENDIX E

(U)

Release 2022-2
NSA 18897

(b) (6)

Release 2022-2
NSA 18898

(b) (6)

Release 2022-2
NSA 18899

(b) (6)

Release 2022-2
NSA 18900

(b) (6)

Release 2022-2
NSA 18901

(b)(3)-P.L. 86-36

APPENDIX F

(U) [redacted] RTA

(b)(3)-P.L. 86-36

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

~~WebRTA Travel Request#~~

(b)(3)-P.L. 86-36
(b)(6)

-NO COST-

Release 2022-2
NSA 18903

Doc ID: 6752637

(b)(3)-P.L. 86-36
(b)(6)

Privacy Act Notification
Authority: 5 USC 5701-5710; 50 USC 831-835, 37 USC 404-427, and EO9397.
Principal Purpose(s): To substantiate authorization and claims for reimbursement for official travel. Used for reviewing, approving, accounting and disbursing for official travel. SSN is used to maintain a numerical identification system for individual claims.
Routine Use: See GNSA08 and GNS09; See also Blanket Routine Uses (58 Fed. Reg. 10531 (1993))
Disclosure: Voluntary; however, failure to furnish information requested may delay/cancel proposed TDY, and/or result in total or partial denial of amount claimed.

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

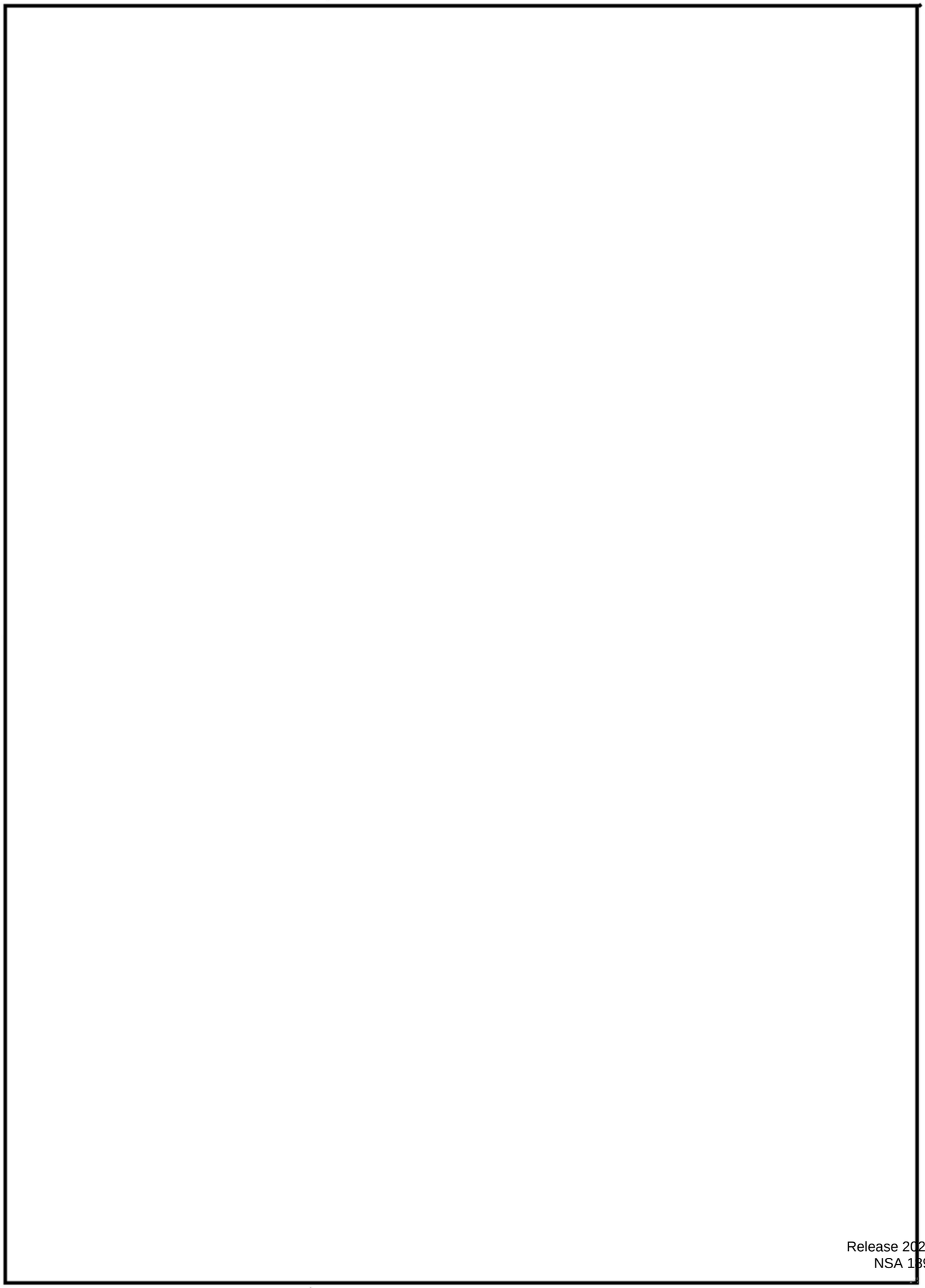
Release 2022-2
NSA 18904

(b) (6)

APPENDIX G

(U) [redacted]

Release 2022-2
NSA 18905



(b) (6)

Release 2022-2
NSA 13906

(b) (6)

Release 2022-2
NSA 18907

(b) (6)

Release 2022-2
NSA 18908

(b) (6)

Release 2022-2
NSA 18909

(b)(3)-P.L. 86-36

APPENDIX H

(U) [redacted] RTA

Doc ID: 6752637

(b)(3)-P.L. 86-36

(b)(3)-P.L. 86-36
(b)(6)

WebRTA Travel Request#

Release 2022-2
NSA 18911

Doc ID: 6752637

(b)(3)-P.L. 86-36
(b)(6)

Privacy Act Notification
Authority: 5 USC 5701-5710; 50 USC 831-835, 37 USC 404-427, and EO9397.
Principal Purpose(s): To substantiate authorization and claims for reimbursement for official travel. Used for reviewing, approving, accounting and disbursing for official travel. SSN is used to maintain a

Release 2022-2
NSA 18912

Doc ID: 6752637

numerical identification system for individual claims.
Routine Use: See GNSA08 and GNS09; See also Blanket Routine Uses (58 Fed. Reg. 10531 (1993))
Disclosure: Voluntary; however, failure to furnish information requested may delay/cancel proposed TDY, and/or result in total or partial denial of amount claimed.

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Release 2022-2
NSA 18913

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Travel Voucher Summary

Date Prepared: 06/25/2015

Name: [redacted]
Address not displayed

DO Voucher No.

Payment Type:
Payment Date:

Paid By: [redacted]
FORT MEADE, MD 20755-6000

Depart Date:	06/11/2015	Report Date:	06/14/2015	Secure Phone:	769-7318	Examiner:	[redacted]
Travel Type:	TDY	Travel Order #:	[redacted]	Non Secure Phone:	[redacted]		Final

(b)(3)-P.L. 86-36
(b)(6)

(b)(3)-P.L. 86-36

Employee's Per Diem	$739.50
Airfare	$212.20
Other Reimbursable Expenses	$440.14
Transportation Expense	$200.50
Total Entitlement	$1,592.34
Partial Payments	$0.00
Total Amount Payable	$1,592.34
Less Advances	$0.00
Total Reimbursement	$1,592.34
Amount To Charge Card:	$1,336.94
Amount To Customer:	$255.40

Comments: Rental car has been reimbursed according to the receipt provided.

As of October 1, 2014, per the JTR, ATM fees are no longer reimbursable as separate miscellaneous expense. They are covered under MIE.

Accounting Summary

(1)	[redacted]	$1,592.34

Daily Expenses

Date	Day Type	Lodging Rate	MIE Rate	Breakfast	Lunch	Dinner	Lodging	Reimbursed MIE	Total Amount
06/11/2015	Super AE w/Meals L	$440.00	$61.00	Commercial	Commercial	Commercial	$126.00	$45.75	$171.75
06/12/2015	Super AE w/Meals L	$440.00	$61.00	Commercial	Commercial	Commercial	$126.00	$61.00	$187.00
06/13/2015	Super AE w/Meals L	$440.00	$61.00	Commercial	Commercial	Commercial	$126.00	$61.00	$187.00
06/14/2015	Super AE w/Meals L	$440.00	$61.00	Commercial	Commercial	Commercial	$87.00	$61.00	$148.00
06/15/2015	Super AE w/Meals L	$440.00	$61.00	Commercial	Commercial	Commercial	$0.00	$45.75	$45.75
									$739.50

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Release 2022-2
NSA 18914

Doc ID: 6752637

(b)(3)-P.L. 86-36
(b)(6)

Travel Voucher Summary

Date Prepared: 06/25/2015

Name: [redacted]
Address not displayed

DO Voucher No:

Payment Type:
Payment Date:

Paid By: [redacted]
FORT MEADE, MD 20755-6000

Depart Date:	06/11/2015	Report Date:	06/14/2015	Secure Phone:	769-7318	Examiner:	[redacted]
Travel Type:	TDY	Travel Order #:	[redacted]	Non Secure Phone:	[redacted]		Final

Approved Reimbursable Expenses

Date	Receipts	Description	Amount
06/11/2015		Airfare	$212.20
06/11/2015		Service Fee	$26.50
06/11/2015		Lodging Tax	$58.13
06/11/2015		Rental Car	$355.51
06/11/2015		Auto Mileage - 140 miles at $0.575 per mile	$80.50
06/11/2015		Airport Parking	$120.00

Date	Description	Amount
06/11/2015 - 06/14/2015 TDY	[redacted]	$465.00

(b)(3)-P.L. 86-36

Release 2022-2
NSA 18915

Doc ID: 6752637

(b) (6)

(b) (3)-P.L. 86-36
(b) (6)

SALES PERSON:
CUSTOMER NBR:
ITINERARY/INVOICE NO.

DATE: 02 JUN 15
PAGE: 01

TO:

FOR:

REF:

**TO AVOID POSSIBLE FLIGHT CANCELLATIONS YOUR
APPROVED RTA MUST BE RECEIVED BY THE TRAVEL OFFICE
AT LEAST 3 BUSINESS DAYS PRIOR TO YOUR DEPARTURE
IS NOT RESPONSIBLE FOR HOTEL NO SHOW FEES.
IT IS YOUR RESPONSIBLITY TO CANCEL ALL HOTELS
PLEASE NOTE HOTEL TAXES ARE ADDITIONAL.
****APPROX AIRFARE 212.20 PLUS 26.50 TRANSACTION FEE

(b) (3)-P.L. 86-36

11 JUN 15 - THURSDAY
AIR SOUTHWEST AIRLINES FLT: ECONOMY
LV
AR
ARRIVE: TERMINAL UNIT 1
EQP: BOEING 737-700 WI
01HR 20MIN
NON-STOP
REF:

15 JUN 15 - MONDAY
AIR SOUTHWEST AIRLINES FLT: ECONOMY
LV
DEPART: TERMINAL UNIT 1
AR
EQP: BOEING 737-300 JE
01HR 20MIN
NON-STOP
REF:

OTHER
SOUTHWEST CONF-
SOUTHWEST AIRLINES

BILLED TO VI XXXXXXXXXXX 212.20*

25 MAY 16 - WEDNESDAY
OTHER BALTIMORE WASHNTN
THANK YOU -

SERVICE FEE

BILLED TO VISA 26.50*

CONTINUED ON PAGE 2

(b) (4)

Release 2022-2
NSA 18916

Doc ID: 6752637

(b) (6)

(b) (3)-P.L. 86-36

SALES PERSON: [redacted] ITINERARY/INVOICE NO. [redacted]

CUSTOMER NBR: [redacted]

DATE: 02 JUN 15

PAGE: 02

TO: [redacted]

1.

FOR: [redacted] REF: [redacted]

TOTAL BASE	197.66
TOTAL TAX	41.04
NET CC BILLING	238.70*
TOTAL AMOUNT DUE	0.00

(b) (3)-P.L. 86-36
(b) (6)

CONTINUED ON PAGE 3

Release 2022-2
NSA 18917

Doc ID: 6752637

(b) (6)

(b) (3)-P.L. 86-36

SALES PERSON: [redacted] ITINERARY/INVOICE NO. [redacted] DATE: 02 JUN 15
CUSTOMER NBR: [redacted] PAGE: 03

TO: [redacted]
1.

FOR: [redacted] REF: [redacted]

(b) (3)-P.L. 86-36
(b) (6)

THANK YOU FOR TRAVELING WITH [redacted]
PLEASE NOTE, EFF. 1OCT15 A.26.50 NONREFUNDABLE
PROCESSING FEE WILL BE CHARGED PER TICKET
ISSUED.
FOR TRAVEL ASSISTANCE MONDAY-FRIDAY 700A-500P EST,
PLEASE CALL [redacted]
FOR AFTER HOURS EMERGENCY TRAVEL ASSISTANCE,
PLEASE CALL [redacted] -AND-
PROVIDE CALLER/I.D. CODE [redacted] LASTNAME
IF CALLING OUTSIDE THE UNITED STATES AND YOU
CANNOT GET THROUGH ON 800 NUMBERS, THEN
PLEASE CALL COLLECT [redacted]
MUST CANCEL AMTRAK GOVT. TICKETS 24 HOURS IN
ADVANCE TO GET A REFUND.
- - - U R G E N T M E S S A G E - - - EFF 20NOV02
THE TRANSPORTATION SAFETY ADMINISTRATION IS
CURRENTLY ENFORCING STRICT SECURITY MEASURES AT ALL
U.S. AIRPORTS REQUIRING CHECK-IN AT THE AIRLINES TICKET
COUNTERS RATHER THAN AT THE GATE. AN AIRLINE-ISSUED
BOARDING PASS WILL BE THE REQUIRED DOCUMENT TO GO THRU
SECURITY CHECKPOINTS.
ALL UNUSED TICKETS ARE TO BE RETURNED TO YOUR
TICKETING LOCATION IMMEDIATELY UPON RETURN FROM TRAVEL
OR WHEN TRIP HAS BEEN CANCELLED, SO A PROPER REFUND
CAN BE PROCESSED.
IF YOU HAVE A HOTEL RESERVATION YOU WILL *NOT* BE
USING, PLEASE BE SURE TO CALL [redacted] OR HOTEL DIRECTLY
AND GET A CANCELLATION NUMBER TO AVOID POSSIBLE
NO-SHOW CHARGES. THANK YOU.

