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# NATIONAL SECURITY AGENCY/CENTRAL SECURITY SERVICE



**INSPECTOR GENERAL**

**REPORT OF INVESTIGATION**

**5 December 2016**

**IV-15-0054**

**Alleged Labor Mischarging**

(U) This report might not be releasable under the Freedom of Information Act or other statutes and regulations. Consult the NSA/CSS Inspector General Chief of Staff before releasing or posting all or part of this report.

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## **(U) OFFICE OF THE INSPECTOR GENERAL**

(U) Chartered by the NSA Director and by statute, the Office of the Inspector General conducts audits, investigations, inspections, and special studies. Its mission is to ensure the integrity, efficiency, and effectiveness of NSA operations, provide intelligence oversight, protect against fraud, waste, and mismanagement of resources by the Agency and its affiliates, and ensure that NSA activities comply with the law. The OIG also serves as an ombudsman, assisting NSA/CSS employees, civilian and military.

### **(U) AUDITS**

(U) The audit function provides independent assessments of programs and organizations. Performance audits evaluate the effectiveness and efficiency of entities and programs and their internal controls. Financial audits determine the accuracy of the Agency's financial statements. All audits are conducted in accordance with standards established by the Comptroller General of the United States.

### **(U) INVESTIGATIONS**

(U) The OIG administers a system for receiving complaints (including anonymous tips) about fraud, waste, and mismanagement. Investigations may be undertaken in response to those complaints, at the request of management, as the result of irregularities that surface during inspections and audits, or at the initiative of the Inspector General.

### **(U) INTELLIGENCE OVERSIGHT**

(U) Intelligence oversight is designed to insure that Agency intelligence functions comply with federal law, executive orders, and DoD and NSA policies. The IO mission is grounded in Executive Order 12333, which establishes broad principles under which IC components must accomplish their missions.

### **(U) FIELD INSPECTIONS**

(U) Inspections are organizational reviews that assess the effectiveness and efficiency of Agency components. The Field Inspections Division also partners with Inspectors General of the Service Cryptologic Elements and other IC entities to jointly inspect consolidated cryptologic facilities.

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**(U) SUMMARY**

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(U//~~FOUO~~) The Office of the Inspector General (OIG) conducted this investigation in response to a 12 November 2014 allegation that [redacted] a technical writer employed by [redacted] may have submitted false timesheets while working on NSA contract [redacted] was a subcontractor to [redacted] [redacted] on the contract.

(U//~~FOUO~~) Based on the preponderance of the evidence, we concluded that during the period of 06 January 2014 through 31 December 2014, [redacted] knowingly caused the Agency to be billed for hours that she did not work by claiming 486.25 hours on an NSA contract that were not actually performed. In so doing, [redacted] violated 31 U.S.C. § 3802, likely causing [redacted] to violate FAR 31.201-2, thereby reducing allowable costs and payments under FAR 52.216-7.<sup>1</