[redacted]

Release 2022-2
NSA 18918

Doc ID: 6752637

(b)(3)-P.L. 86-36
(b)(6)

GUEST FOLIO

MARRIOTT

619 [redacted] 87.00 06/15/15 12:00 [redacted]
Room Name Rate Depart Time ACCT#

GK 06/11/15 14:40
Type Arrive Time

106

MRW#: [redacted]

Room Clerk Address Payment

06/11	GP ROOM	619, 1	126.00
06/11	ROOM TX	619, 1	15.75
06/12	SLATE RE	1346 619	21.92
06/12	GP ROOM	619, 1	126.00
06/12	ROOM TX	619, 1	15.75
06/13	GIFTSHOP	8290 619	6.00
06/13	GP ROOM	619, 1	126.00
06/13	ROOM TX	619, 1	15.75
06/14	LOUNGE	4133 619	22.22
06/14	TR ROOM	619, 1	87.00
06/14	ROOM TX	619, 1	10.88
06/15	VS CARD		$573.27

PAYMENT RECEIVED BY: VISA CURRENT BALANCE .00

THANK YOU FOR CHOOSING THE [redacted] MARRIOTT HOTEL!
TO EXPEDITE YOUR C/O CALL THE FRONT DESK OR PRESS "MENU" ON YOUR TV REMOTE CONTROL TO ACCESS VIDEO-OUT.

EXP. REPORT SUMMARY

06/11	GP ROOM	126.00
	ROOM TX	15.75
06/12	SLATE RE	21.92
	GP ROOM	126.00
	ROOM TX	15.75
06/13	SUNDRIES	6.00
	GP ROOM	126.00
	ROOM TX	15.75
06/14	LOUNGE	22.22
	TR ROOM	87.00
	ROOM TX	10.88

(b)(3)-P.L. 86-36

(b)(6)

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO: [redacted]

SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

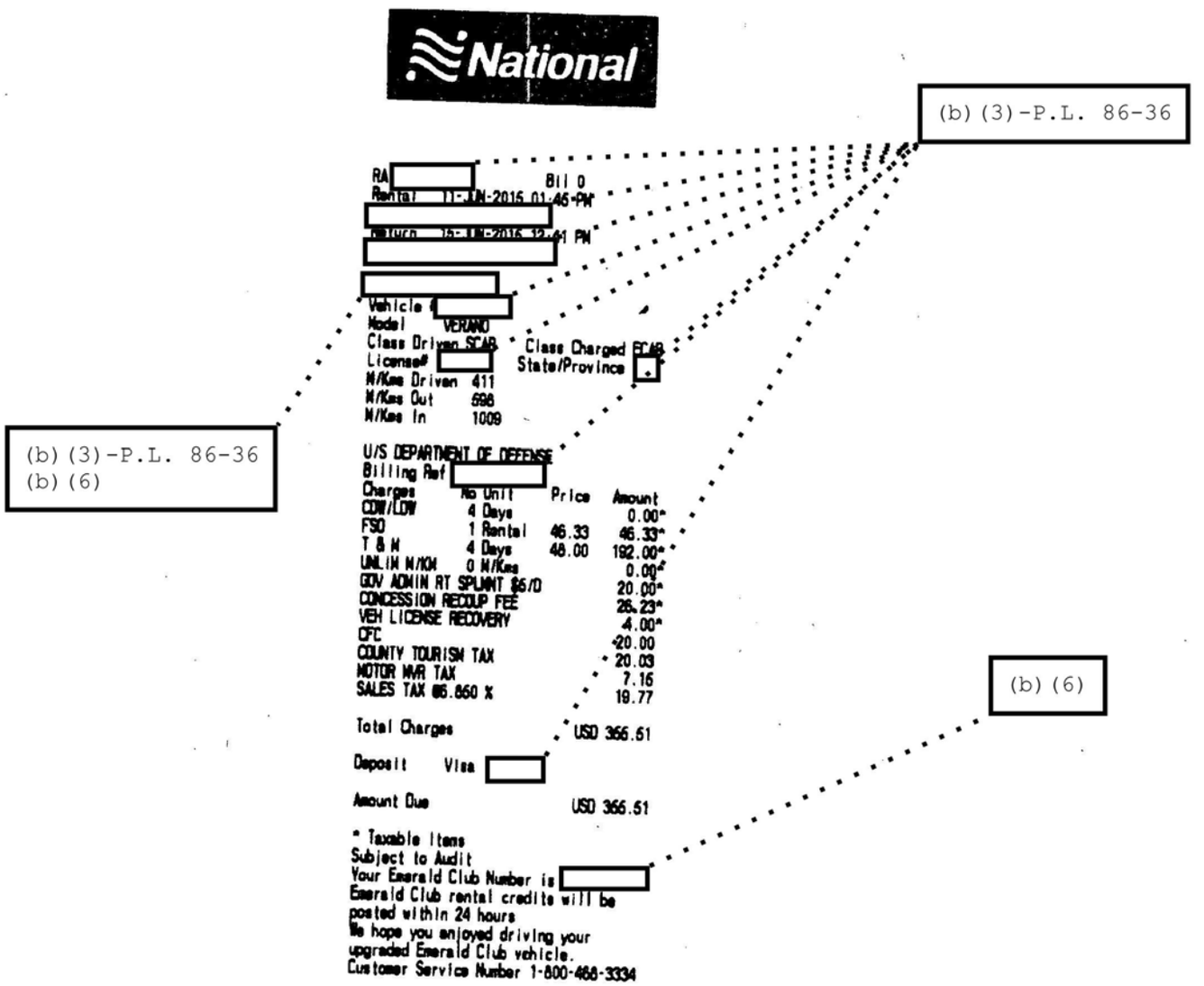
[redacted]

Signature _____

To secure your next stay, go to marriott.com

Release 2022-2
NSA 18919

Doc ID: 6752637



National

(b)(3)-P.L. 86-36

RA [redacted] Bill 0
Rental 11-JUN-2016 01:46 PM
[redacted]
Return 15-JUN-2016 12:41 PM
[redacted]
[redacted]
Vehicle [redacted]
Model VERANO
Class Driven SCAR Class Charged SCAR
License# [redacted] State/Province [redacted]
M/Kms Driven 411
M/Kms Out 598
M/Kms In 1009

(b)(3)-P.L. 86-36
(b)(6)

U/S DEPARTMENT OF DEFENSE
Billing Ref [redacted]

Charges	No Unit	Price	Amount
CDW/LDW	4 Days		0.00*
FSD	1 Rental	46.33	46.33*
T & M	4 Days	48.00	192.00*
UNLIM M/KM	0 M/Kms		0.00*
GOV ADMIN RT SPLMNT @6/D			20.00*
CONCESSION RECOUP FEE			26.23*
VEH LICENSE RECOVERY			4.00*
CFC			-20.00
COUNTY TOURISM TAX			20.03
MOTOR VHR TAX			7.16
SALES TAX @6.850 %			19.77

Total Charges USD 366.51

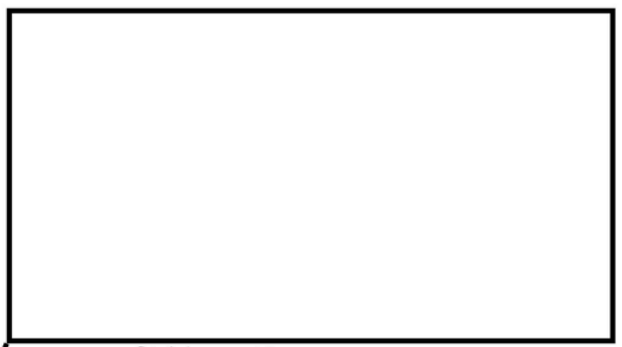
Deposit Visa [redacted]

Amount Due USD 366.51

* Taxable Items
Subject to Audit
Your Emerald Club Number is [redacted]
Emerald Club rental credits will be posted within 24 hours
We hope you enjoyed driving your upgraded Emerald Club vehicle.
Customer Service Number 1-800-468-3334

(b)(6)

Doc ID: 6752637



Cashier : 388 Sec # 48056
License Plate : [redacted]
Ent : 09:04 06/11/15 Lane 3
Exit: 17:09 06/15/15 Lane 35
Duration: 4D(s) 8H(s) 5M(s)
Rate Code: 49 Shift: 130

FEE	$	120.00
AMOUNT TEND	$	120.00
CASH	$	0.00
CREDIT CARD	$	120.00
CHECK	$	0.00
CHANGE CALC	$	0.00
PAID AT CT	$	120.00

*** Thank You ***

*** Customer Copy ***

(b)(6)

(b)(3)-P.L. 86-36

(b) (6)

APPENDIX I

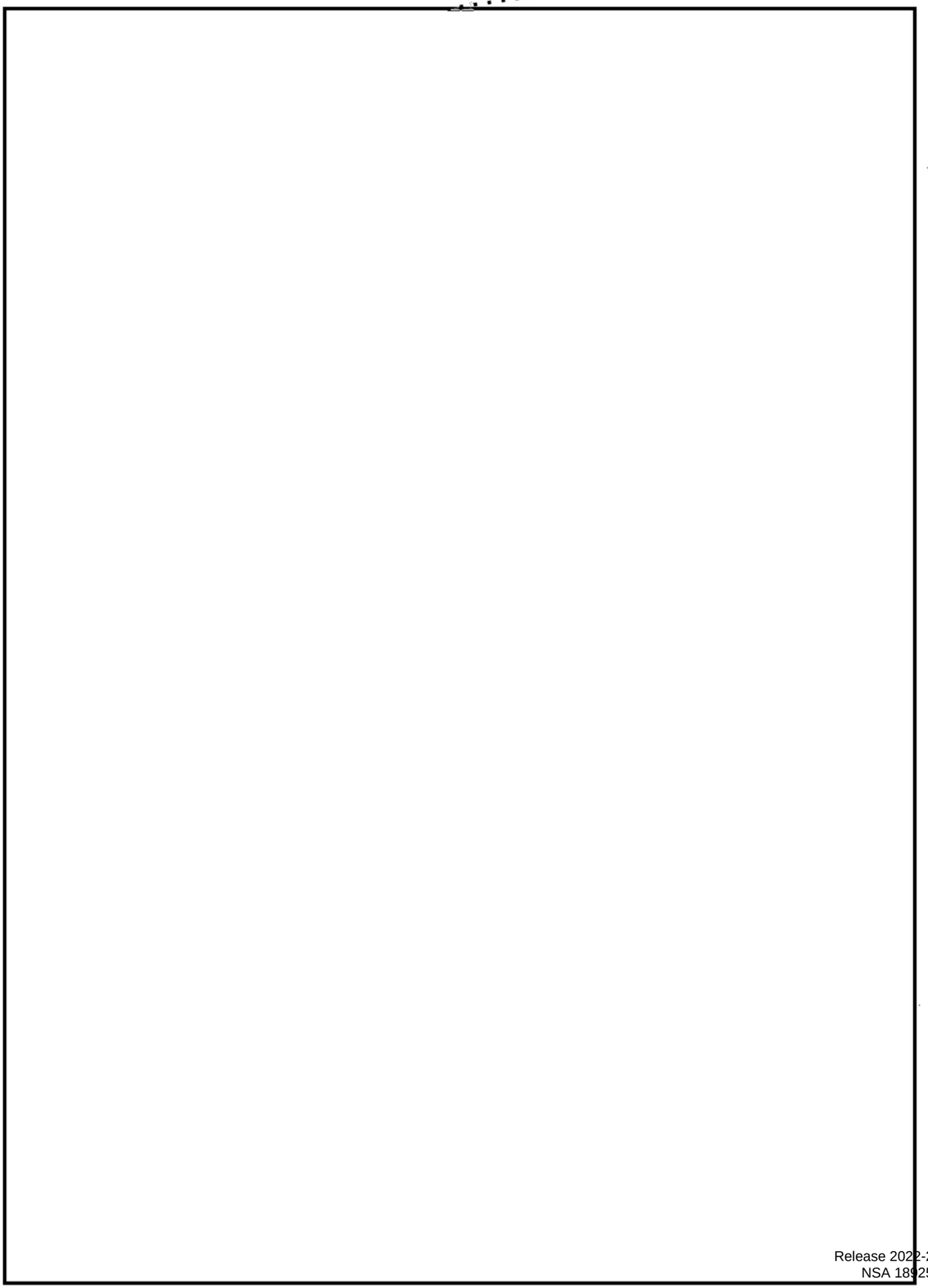
(U)

Release 2022-2
NSA 18922

(b) (6)

Release 2022-2
NSA 18923

Release 2022-2
NSA 18924



Release 2022-2
NSA 18925

Release 2022-2
NSA 18926

(b)(3)-P.L. 86-36

APPENDIX J

(U) [redacted] Email

From: [redacted]
Sent: Tuesday, June 16, 2015 6:32 PM
To: [redacted]
Subject: (U) Thanks!

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

[redacted]
(b)(3)-P.L. 86-36
(b)(6)

Thanks for the recommendations [redacted] and the [redacted] were great and my wife loved both of them. We didn't make it to [redacted] too busy touristing around, but maybe next time. Also, [redacted] in downtown [redacted] a block or so off of Center St. is also very good.

(b)(6)

v/r

[redacted]

(U//~~FOUO~~) [redacted]

(b)(3)-P.L. 86-36

[redacted]

Release 2022-2
NSA 18928

(b)(3)-P.L. 86-36

APPENDIX K

(U) [redacted] RTA

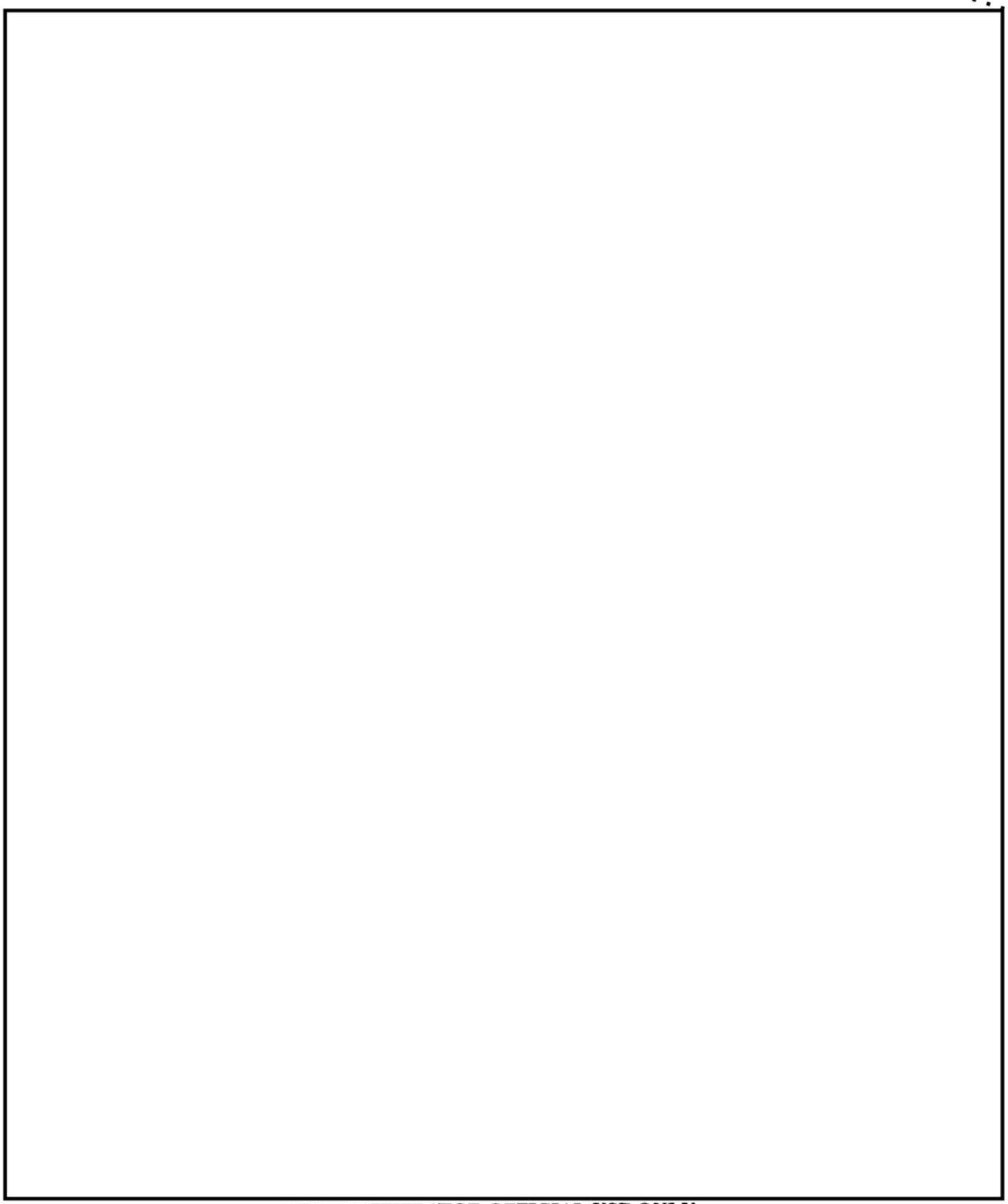
Release 2022-2
NSA 18929

Doc ID: 6752637

Release 2022-2
NSA 18930

Doc ID: 6752637

(b)(3)-P.L. 86-36



Release 2022-2
NSA 18931

Doc ID: 6752637

(b)(3)-P.L. 86-36
(b)(6)

Privacy Act Notification
Authority: 5 USC 5701-5710; 50 USC 831-835, 37 USC 404-427, and EO9397.
Principal Purpose(s): To substantiate authorization and claims for reimbursement for official travel. Used for reviewing, approving, accounting and disbursing for official travel. SSN is used to maintain a numerical identification system for individual claims.
Routine Use: See GNSA08 and GNS09; See also Blanket Routine Uses (58 Fed. Reg. 10531 (1993))
Disclosure: Voluntary; however, failure to furnish information requested may delay/cancel proposed TDY, and/or result in total or partial denial of amount claimed.

Release 2022-2
NSA 18932

Doc ID: 6752637

(b)(3)-P.L. 86-36
(b)(6)

Travel Voucher Summary

Date Prepared: 09/17/2015

Name: [redacted]
Address not displayed

DO Voucher No.

Payment Type:
Payment Date:

Paid By: [redacted]
FORT MEADE, MD 20755-6000

Depart Date:	08/13/2015	Report Date:	08/18/2015	Secure Phone:	769-7352	Examiner:	[redacted]
Travel Type:	TDY	Travel Order #:	[redacted]	Non Secure Phone:	[redacted]		Final

Employee's Per Diem	$2,514.00
Airfare	$617.50
Other Reimbursable Expenses	$937.10
Transportation Expense	$188.59
Total Entitlement	$4,257.19
Partial Payments	$0.00
Total Amount Payable	$4,257.19
Less Advances	$0.00
Total Reimbursement	$4,257.19
Amount To Charge Card:	$3,462.19
Amount To Customer:	$795.00

(b)(3)-P.L. 86-36

Comments: Hotel parking has been reimbursed according to the receipt provided.

Accounting Summary

(1)	[redacted]	$4,257.19

Daily Expenses

Date	Day Type	Lodging Rate	MIE Rate	Breakfast	Lunch	Dinner	Lodging	Reimbursed MIE	Total Amount
08/13/2015	Super AE w/Meals	$1,269.00	$126.00	Commercial	Commercial	Commercial	$339.00	$94.50	$433.50
08/14/2015	Super AE w/Meals	$1,269.00	$126.00	Commercial	Commercial	Commercial	$339.00	$126.00	$465.00
08/15/2015	Super AE w/Meals	$1,269.00	$126.00	Commercial	Commercial	Commercial	$339.00	$126.00	$465.00
08/16/2015	Super AE w/Meals	$1,269.00	$126.00	Commercial	Commercial	Commercial	$339.00	$126.00	$465.00
08/17/2015	Super AE w/Meals	$1,269.00	$126.00	Commercial	Commercial	Commercial	$339.00	$126.00	$465.00
08/18/2015	Super AE w/Meals	$1,269.00	$126.00	Commercial	Commercial	Commercial	$0.00	$126.00	$126.00
08/19/2015	Super AE w/Meals	$1,269.00	$126.00	Commercial	Commercial	Commercial	$0.00	$94.50	$94.50
									$2,514.00

Release 2022-2
NSA 18933

(b)(3)-P.L. 86-36
(b)(6)

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Travel Voucher Summary

Date Prepared: 09/17/2015

Name: [redacted]
Address not displayed

DO Voucher No.

Payment Type:
Payment Date:

Paid By: [redacted]
FORT MEADE, MD 20755-6000

Depart Date:	08/13/2015	Report Date:	08/18/2015	Secure Phone:	769-7352
Travel Type:	TDY	Travel Order #:	[redacted]	Non Secure Phone:	[redacted]

Examiner: [redacted]
Final

Approved Reimbursable Expenses

Date	Receipts	Description	Amount
08/13/2015		Airfare	$617.50
08/13/2015		Service Fee	$26.50
08/13/2015		Lodging Tax	$203.40
08/13/2015		Rental Car	$587.20
08/13/2015		Auto Mileage - 142 miles at $0.575 per mile	$81.65
08/13/2015		Hotel Parking	$24.00
08/13/2015		Airport Parking	$82.94
08/13/2015		Checked Baggage	$60.00
08/13/2015		Checked Baggage	$60.00

Date	Description	Amount
08/13/2015 - 08/17/2015 TDY	[redacted]	$1,695.00

(b)(3)-P.L. 86-36

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Release 2022-2
NSA 18934

(b)(3)-P.L. 86-36

APPENDIX L

(U) [redacted] Email

Doc ID: 6752637

(b)(3)-P.L. 86-36
(b)(6)

From:
Sent: Thursday, April 30, 2015 1:15 PM
To:
Subject: (U) Trip

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Good Afternoon

We talked about the Trip for August 13-18, 2015. There is a
What are your thoughts about this? I will wait to hear back from you before I amend.

Thanks,

(b)(3)-P.L. 86-36

U//~~FOUO~~)
Office Manager

From:
Sent: Tuesday, June 02, 2015 5:47 PM
To:
Subject: RE: (U) Trip
Attachments: image004.gif; image005.jpg; image006.jpg

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Let's amend the dates to 13-18 AUG 2015. I talked to and they can support the 17th and I'll visit the on the 14th.

v/r

(U//~~FOUO~~)

Release 2022-2
NSA 18936

From:
Sent: Wednesday, May 27, 2015 1:58 PM
To:
Subject: RE: (U) weekly update 16-23 May 2015

Classification: ~~TOP SECRET//SI//REL TO USA, FVEY~~

(b)(3)-P.L. 86-36

I had planned on a trip up there but my office manager says you all have a n place. I was planning on 13 AUG arrival, 14th either with you all or the folks, 17th same deal, depart the 18th. I would make sure it would be very low key and low impact, just touching base, meeting new folks, making my swan song so to speak. Please let me know if this is doable and we'll get the arrangements done. If it's too much for you folks, I can just focus on the Love your all's weekly's by the way.

v/r

(b)(3)-P.L. 86-36
(b)(6)

(U//~~FOUO~~)

(b)(3)-P.L. 86-36
(b)(6)

From:
Sent: Friday, May 29, 2015 4:20 PM
To:
Cc:
Subject: RE: (U) weekly update 16-23 May 2015

(b)(3)-P.L. 86-36

Classification: ~~TOP SECRET//SI//REL TO USA, FVEY~~

sorry for the slow response for several reasons I don't have any wiggle room to host visitors on those dates. However, If you could sked your visits on the 14th and plan to visit us on the 17th we are gto with no issues. Hope this works for you as we would welcome a visit. Hope all is well. v/r

Deputy Commander

NSTS: 654-6705

Comm:

NIPRNET

Doc ID: 6752637

From:
Sent: Monday, July 20, 2015 4:23 PM
To:
Cc: USA CIV
Subject: (U) Visit in August

(b)(3)-P.L. 86-36

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Could you please reach out to to confirm 17 August visit. If possible I would like to work with you to get agenda finished by this Wednesday (before we all depart on leave).

Thanks for all you do!!

Enterprise Engagement and Mission Management
NSTS: 654-6605
DSN:
Commercial:
NIPRNET:

(b)(3)-P.L. 86-36
(b)(6)

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

From:
Sent: Tuesday, July 21, 2015 12:13 PM
To:
Cc:
Subject: RE: (U) Visit in August

(b)(3)-P.L. 86-36

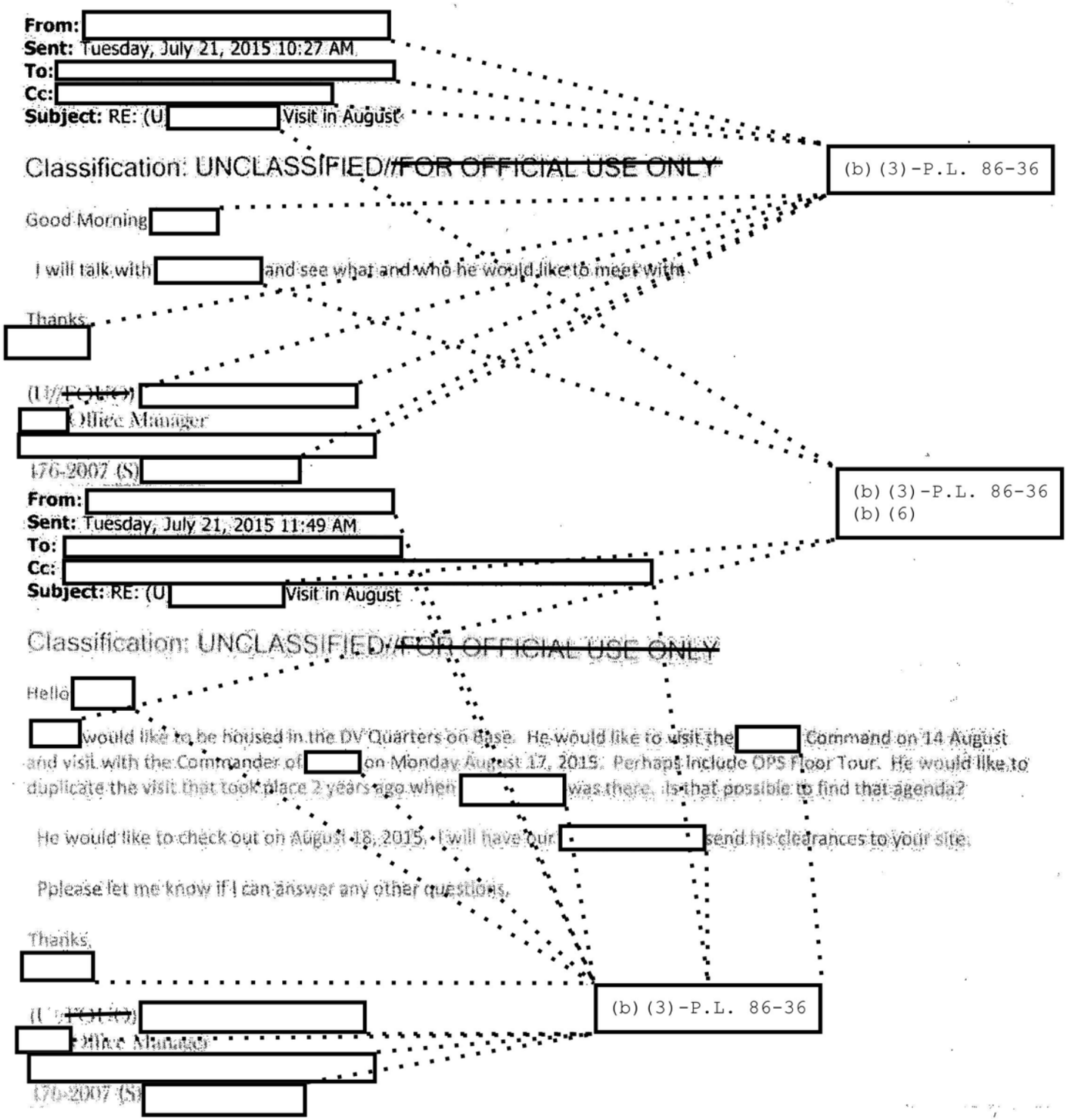
Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Ma'am,

I would love to work with you on upcoming visit. If you could, please go to "go visits" and submit a visit request. I have attached a few items to ensure a successful visit. If you could please give me a brief overview of why would like to visit the I can start his agenda. Thanks!

V/r,

NSTS: 654-6787



From:
Sent: Tuesday, July 21, 2015 10:27 AM
To:
Cc:
Subject: RE: (U) Visit in August

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

(b)(3)-P.L. 86-36

Good Morning

I will talk with and see what and who he would like to meet with.

Thanks,

(U//~~FOUO~~)
Office Manager
176-2007 (S)

From:
Sent: Tuesday, July 21, 2015 11:49 AM
To:
Cc:
Subject: RE: (U) Visit in August

(b)(3)-P.L. 86-36
(b)(6)

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Hello

would like to be housed in the DV Quarters on base. He would like to visit the Command on 14 August and visit with the Commander of on Monday August 17, 2015. Perhaps include OPS Floor Tour. He would like to duplicate the visit that took place 2 years ago when was there. Is that possible to find that agenda?

He would like to check out on August 18, 2015. I will have our send his clearances to your site.

Pplease let me know if I can answer any other questions.

Thanks,

(b)(3)-P.L. 86-36

(U//~~FOUO~~)
Office Manager
176-2007 (S)

Doc ID: 6752637

Sent: Tuesday, July 21, 2015 11:53 AM
To: [redacted]
Subject: FW: (U) [redacted] Visit in August

(b)(3)-P.L. 86-36

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Ma'am,

We have a DV coming on 14 August that would like DV quarters. I figured I would pass this on to you. If there is anything you need from me please let me know. Thank you.

V/r,

[redacted]

NSTS: 654-6787

From: [redacted]
Sent: Thursday, July 23, 2015 12:30 PM
To: [redacted]
Cc: [redacted]
Subject: RE: (U) [redacted] Visit in August

(b)(3)-P.L. 86-36
(b)(6)

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Ma'am,
Thank you very much.
Unfortunately we are having a base exercise during [redacted] visit and all the DV lodging is reserved due to all the DV participants we have coming for the exercise. Lodging will give an non-availability sheet to [redacted] but he will need to stay off base. I have attached some lodging recommendations in case you didn't receive them already.
Please let me know if you have any questions/concerns.
Thank you

[redacted]

From: [redacted]
Sent: Thursday, August 13, 2015 12:39 PM
To: [redacted]
Subject: RE: (U) Clearance Information
Signed By: [redacted]

(b)(3)-P.L. 86-36

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Hello,

I apologize I saw the other question you had. [redacted] will be staying at the Hilton [redacted]

Thanks,

[redacted]

(U//~~FOUO~~) [redacted]
Office Manager
[redacted]

Release 2022-2
NSA 18941

(b)(3)-P.L. 86-36

From:
Sent: Wednesday, July 22, 2015 3:36 PM
To:
Cc:
Subject: RE: (U) Visit in August

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Ma'am,

I have attached draft agenda. As soon as we have a finalized agenda, I will let you know. and I will both be out of the office until August 3rd. If you have any questions or concerns please let know, or I will get back to you as soon as I am back. Thanks!

V/r

NSTS: 654-6787

(b)(3)-P.L. 86-36
(b)(6)

[redacted]

From: [redacted]
Sent: Thursday, August 06, 2015 5:12 PM
To: [redacted]
Subject: (U) NCR [redacted] VISIT -- 14 Aug

Importance: High

(b)(3)-P.L. 86-36

Classification: ~~SECRET//COMINT~~

Sir:

~~(S//SI)~~ I was contacted by the [redacted] secretary [redacted] about how to pass clearances to [redacted] for a visit on 14 Aug. I called [redacted] to see if he knew what the visit was about, and he said [redacted] (NCR [redacted] would be visiting [redacted] on 17 Aug. I then called [redacted] who put me on the line with [redacted] He is interested in meeting with you for one hour on 14 Aug to discuss [redacted] support (issues?). That is the only issue he wants to talk about based on our discussion. He arrives at [redacted] on 13 Aug and would like to meet with you around 0900-1000 on 14 Aug. I recommended we pen in 2 hours on your calendar tentatively as a place holder (0900-1100) and that we would get back with them when you return on Monday, 10 Aug.

V/R

[redacted]

(b)(3)-P.L. 86-36
(b)(6)

Derived From: NSA/CSSM 1-52
Dated: 20070108
Declassify On: ~~20400801~~

Classification: ~~SECRET//COMINT~~

Release 2022-2
NSA 18943

From: [redacted]
Sent: Tuesday, August 11, 2015 7:09 AM
To: [redacted]
Cc: [redacted]
Subject: FW: (U) Clearance Information
Importance: High

Classification: ~~SECRET//COMINT//REL TO USA, AUS, CAN, GBR, NZL~~

Sir:

~~(S//SI//REL TO USA, FVEY)~~ Do you have any specific agenda items for [redacted] visit other than the [redacted] issue he wants to discuss w/you? His secretary is asking if we have one. I can't think of anything at present for NCR attention with respect to SIGINT requirements/issues. I'm not aware of any specific issues regarding [redacted] that I want to bring to his attention either.

V/R

[redacted]

(b)(3)-P.L. 86-36

From: [redacted]
Sent: Wednesday, August 12, 2015 4:22 PM
To: [redacted]
Cc: [redacted]
Subject: RE: (U) Clearance Information
Signed By: [redacted]

Classification: ~~SECRET//SI//REL TO USA, FVEY~~

[redacted]

(b)(3)-P.L. 86-36
(b)(6)

Can you get me [redacted] bio and DV status? Do you know if protocol is tracking?

v/r,

[redacted]

Subject: FW: (U) RE: Hello

(b)(3)-P.L. 86-36

From:
Sent: Thursday, August 13, 2015 4:41 PM
To:
Subject: RE: (U) RE: Hello

(b)(3)-P.L. 86-36
(b)(6)

Classification: ~~SECRET//COMINT~~

~~(S//SI)~~ The only topic I'm aware of for discussion is the one told me he wanted to talk about: requirements. A new add this morning is that our new Air Ops Center commander, wants to meet with for about 30 minutes after is finished with his time. replaced as commander last month and I'm told he wants to meet with all senior visitors to the We're still learning how he wants to conduct business and were unaware of this until yesterday. I found out this A.M. when passed it on to me.

(U/~~FOUO~~) Look forward to your trip. Hope that we can see each other. s coming back up on 24 Sep to do some hiking, and I'm looking forward to that.

(b)(3)-P.L. 86-36

From:
Sent: Thursday, August 13, 2015 11:40 AM
To:
Subject: RE: (U) RE: Hello

CLASSIFICATION: UNCLASSIFIED/~~FOUO~~

Sorry, have to run to a med appt. Was just curious what your plan was with visit tomorrow. Is there an agenda? With any luck, I'll be coming up with in a couple of weeks.

Cheers

Release 2022-2
NSA 18945

(b)(3)-P.L. 86-36

From:
Sent: Thursday, August 13, 2015 2:11 PM
To:
Cc:
Subject: (U) Upcoming Visit
Attachments: Bio.doc; 17Aug (3).doc

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

All-

You are listed as a participant in the upcoming visit, Monday 17 August, with NCR NSA/CSS Representative . If you have an questions or concerns, please let me know. Thank you.

V/r,

NSTS: 654-6787

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

(b)(3)-P.L. 86-36
(b)(6)

Release 2022-2
NSA 18946

(b)(3)-P.L. 86-36

From:
Sent: Thursday, November 05, 2015 5:37 PM
To:
Subject: (U) Visit Agenda
Attachments: 17Aug (3).doc; FW: (U) weekly update 16-23 May 2015

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

I looked at the Visit Calendar and was at the on . If you look at the email attachment, I believe he went to the on the 14th. I heard that he had a planned trip here already (I overheard he was and wanted to stop by the and while being here. visit went extremely smoothly, and, he was accompanied by an member the entire time.

V/r,

(b)(6)

NSTS: 654-6787

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

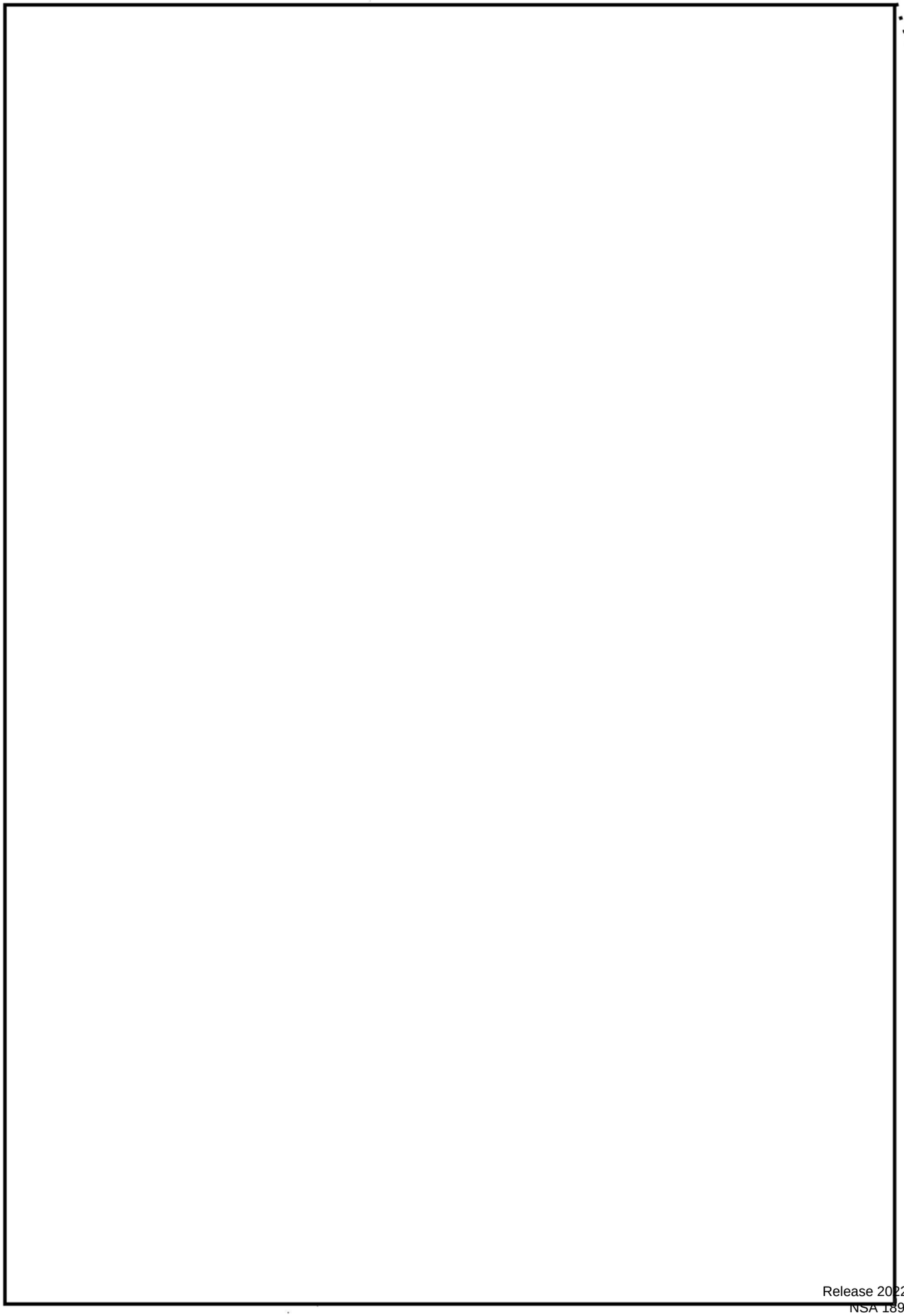
(b)(3)-P.L. 86-36
(b)(6)

Release 2022-2
NSA 18947

(b) (6)

APPENDIX M

(U)



(b) (6)

Release 2022-2
NSA 18949

(b) (6)

Release 2022-2
NSA 18950

(b) (6)

Release 2022-2
NSA 18951

(b) (6)

Release 2022-2
NSA 18952

(b)(3)-P.L. 86-36

APPENDIX N

(U) [redacted] Itinerary

(b) (3)-P.L. 86-36

17 August 2015

extends a warm welcome to:

NCR, NSA/CSS Representative to

(b) (3)-P.L. 86-36
(b) (6)

Visit POC

Chief Enterprise Engagement and Mission Management

Release 2022-2
NSA 18954

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

(b)(3)-P.L. 86-36

17 August 2015

Monday
17 July

0845

0900

0920

0930

1030

1100

1200

1300

1330

1400

1430

1500

We hope you enjoy your visit to

Thank you.

The Men and Women of the

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

(b)(3)-P.L. 86-36

APPENDIX O

(U) Email justification for D/NCR travel to [redacted]

Release 2022-2
NSA 18956

From:
Sent: Wednesday, August 12, 2015 2:23 PM
To:
Cc:
Subject: RE: (U) RTA

(b)(3)-P.L. 86-36

Classification: ~~SECRET//REL TO USA, FVEY~~

As noted in the comment section of the RTA, per instructions, I included the justification. To sum it up, is accompanying the new J2 to visit the as his first official visit anywhere as the new J2. new J2, is a and not a So, this trip is critical in his understanding a key part of the SIGINT enterprise that directly supports his that is perfect to do this as the former deputy commander of and a subject matter expert on the topic. The goal or outcome is the J2 comes away with a complete understanding of how we prosecute the target and support missions.

(b)(6)

He plans to go to NSAW soon, but that is TBD. I realize money is tight as all of ours that is uncommitted has been pulled back or cancelled. That's why we're asking. Any questions, please give myself or a call as I'll be in the office just a bit longer today and then out until the 20th.

(b)(3)-P.L. 86-36
(b)(6)

v/r

(b)(1)
(b)(3)-P.L. 86-36

(U//~~FOUO~~)

Release 2022-2
NSA 18957

(b)(3)-P.L. 86-36
(b)(6)

Large Files (over 8 Mb) please upload to:

From:
Sent: Wednesday, August 12, 2015 9:36 AM
To:
Cc:
Subject: RE: (U) RTA

Classification: ~~SECRET//REL TO USA, FVEY~~

(b)(3)-P.L. 86-36

D/CoS is on A/L returning Monday, 17 August. He will review this RTA when he returns.

As CoS noted this morning, TDY funds are unfortunately very tight right now. What's the purpose of your trip? Is it critical to do now? These are two questions to consider before submitting a request.

Thank You,

Release 2022-2
NSA 18958

Doc ID: 6752637

(b) (3)-P.L. 86-36

963-3444/

DropBox:http://urn.nsa.ic.gov/dropbox http://urn.nsa.ic.gov/dropbox

From:
Sent: Wednesday, August 12, 2015 11:18 AM
To:
Cc:
Subject: FW: (U) RTA

Classification: ~~SECRET//REL TO USA, FVEY~~

(b) (3)-P.L. 86-36
(b) (6)

Morning and

In line with the previous submission by to accompany the new J2, has requested to accompany the new J2 (webRTA . I asked if this was mission critical and his response is below. has approved the RTA.

We have gone out to the NCR's asking that they look at the TDY's to see if any can be canceled to cover this trip. At this time they have nothing to cancel.

(b) (1)
(b) (3)-P.L. 86-36

response - In addition to getting the J2 up to speed on the wide range of targets and SIGINT capabilities, we are working 4-star level issues that intersect in perceived to support their operation, and so forth. From my perspective, participating in these types of discussions with Command Senior Leadership is the reason the NCR team is here.

Timely note below - we've received a request from the new J2 and need to request TDY funding. As for justification:

(S//REL) recently assumed the duties of J2. At the advice of his staff, he has decided that his first official outreach visit will be to key facilities associated with the Command's He will visit during the week of 24 August. This visit is timed to coincide with the final preparations for

(b) (3)-P.L. 86-36

Release 2022-2
NSA 18959

which have been approved by Joint Staff and will be conducted in partnership with The s key to the success of these missions. The J2 has requested NCR/DNCR support for this visit.

Name:

Dates: 24-28 AUG 2015

Total Estimated Cost: $2640.39

TDY Location:

Why performed this FY: Accompanying Command Senior Leadership to advise on SIGINT support for impending and provide SIGINT backgrouhd for critical intelligence mission during his assignment as the J2.

(b)(3)-P.L. 86-36

966-8488s

966-3875s Office

(b)(3)-P.L. 86-36
(b)(6)

From:
Sent: Wednesday, August 12, 2015 9:00 AM
To:
Cc:
Subject: RE: (U) RTA

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Release 2022-2
NSA 18960

We have two remaining TDYs on the books and expect both to happen.

Thanks,

(b)(3)-P.L. 86-36

(U//~~FOUO~~)

Deputy NCR /

476-1007 (NSTS)

(Comm)

From:
Sent: Wednesday, August 12, 2015 6:56 AM
To:
Cc:
Subject: FW: (U) RTA

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

(b)(3)-P.L. 86-36
(b)(6)

Morning,

In order to have RTA approved we need to find funding to cover the cost. Do you have any TDYs that have been approved that you do not feel will happen this year that can be cancelled?

966-8488s

Release 2022-2
NSA 18961

966-3875s Office

From:
Sent: Wednesday, August 12, 2015 8:36 AM
To:
Subject: RE: (U) RTA

Classification: UNCLASSIFIED/~~/FOR OFFICIAL USE ONLY~~

We can't get it approved without the funding.

(b)(3)-P.L. 86-36

From:
Sent: Wednesday, August 12, 2015 8:33 AM
To:
Subject: (U) RTA

Classification: UNCLASSIFIED/~~/FOR OFFICIAL USE ONLY~~

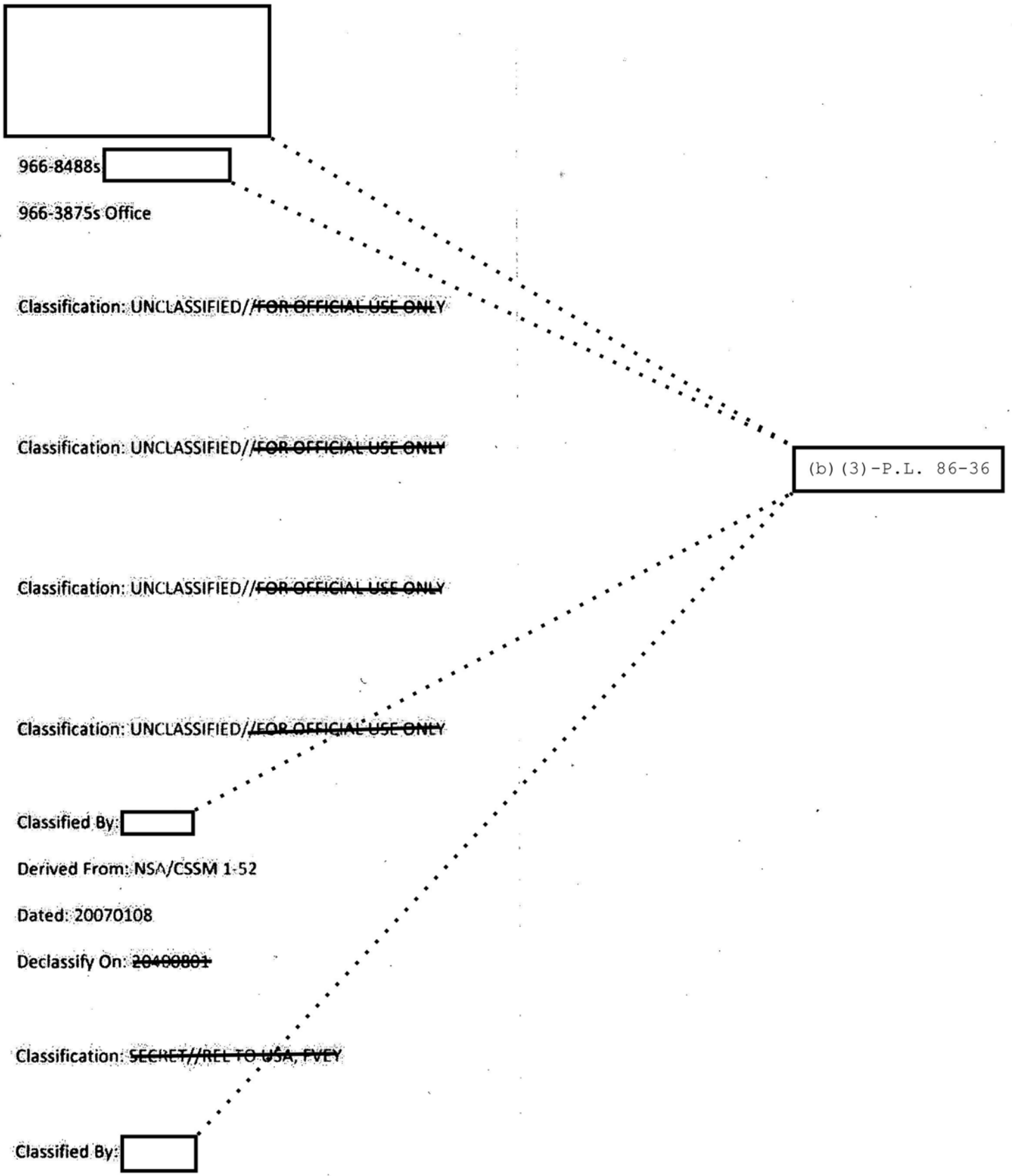
Hello,

Can you see RTA ?

Any way it can get approved? I am looking for money, but until then, any chance.

You have the justification.

Release 2022-2
NSA 18962



Release 2022-2
NSA 18963

(b)(3)-P.L. 86-36

APPENDIX P

(U) [redacted] Timesheet

Doc ID: 6752637

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~
CLASSIFICATION ** Required to apply Digital Signature

Attn: AWS D & E users Click button for accurate regular hour Totals

(b) (6)

(b)(3)-P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement See 'Go E-Timesheets' for current statement

SSN ** Required		NAME (Last First Middle) ** Required to apply Digital Signature		SID/UID *Req	PP ENDING *Req	PLT ROT SET ROT
TAG/BLK	ACT UIC (Agency) *Req	DIST (Org) *Req			07/26/14	
	N			Timekeeper SID *Req	HOURS OF WORK (AWS 0,1,6 & 8) (From)	(To)
STD JON						

	AWS	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
TOUR Required	E														80.00
TYPE/SHIFT															
GRADED NITE DIFF															

(b)(3)-P.L. 86-36

JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE HOUR	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT
Regular Hours -- Graded	80	RG	1		8	8	8	8	5	
			2		8	8	11	8	8	
			1							
			2							
			1							
			2							
			1							
			2							
			1							
			2							

REG	80	OT		COMP/ CREDIT		HOL		SUN		2ND		3RD		ND		E/H		LV		NP LV	

	WEEK 1						HOL	MNE OAL	HOURS WORKED	WEEK 2						HOL	MNE OAL	HOURS WORKED	
	IN	OUT	IN	OUT	IN	OUT				IN	OUT	IN	OUT	IN	OUT				
13 SUN																			20
14 MON	0800	1630							8	0715	1545							8	21
15 TUE	0730	1600							8	0730	1600							8	22
16 WED	0745	1615							8	0530	1700							11	23
17 THU	0815	1645							8	0800	1630							8	24
18 FRI	0700	1200						X	5	0800	1630							8	25
19 SAT																			26

REMARKS
23-25 JUL 2014

CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.

Certifier Secure Phone ** Req	Non-Secure Phone ** Required	SID ** Req
476-1002		

EMPLOYEE'S SIGNATURE (must fill Classification, SSN, Name, PP End, AWS, TK SID, S/D, ORG, Agency to sign)

CERTIFIER'S SIGNATURE

Sent to payroll on: 07/25/2014

Entered in DCPS

FORM P3091B 30 JUNE 2014 REV 4.0 NSN: 7540-FM-001-5538
Supersedes All previous versions of P3091B which are obsolete

Derived From:
Dated:
Declassify On:

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CLASSIFICATION ** Required to apply Digital Signature

Release 2022-2
NSA 18965

Doc ID: 6752637

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~
CLASSIFICATION ** Required to apply Digital Signature

Attn: AWS D & E users Click button for accurate regular hour Totals

(b) (6)

(b) (3)-P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2 Privacy Act Statement See 'Go E-Timesheets' for current statement

SSN ** Required		NAME (Last, First, Middle) ** Required to apply Digital Signature		SID/UID *Req	PP ENDING *Req	PLT ROT SFT ROT
TAG/BLK	ACT UIC (Agency) *Req	DIST (Org) *Req			08/09/14	
	N			Timekeeper SID *Req	HOURS OF WORK (AWS 0,1,6,& 8) (From)	(To)
STD JON						

	A W S	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
TOUR Required	E														80.00
TYPE/SHIFT															
GRADED NITE DIFF															

(b) (3)-P.L. 86-36

JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE HOUR	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT
Regular Hours - Graded	61.5	RG	1		9.5			8	8	
			2		4	8	8	8	8	
Sick Leave	18.5	LS	1			8.00	8.00			
			2		2.50					
			1							
			2							
			1							
			2							
			1							
			2							

REG	61.5	OT		COMP/ CREDIT		HOL		SUN		2ND		3RD		ND		E/H		LV	18.5	NP LV	

	WEEK 1						HOL	MNE OAL	HOURS WORKED	WEEK 2						HOL	MNE OAL	HOURS WORKED
	IN	OUT	IN	OUT	IN	OUT				IN	OUT	IN	OUT	IN	OUT			
27 SUN																		3
28 MON	1100	2100							9.5	0800	0915	1345	1630				X	4
29 TUE										0745	1615							8
30 WED										0800	1630							8
31 THU	0830	1700							8	0800	1630							8
1 FRI	0800	1630							8	0815	1645							8
2 SAT																		9

REMARKS: 23-28 JUL 2014

CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.

Certifier Secure Phone ** Req	Non-Secure Phone ** Required	SID ** Req
476-1002		

EMPLOYEE'S SIGNATURE (Type in Classification, SSN, Name, PP End, AWS, TM, SID, SID, CRG, Agency to sign)

CERTIFIER'S SIGNATURE

Sent to payroll on: 08/11/2014

Entered in DCPS

FORM P3091B 30 JUNE 2014 REV 4.0 NSN: 7540-FM-001-5538
Supersedes All previous versions of P3091B which are obsolete

Derived From:
Dated:
Declassify On:

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~
CLASSIFICATION ** Required to apply Digital Signature

Release 2022-2
NSA 18966

(b)(3)-P.L. 86-36

APPENDIX Q

(U) [redacted] Timesheets

Doc ID: 6752637

UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

CLASSIFICATION * Required to apply Digital Signature

Min. AWS D & E hours Click button for accurate regular hour Totals

(b) (6)

(b) (3)-P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2

Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN * Required	NAME (Last, First, Middle) * Required to apply Digital Signature	SID/UID Req	PP ENDING Req	FLT ROT SFT ROT
			12/13/14	

TAG/BLK	ACT UIC (Agency) Req	DIST (Org) Req	Timekeeper SID Req	HOURS OF WORK (AWS 0, 1 & 8) (From)	(To)
	N				

STD JOB

	AWS	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
TOUR Required	E														80.00
TYPE/SHIFT															
GRADED NITE DIFF															

(b) (3)-P.L. 86-36

JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE HOUR	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT
Regular Hours -- Graded	54.5	RG	1	9	9	9.5	8.5	10.5	7	
			2				1			
Annual Leave	2.5	LA	1							
			2					2.50		
Sick Leave	23	LS	1							
			2			8.00	8.00	7.00		
			1							
			2							
			1							
			2							

REG	54.5	OT		COMP/ CREDIT		HOL		SUN		2ND		3RD		ND		E/H		LV	25.5	NP/LV	

	WEEK 1						HOL	MEAL	HOURS WORKED	WEEK 2						HOL	MEAL	HOURS WORKED
	IN	OUT	IN	OUT	IN	OUT				IN	OUT	IN	OUT	IN	OUT			
30 SUN	0600	1500						X	9									7
1 MON	0800	1700						X	9									8
2 TUE	0530	1500						X	9.5									9
3 WED	0745	1615						X	8.5	1030	1130						X	1 10 ✓
4 THU	0800	1500	1700	2030				X	10.5									11
5 FRI	0800	1530							7									12
6 SAT																		13

REMARKS: 30 NOV-2 DEC 2014

CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.

Certifier Secure Phone Req	Non-Secure Phone Required	SID Req
476-1002		

EMPLOYEE'S SIGNATURE (Visit to Classification, SSN, Name, PP End, AWS, TIK, SID, BID, ORG, Agency to sign)	CERTIFIER'S SIGNATURE	Sent to payroll on:	Entered in DCPS
		12/11/2014	

FORM P3091B 30 JUNE 2014 REV 4.0 NSN: 7540-FM-001-5538
Supersedes All previous versions of P3091B which are obsolete

Derived From:
Dated:
Declassify On:

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Produced 2022-2
NSA 18968

(b)(3)-P.L. 86-36

APPENDIX R

(U) [redacted] Timesheets

Doc ID: 6752637

Classification

(b) (6)

Unvalidate

(b)(3)-P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2

Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN ** Required	NAME (Last, First, Middle) ** Required to apply Digital Signature	SID/UID ** Req	PP ENDING ** Req	PLT ROT SFT ROT
			06/13/15	

TAG/BLK	ACT UIC (Agency) ** Req	DIST (Org) ** Req	Timekeeper SID ** Req	HOURS OF WORK (AWS 0,1,6 & 8) (From)	(To)
	N				

STD JON

	AWS	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
TOUR (Rotating)	E														80.00
Type/Shift															
GRADED NITE DIFF															

(b)(3)-P.L. 86-36

JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE HOUR	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT
Regular Hours -- Graded	80	RG	1		8.5	8	7	7		
			2		11.5	10.5	8.5	7	10	2
			1							
			2							
			1							
			2							
			1							
			2							
			1							
			2							

REG	80	OT		COMP/ CREDIT		HOL		SUN		2ND		3RD		ND		E/H		LV		NP/LV	

	WEEK 1						HOL	MEOA	HOURS WORKED	WEEK 2						HOL	MEOA	HOURS WORKED	
	IN	OUT	IN	OUT	IN	OUT				IN	OUT	IN	OUT	IN	OUT				
31 SUN DAY 1																			7
1 MON DAY 2	0830	1730							8.5	1200	2400							11.5	8
2 TUE DAY 3	0800	1600						X	8	2400	0100	0700	1700					10.5	9
3 WED DAY 4	0930	1630						X	7	0630	1500						X	8.5	10
4 THU DAY 5	0915	1615						X	7	0800	1500						X	7	11
5 FRI DAY 6										0630	1700							10	12
6 SAT DAY 7										0900	1200						X	3	13

REMARKS

8-10 JUN 2015; 11-15 JUN 2015

CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.

Certifier Secure Phone ** Req	Non-Secure Phone ** Required	SID ** Req
475-8000		

EMPLOYEE'S SIGNATURE (Must fill Classification, SSN, Name, PP End, AWS, Tot SD, SD, DRD, Agency to sign)	CERTIFIER'S SIGNATURE	Sent to payroll on:	Entered in DCPS
		06/11/2015	

FORM P3091B 5 APRIL 2015 REV 5.0 NSN: 7540-FM-001-5538
Supersedes All previous versions of P3091B which are obsolete

Derived From:
Dated:
Declassify On:

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Released 2022-2
NSA 18970

Doc ID: 6752637

Classification

(b) (6)

Unvalidate

(b) (3)-P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2

Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN * Required	NAME (Last, First, Middle) * Required to apply Digital Signature	SID/UID * Req	PP-ENDING * Req	PLT ROT SFT ROT
			06/27/15	

TAG/BLK	ACT UIC (Agency) * Req	DIST (Opt)	Timekeeper SID * Req	HOURS OF WORK (AWS 0,1,6,8,9) (From)	(To)
	N				

STD JON

	AWS	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
TOUR Required	E														80.00
Type/Shift															
GRADED NITE DIFF															

(b) (3)-P.L. 86-36

JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE HOUR	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT
Regular Hours – Graded	62	RG	1	8.5	10.5	7		8	5	
			2			8.5	5	1.5	8	
Sick Leave	10	LS	1				7.00			
			2				3.00			
Annual Leave	8	LA	1							
			2		8.00					
			1							
			2							
			1							
			2							

REG	62	OT		COMP/ CREDIT		HOL		SUN		2ND		3RD		ND		E/H		LV	18	NP/LV	

	WEEK 1										WEEK 2									
	IN	OUT	IN	OUT	IN	OUT	HOL	MEAL	HOURS WORKED		IN	OUT	IN	OUT	IN	OUT	HOL	MEAL	HOURS WORKED	
14 SUN DAY 1	0800	1700							8.5											21
15 MON DAY 2	0730	1830							10.5											22
16 TUE DAY 3	0930	1630						X	7		0800	1630						X	8.5	23
17 WED DAY 4											1200	1700						X	5	24
18 THU DAY 5	0800	1600						X	8		1000	1130						X	1.5	25
19 FRI DAY 6	1000	1200	1800	2100				X	5		0800	1600						X	8	26
20 SAT DAY 7																				27

REMARKS

11-15 JUN 2015

CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt FLSA, I did not suffer or permit any overtime work other than as reported for this pay period.

Certifier Secure Phone * Req	Non-Secure Phone * Required	SID * Req
475-8000		

EMPLOYEE'S SIGNATURE (Must be Classification, SSN, Name, PP End, AWS, TR, SID, SID ORG, Agency Insig)

CERTIFIER'S SIGNATURE

Sent to payroll on: 06/26/2015

Entered in DCPS

FORM P3091B 5 APRIL 2015 REV 5.0 NSN: 7540-FM-001-5538
Supersedes All previous versions of P3091B which are obsolete

Derived From:
Dated:
Declassify On:

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Release 2022-2
NSA 18971

(b)(3)-P.L. 86-36

APPENDIX S

(U) [redacted] Timesheets

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Classification

(b) (6)

Attn: AWS D & E (mark Click button for accurate regular hour Totals)

Unvalidate

(b) (3)-P.L. 86-36
(b) (6)

TIMESHEET FORMAT 2

Privacy Act Statement: See 'Go E-Timesheets' for current statement

SSN (Required)	NAME (Last, First, Middle) * Required to apply Digital Signature	SID/UID (Req)	PP ENDING (Req)	PLT ROT SFT ROT
			08/22/15	

TAG/BLK	ACT UIC (Agency) (Req)	DIST (Org) (Req)	Timekeeper SID (Req)	HOURS OF WORK (AWS 0,1,6 & 8) (From)	(To)
	N				

STD JON

	AWS	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
TOUR (Required)	E														80.00
Type/Shift															
GRADED NITE DIFF															

(b) (3)-P.L. 86-36

JOB ORDER NUMBER / DESCRIPTION	TYPE TOTAL	TYPE HOUR	WEEK	SUN	MON	TUE	WED	THU	FRI	SAT
Regular Hours – Graded	80	RG	1		8	7.5	5	9.5	8	5
			2		8	10	9	8.5	1.5	
			1							
			2							
			1							
			2							
			1							
			2							
			1							
			2							

REG	80	OT		COMP/ CREDIT		HOL		SUN		2ND		3RD		ND		E/H		LV		NP/LV	

	WEEK 1						HOL	MEAL	HOURS WORKED	WEEK 2						HOL	MEAL	HOURS WORKED
	IN	OUT	IN	OUT	IN	OUT				IN	OUT	IN	OUT	IN	OUT			
9 SUN DAY 1																		16
10 MON DAY 2	0830	1630						X	8	0730	1600							8 17
11 TUE DAY 3	0830	1600						X	7.5	0800	1200	1730	2400					10 18
12 WED DAY 4	1000	1530							5	2400	0930							9 19
13 THU DAY 5	0600	1600							9.5	0730	1600						X	8.5 20
14 FRI DAY 6	0730	1600							8	1230	1400						X	1.5 21
15 SAT DAY 7	0800	1300						X	5									22

REMARKS

13-18 AUG 2015

CERTIFICATION: Attendances and absences certified correct. Overtime approved in accordance with existing laws and regulations. For non-exempt ELSA, I did not suffer or permit any overtime work other than as reported for this pay period.

Certifier Secure Phone (Req)	Non-Secure Phone (Required)	SID (Req)
475-8000		

EMPLOYEE'S SIGNATURE (Must be Classified as SSN, Name, DP Ent, Auth, Tx SID, EID, DSP, Agency Info)	CERTIFIER'S SIGNATURE	Sent to payroll on:	Entered in DCPS
		08/21/2015	

FORM P3091B 5 APRIL 2015 REV 5.0 NSN 7540-FM-001-5538
Supersedes All previous versions of P3091B which are obsolete

Derived From: _____
Dated: _____
Declassify On: _____

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Released 2022-2
NSA 18973

APPENDIX T

(U) Tentative Conclusion

Subject: FW: (U) Tentative Conclusion of OIG Investigation
Attachments: Schedule.pdf

(b)(3)-P.L. 86-36
(b)(6)

From:
Sent: Monday, June 06, 2016 3:32 PM
To:
Subject: RE: (U) Tentative Conclusion of OIG Investigation

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

My responses are embedded in your original email below in blue.

v/r

(U)

From:
Sent: Wednesday, June 01, 2016 8:15 AM
To:
Subject: RE: (U) Tentative Conclusion of OIG Investigation

(b)(3)-P.L. 86-36

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

We can extend your response date to Monday, June 6th. We've provided you over five weeks to formulate your response, which is generous, considering two weeks is the common response time.

Senior Investigator
NSA/CSS Office of the Inspector General
Office of Investigations
963-0947(s) /

From:
Sent: Tuesday, May 31, 2016 2:04 PM
To:
Subject: RE: (U) Tentative Conclusion of OIG Investigation

Release 2022-2
NSA 18975

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

[redacted]

I hate to impose on you again, but I just got the right files back from my trip last week and just getting back in the office today. Could I please have until 10 June so I can formulate a cogent response for you? I would greatly appreciate it.

v/r

[redacted]

(U) [redacted]

[redacted]

(b)(3)-P.L. 86-36
(b)(6)

From: [redacted]
Sent: Wednesday, April 27, 2016 1:07 PM
To: [redacted]
Subject: RE: (U) Tentative Conclusion of OIG Investigation

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

[redacted]

Yes. You can have an extension to the end of May. Let me know if you any other questions.

Lori

(b)(3)-P.L. 86-36

[redacted]
Senior Investigator
NSA/CSS Office of the Inspector General
Office of Investigations [redacted]
963-0947(s) / [redacted]

From: [redacted]
Sent: Wednesday, April 27, 2016 12:30 PM
To: [redacted]
Subject: RE: (U) Tentative Conclusion of OIG Investigation

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

[redacted]

Acknowledge receipt of the tentative conclusion email. Can I request an extension beyond 7 May to respond? Some files I have to help me respond are in [redacted] and I'd have to fly out there and back to retrieve them. If I can, can I get that extended to the end of the month as I'm not sure when I can get time to go there and booking a flight.

v/r

[redacted]

(b)(6)

Release 2022-2
NSA 18976

(U) [redacted]

From: [redacted]
Sent: Wednesday, April 27, 2016 12:24 PM
To: [redacted]
Subject: FW: (U) Tentative Conclusion of OIG Investigation

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

[redacted]

I'm out of the office next week. Please acknowledge that you got the tentative conclusion email. I'll make sure some else is available next week if you have any questions.

Thank you,

[redacted]

Senior Investigator
NSA/CSS Office of the Inspector General
Office of Investigations
[redacted]
963-0947(s) / [redacted]

(b) (3)-P.L. 86-36

(b) (3)-P.L. 86-36
(b) (6)

From: [redacted]
Sent: Thursday, April 21, 2016 2:02 PM
To: [redacted]
Subject: (U) Tentative Conclusion of OIG Investigation

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

INSPECTOR GENERAL SENSITIVE INFORMATION: *This email, including any attachments, is intended only for authorized recipients. This email message may contain information that is confidential, sensitive, and/or protected by Federal law, including the Privacy Act of 1974, as amended.*

[redacted]

(b) (6)

This email serves as notification of the tentative conclusion reached in the Office of the Inspector General (OIG) investigation into the allegation that you traveled TDY under the guise of "mission support" when in fact it was to facilitate your desire to attend your wife's [redacted] and visit family.

(U) First, let me address my wife's [redacted] activities. My wife has [redacted] the past two years. She arranges and pays for all of her own logistics to include travel, lodging, and ground transportation. She does this without any input from me on my schedule and usually has to do so at least a year

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in advance because a lot of the [redacted]. So, I can't possibly attend her [redacted] on a routine basis, but have done so at least a dozen times irrespective of the four highlighted below at my own expense.

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(b)(6)

TENTATIVE CONCLUSION of OIG INVESTIGATION:

(U) JTR Chapter 4, Part A, states that TDY is authorized only when necessary to conduct essential official business in the government's interest. That travel must be planned and scheduled to accomplish multiple objectives and should be no longer than required to complete the official business. JTR Appendix O T-4020 states that TDY travel shall be performed only when there is no other means to successfully complete the mission.

(U//~~FOUO~~) The OIG concluded that you took unnecessary TDY travel ([redacted] 23-28 July 2014; [redacted] 11-15 June 2015; and [redacted] 13-19 August 2015) as a pretext to cover, at least in part, the costs of planned personal activities, namely the [redacted] schedule of your wife. Analysis of the evidence revealed that your primary purpose in traveling during these trips was personal; there were no substantial benefits to the government (in fact, there was a cost), and any official business performed was, at best, incidental. In many cases, your original purpose in traveling failed to meet the standard of "essential official business."

(U//~~FOUO~~) I would have to disagree as there were benefits of avoiding duplication of effort between CSG [redacted] and CSG [redacted] garnering additional reserve and National Guard resources to support [redacted] and helping [redacted] avoid a huge personnel and training costs to support [redacted] missions. So, I view those as essential business to save the agency resources and protect its equities.

(U//~~FOUO~~) Although you denied planning the trip to [redacted] for personal reasons, you ensured the timing of the trip was in synch with your wife's [redacted] plan. Contrary to Agency guidance, you did not return home following your last meeting, which concluded at 1130 on Thursday, 24 July 2014; knowing that your wife was participating in a [redacted] on Sunday. You remained in a hotel at government expense for two additional nights, claimed per diem through Saturday, kept a government furnished rental car, and returned home on Monday [redacted]

(U//~~FOUO~~) A correction, my last meeting on Thursday, 24 July 2014 took place at [redacted] after I had returned to [redacted] that afternoon only to discover the previous US Army Military Intelligence Reserve unit had been disbanded and the only MI resource for the training brigade was at [redacted] which I was able to drive to and obtain necessary contact information, arriving back at the hotel around 1800 due to traffic. My meeting on Friday, 25 July 2014 was at [redacted] Army National Guard Headquarters in [redacted] to confirm linguist resources and contact information then driving back which took up most of the day. These were not scripted on an agenda or itinerary. I also spent time on my command-issued Blackberry answering and returning phone calls and emails, which I've never recorded on any timesheet, but probably should have.

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(U//~~FOUO~~) During the [redacted] trip, instead of leaving after the Friday event, you stayed through Monday evening, 15 June 2015, longer than necessary to complete official business, and then charged the government per-diem, hotel room, and rental car expenses.

(U//~~FOUO~~) Correction, it was a two day event, culminating on the Saturday, 13 June 2015. I've attached the schedule. I was also too sick to travel and would have infected other travelers if I had tried.

(U//~~FOUO~~) When traveling to [redacted] when thwarted by a [redacted] you apparently fabricated a reason to go to the [redacted] instead. When an [redacted] representative requested clarification on the purpose of your trip, he was told that you wanted him to simply reproduce an agenda from two years before, demonstrating the lack of a clear purpose for the trip. You refused to change the dates of this trip since it coincided with your wife's [redacted] knowing full well that the [redacted] J2 was traveling to the [redacted] the following week (a trip that the NCR would

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normally accompany him on). Rather than delaying your trip a week, you sent your deputy with the J2, incurring even more expense.

(U//~~FOUO~~) The issue arose during a [redacted] Commanders' Secure VTC (SVTC) about two weeks prior to the trip when the [redacted] Division Chief brought up they were being allocated additional [redacted] missions, but the processing unit could not support them due to a lack of personnel. The Division Chief suggested using [redacted] personnel and/or a 2nd Party Partner site. [redacted] the [redacted] commander tasked his J2 and myself to look into as see if there were problems with NSA Support. So, getting the issue settled with the [redacted] and [redacted] was the priority and the travel restriction would be over when I could visit and follow up on the personnel resource issue with [redacted] the [redacted] commander. When I left [redacted] for [redacted] the [redacted] J2 hadn't proposed a date to visit [redacted] to my knowledge anyway, and it wasn't until after I landed in [redacted] that I learned of his visit the following week. I didn't want to waste a week in [redacted] so that's why I sent my Deputy, who had also served as the previous [redacted] Deputy Commander, with in-depth knowledge of the site and target set, with the J2. I could have delayed my trip a week, but that would have incurred additional travel costs. The briefings were fine, but there were some new target characteristics I wanted to become familiar with and talk to the analysts face to face. The issue was averted, [redacted] was happy, and all things went well for the J2 visit. As I mentioned earlier, my wife had already arranged her trip and I had nothing to do with her [redacted]

(b) (6)

(U//~~FOUO~~) 5 CFR §2635.101(b)(7), 5 CFR §2635.702, and DoD Regulation 5500.7-R state that employees shall not use their public office for private gain; 5 CFR §2635.101(b)(5), 5 CFR §2635.705(a) and NSA/CSS PMM Chapter 366, Section 1-3.E states that employees shall put forth an honest effort in the performance of their duties.

(U//~~FOUO~~) As a senior official, you worked in a position of trust at the Agency. As the NCR to [redacted] you had frequent need to travel to perform your representational role. As the senior NSA representative at [redacted] few people had the authority or proximity to question your intent to travel. You took advantage of this position of trust for private gain, by scheduling travel for primarily personal purposes. In so doing, you were able to claim duty hours and per-diem to which you otherwise would not have been entitled. In addition to not having an essential business purpose in traveling to these places, you did not appear to make a serious effort to capitalize on the trips.

(U//~~FOUO~~) By and large, your visits consisted of receiving mission and function briefings and touring facilities—nothing that would justify the substantial costs incurred. According to witnesses, you were disengaged during the TDYs and offered little to no value to your home element or those visited and failed to share any information gathered on these visits.

(U//~~FOUO~~) I would say that my being disengaged is a matter of their opinion and I did glean useful analytic information, personnel resources to support the command and agency equities, and most senior level visitors get almost the same type of briefings and site tours, including the Director and Deputy director. I'm usually thinking of the next question to ask. I did share information with my home element including sending my Deputy and Deputy CSG Chief to revisit some of the sites and strengthen partnerships with those organizations.

(b)(3)-P.L. 86-36

(U//~~FOUO~~) NSA/CSS PMM Chapter 360, Section 2-7(a) requires that all information relevant to time and attendance is recorded accurately. NSA/CSS PMM Chapter 366, Section 2-2(B) prohibits deliberate misrepresentations, falsifications, or omission of material facts in any Agency document. NSA/CSS PMM Chapter 366, Section 2-1(K) prohibits employees from knowingly making or presenting a false or fraudulent statement or claim.

(U//~~FOUO~~) The OIG examined your timesheets for four TDY trips (the three previously referenced and [redacted] 30 November to 2 December 2014) and found that you claimed hours you did not work. Although you maintained that any errors on your timesheets were unintentional, the evidence indicated otherwise.

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NSA 18979

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(U//~~FOUO~~) Your practice of completing timesheets before your trip (and failing to adjust them upon return to match actual events) demonstrated a reckless disregard for whether your timesheets were accurate. By projecting hours on days you knew you would not work, such as the day of your wife's [redacted], you revealed an intent to defraud the government. Furthermore, even when you signed your timesheets upon your return, they contained significant false information.

(b)(6)

- TDY [redacted]: You projected the hours for 23–26 July 2014 (PP ending 26 July); Monday, 28 July 2014, is captured on the following timesheet (PP ending 9 August). Your itineraries show 5.5 scheduled hours; yet you claimed 16 hours on your timesheet (36.5 hours including travel).

(U//~~FOUO~~) As mentioned, there were parts of the trip that weren't on an agenda, which in hindsight, I should have constructed better, but with deep knowledge of the area and units there from a previous active duty assignment, I didn't feel as if I needed one.

- TDY [redacted]: You completed your timesheet for 30 November to 2 December 2014 upon return (PP ending 13 December). You testified that you had a one hour meeting at [redacted] for the no-cost TDY, yet you claimed 27.5 hours on your timesheet.

(U//~~FOUO~~) I believe I may have transposed an old timesheet, but otherwise it should have, and I thought it did, reflected just the one hour.

- TDY [redacted]: You projected the hours for 11–13 June 2015 (PP ending 13 June); 14–15 June 2015 are captured on the following timesheet (PP ending 27 June). You testified that you were ill upon arrival at the [redacted] and did not attend any official work events, yet you submitted 21.5 regular work hours (39 hours including travel).

(U//~~FOUO~~) This was a stupid mistake on my part and I should have corrected it upon my return.

- TDY [redacted]: You completed your timesheet upon return for 13–19 August 2015, (PP ending 22 August). Your itineraries show you had 6.75 scheduled hours of meetings, yet you claimed 21 hours on your timesheet (49.5 hours including travel).

(U//~~FOUO~~) I also interacted with [redacted] was invited to observe and attend joint training exercises from several [redacted] including a social event as a representative from [redacted] J2/DOD, and found US Army personnel resources on [redacted] that could possibly assist [redacted] with [redacted] or normal missions and not overstress agency resources to include [redacted]

(U//~~FOUO~~) 5 CFR §2635.101(b)(14) and NSA/CSS PMM Chapter 366, Section 1-2.J state that employees shall endeavor to avoid any actions creating the appearance that they are violating the law or ethical standards set forth in this part.

(U//~~FOUO~~) Your travel habits were well known by your staff, and the staffs of the locations to which you traveled. The lack of substantive itineraries, as well as the lack of useful information transmitted to the sites you visited and the lack of useful information brought back to your office, contributed to the appearance that your travel did not meet the required standards. In addition to violating the substantive standards, your activities created the appearance of violating the standards.

(U//~~FOUO~~) The preponderance of the evidence supports the conclusion that you:

- **Performed non-essential TDY to facilitate your personal travel plans, in violation of JTR Chapter 4 Part A and Appendix O T4020;**

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- Used your public office for private gain, in violation of **5 CFR §2635.101(b)(7), 5 CFR §2635.702, and DoD Regulation 5500.7-R;**
- Failed to put forth an honest effort in the performance of your duties, in violation of **5 CFR §2635.101(b)(5), 5 CFR §2635.705(a), and NSA/CSS PMM Chapter 366, Section 1-3.E;**
- Knowingly submitted false and inaccurate timesheets, which corresponded with four separate TDY trips, in violation of **NSA/CSS PMM Chapter 360, Section 2-7(a) and Chapter 366, 2-1(K) and 2-2(B);** and
- Failed to avoid actions creating the appearance that you violated the law or the ethical standards, in violation of **5 CFR §2635.101(b)(14) and NSA/CSS PMM Chapter 366, Section 1-2.J.**

(U//~~FOUO~~) In accordance with the investigative process, we are affording you the opportunity to comment on the tentative conclusion and/or offer additional information before we close our inquiry. You are not required to respond to our conclusion. However, if you choose to respond, please do so in writing by close of business on **Friday, 6 May 2016**. If you have no comment, please let me know that as soon as practicable.

(U//~~FOUO~~) The perceptions that were created are unfortunate, regrettable, and I do apologize for my timesheet errors. I made an honest effort to protect NSA equities and mission, and gather additional resources that would support both the agency and the command. I also wish to point out, that I did not record countless hours using the command issued Blackberry for emails sending/receiving, arranging scheduling appointments with key command staff, and phone calls to support the mission; I should have reflecting back on it now.

(b)(3)-P.L. 86-36

Regards,

[redacted]
Senior Investigator
NSA/CSS Office of the Inspector General
Office of Investigations, [redacted]
[redacted]
963-0947(s) / [redacted]

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UNCLASSIFIED

US/PN VIP Schedule

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DTG	TIME	LOCATION	OBJECTIVES	ENDSTATE	NOTES
Friday	0600 – 0700	Marriott	Breakfast		
	0700	Marriott Lobby	Link Up for Departure		
	0700 – 0730	Enroute			
	0800 – 0830				
	0830 – 0900	Enroute			
	0900 - 1200				
	1200 – 1230	Enroute			
	1230 – 1330	TBD	Lunch		
	1330 – 1530	TBD			
	1530 – 1600	Enroute	Return to Marriott		
	1800 – UTC	TBD	VIP No-Host Dinner		

*PN VIPs includes PN Planners

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UNCLASSIFIED

US/PN VIP Schedule

(b)(3)-P.L. 86-36

DTG	TIME	LOCATION	OBJECTIVES	ENDSTATE	NOTES
Sat	0700 – 0800	Marriott	Breakfast		
	0800	Marriott Lobby	Link Up for Departure		
	0800-0830	Enroute			
	0830-0930				
	0930-1330				
	1330 - 1400	Enroute			
	1430 - 1530				
	1530-1630				
	1630-1730				
	1730	Enroute	Return to Marriott		

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APPENDIX U

(U) Response to tentative conclusion

From:
Sent: Thursday, June 23, 2016 3:26 PM
To:
Subject: RE: (U) Tentative Conclusion of OIG Investigation
Attachments: timesheet pdf

(b) (3)-P.L. 86-36

Follow Up Flag: Follow up
Flag Status: Completed

1. Classification: UNCLASSIFIED~~//FOR OFFICIAL USE ONLY~~
2.
3. it was an Army Sergeant and I didn't get his name, but did get a unit listing for other Military Intelligence units in For once I got up there, I found the unit no longer exists, didn't have a phone number and solid POC, so long trip for nothing.
4. I did not attend the events on the second day as I was still pretty sick and probably infectious.
5. The exercise was and it was the final day with demo's, static displays, and BBQ/partner nation food sharing. U.S. all particated. The best number I have is the I believe I provided you with the dates/phone numbers of the the commander, and commander. On the exercise side it was a and but I did not get their cards.
6. Also, the timesheet you pulled from was the incorrect one. The trip was over Thanksgiving and I've attached it. That conclusion is invalid.

If you need additional information and I'll check the folder to see if I pulled anything else out and my former office manager to see.

v/r

(b) (3)-P.L. 86-36

(U)

From:
Sent: Friday, June 17, 2016 12:35 PM
To:
Subject: RE: (U) Tentative Conclusion of OIG Investigation

(b) (3)-P.L. 86-36
(b) (6)

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I reviewed your responses and need some additional details. I highlighted the areas of your response that I'm referencing.

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1. [redacted] TDY – I need the names and contact information for the individual(s) that you met with on Thursday, 24 July 2014 at [redacted] and Friday, 25 July 2014 at the [redacted] Army National Guard HQ in [redacted]

2. [redacted] TDY – did you attend any of the scheduled events for Saturday, 13 June 2015? If you did, I need the contact information of those you met with?

3. [redacted] TDY – you were invited to observe and attend joint training exercises from several [redacted] nations at [redacted] Are you referring to the [redacted] Exercise that took place on Saturday, 15 August 2015? If not, please provide more detail concerning the training exercise, including the date and contact information for those you met with.

[redacted] TDY - Please provide the date, location and contact information for those you met with at the social event as a representative from [redacted]

We need this information by Thursday, 23 June 2016.

Regards,

[redacted]

[redacted]
Senior Investigator
NSA/CSS Office of the Inspector General
Office of Investigations [redacted]
[redacted]
963-0947(s) / [redacted]

(b)(3)-P.L. 86-36

From: [redacted]
Sent: Monday, June 06, 2016 3:32 PM
To: [redacted]
Subject: RE: (U) Tentative Conclusion of OIG Investigation

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[redacted]

My responses are embedded in your original email below in blue.

v/r

[redacted]

(b)(3)-P.L. 86-36
(b)(6)

(U) [redacted]

[redacted]

From: [redacted]
Sent: Thursday, April 21, 2016 2:02 PM

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Doc ID: 6752637

(b)(3)-P.L. 86-36
(b)(6)

To:
Subject: (U) Tentative Conclusion of OIG Investigation

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(b)(6)

This email serves as notification of the tentative conclusion reached in the Office of the Inspector General (OIG) investigation into the allegation that you traveled TDY under the guise of "mission support" when in fact it was to facilitate your desire to attend your wife's and visit family.

(U) First, let me address my wife's activities. My wife has completed the past two years. She arranges and pays for all of her own logistics to include travel, lodging, and ground transportation. She does this without any input from me on my schedule and usually has to do so at least a year in advance because a lot of the So, I can't possibly attend her on a routine basis, but have done so at least a dozen times irrespective of the four highlighted below at my own expense.

(b)(3)-P.L. 86-36

TENTATIVE CONCLUSION of OIG INVESTIGATION:

(U) JTR Chapter 4, Part A, states that TDY is authorized only when necessary to conduct essential official business in the government's interest. That travel must be planned and scheduled to accomplish multiple objectives and should be no longer than required to complete the official business. JTR Appendix Q T4020 states that TDY travel shall be performed only when there is no other means to successfully complete the mission.

(U//~~FOUO~~) The OIG concluded that you took unnecessary TDY travel 23-28 July 2014; 11-15 June 2015; and 13-19 August 2015) as a pretext to cover, at least in part, the costs of planned personal activities; namely the schedule of your wife. Analysis of the evidence revealed that your primary purpose in traveling during these trips was personal; there were no substantial benefits to the government (in fact, there was a cost), and any official business performed was, at best, incidental. In many cases, your original purpose in traveling failed to meet the standard of "essential official business."

(U//~~FOUO~~) I would have to disagree as there were benefits of avoiding duplication of effort between CSG and CSG updated garnering additional reserve and National Guard resources to support and helping avoid a huge personnel and training costs to support missions. So, I view those as essential business to save the agency resources and protect its equities.

(U//~~FOUO~~) Although you denied planning the trip to for personal reasons, you ensured the timing of the trip was in synch with your wife's plan. Contrary to Agency guidance, you did not return home following your last meeting, which concluded at 1130 on Thursday, 24 July 2014; knowing that your wife was participating in a on Sunday. You remained in a hotel at government expense for two additional nights, claimed per diem through Saturday, kept a government furnished rental car, and returned home on Monday, 28 July 2014.

(U//~~FOUO~~) A correction, my last meeting on Thursday, 24 July 2014 took place at after I had returned to that afternoon only to discover the previous US Army Military Intelligence Reserve unit had been disbanded

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and the only MI resource for the training brigade was at [redacted] which I was able to drive to and obtain necessary contact information, arriving back at the hotel around 1800 due to traffic. My meeting on Friday, 25 July 2014 was at [redacted] Army National Guard Headquarters in [redacted] to confirm linguist resources and contact information then driving back which took up most of the day. These were not scripted on an agenda or itinerary. I also spent time on my command-issued Blackberry answering and returning phone calls and emails, which I've never recorded on any timesheet, but probably should have.

(b)(3)-P.L. 86-36

(U//~~FOUO~~) During the [redacted] trip, instead of leaving after the Friday event, you stayed through Monday evening, 15 June 2015, longer than necessary to complete official business, and then charged the government per-diem, hotel room, and rental car expenses.

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(b)(6)

(U//~~FOUO~~) When traveling to [redacted] when thwarted by a [redacted] you apparently fabricated a reason to go to the [redacted] instead. When an [redacted] representative requested clarification on the purpose of your trip, he was told that you wanted him to simply reproduce an agenda from two years before, demonstrating the lack of a clear purpose for the trip. You refused to change the dates of this trip since it coincided with your wife's [redacted] knowing full well that the [redacted] J2 was traveling to the [redacted] the following week (a trip that the NCR would normally accompany him on). Rather than delaying your trip a week, you sent your deputy with the J2, incurring even more expense.

(U//~~FOUO~~) The issue arose during a [redacted] Commanders' Secure-VTC (SVTC) about two weeks prior to the trip when the [redacted] Division Chief brought up they were being allocated additional Artic [redacted] missions, but the processing unit could not support them due to a lack of personnel. The Division Chief suggested using [redacted] personnel and/or a 2nd Party Partner site. [redacted] the [redacted] commander asked his J2 and myself to look into as see if there were problems with NSA Support. So, getting the issue settled with the [redacted] and [redacted] was the priority and the travel restriction would be over when I could visit and follow up on the personnel resource issue with [redacted] the [redacted] commander. When I left [redacted] for [redacted] the [redacted] J2 hadn't proposed a date to visit [redacted] to my knowledge anyway, and it wasn't until after I landed in [redacted] that I learned of his visit the following week. I didn't want to waste a week in [redacted] so that's why I sent my Deputy, who had also served as the previous [redacted] Deputy Commander, with in-depth knowledge of the site and target set, with the J2. I could have delayed my trip a week, but that would have incurred additional travel costs. The briefings were fine, but there were some new target characteristics I wanted to become familiar with and talk to the analysts face to face. The issue was averted, [redacted] was happy, and all things went well for the J2 visit. As I mentioned earlier, my wife had already arranged her trip and I had nothing to do with her [redacted]

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(U//~~FOUO~~) By and large, your visits consisted of receiving mission and function briefings and touring facilities—nothing that would justify the substantial costs incurred. According to witnesses, you were disengaged during the TDYs and

(b)(3)-P.L. 86-36

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offered little to no value to your home element or those visited and failed to share any information gathered on these visits.

(U//~~FOUO~~) I would say that my being disengaged is a matter of their opinion and I did glean useful analytic information, personnel resources to support the command and agency equities, and most senior level visitors get almost the same type of briefings and site tours, including the Director and Deputy director. I'm usually thinking of the next question to ask. I did share information with my home element including sending my Deputy and Deputy CSG Chief to revisit some of the sites and strengthen partnerships with those organizations.

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(b)(6)

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(U//~~FOUO~~) This was a stupid mistake on my part, and I should have corrected it upon my return.

- TDY [redacted] You completed your timesheet upon return for 13–19 August 2015, (PP ending 22 August). Your itineraries show you had 6.75 scheduled hours of meetings, yet you claimed 21 hours on your timesheet (49.5 hours including travel).

(U//~~FOUO~~) I also interacted with [redacted] was invited to observe and attend joint training exercises from several [redacted] including a social event as a representative from [redacted]

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[redacted] J2/DOD, and found US Army personnel resources on [redacted] that could possibly assist [redacted] with [redacted] or normal missions and not overstress agency resources to include [redacted]

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(U//~~FOUO~~) **5 CFR §2635.101(b)(14) and NSA/CSS PMM Chapter 366, Section 1-2.J state that employees shall endeavor to avoid any actions creating the appearance that they are violating the law or ethical standards set forth in this part.**

(U//~~FOUO~~) Your travel habits were well known by your staff, and the staffs of the locations to which you traveled. The lack of substantive itineraries, as well as the lack of useful information transmitted to the sites you visited and the lack of useful information brought back to your office, contributed to the appearance that your travel did not meet the required standards. In addition to violating the substantive standards, your activities created the appearance of violating the standards.

(U//~~FOUO~~) The preponderance of the evidence supports the conclusion that you:

- Performed non-essential TDY to facilitate your personal travel plans, in violation of **JTR Chapter 4 Part A and Appendix O T4020;**
- Used your public office for private gain, in violation of **5 CFR §2635.101(b)(7), 5 CFR §2635.702, and DoD Regulation 5500.7-R;**
- Failed to put forth an honest effort in the performance of your duties, in violation of **5 CFR §2635.101(b)(5), 5 CFR §2635.705(a), and NSA/CSS PMM Chapter 366, Section 1-3.E;**
- Knowingly submitted false and inaccurate timesheets, which corresponded with four separate TDY trips, in violation of **NSA/CSS PMM Chapter 360, Section 2-7(a) and Chapter 366, 2-1(K) and 2-2(B);** and
- Failed to avoid actions creating the appearance that you violated the law or the ethical standards, in violation of **5 CFR §2635.101(b)(14) and NSA/CSS PMM Chapter 366, Section 1-2.J.**

(U//~~FOUO~~) In accordance with the investigative process, we are affording you the opportunity to comment on the tentative conclusion and/or offer additional information before we close our inquiry. You are not required to respond to our conclusion. However, if you choose to respond, please do so in writing by close of business on **Friday, 6 May 2016**. If you have no comment, please let me know that as soon as practicable.

(U//~~FOUO~~) The perceptions that were created are unfortunate, regrettable, and I do apologize for my timesheet errors. I made an honest effort to protect NSA equities and mission, and gather additional resources that would support both the agency and the command. I also wish to point out, that I did not record countless hours using the command issued Blackberry for emails sending/receiving, arranging scheduling appointments with key command staff, and phone calls to support the mission; I should have reflecting back on it now..

Regards,

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[redacted]
Senior Investigator
NSA/CSS Office of the Inspector General
Office of Investigations [redacted]
[redacted]
963-0947(s) / [redacted]

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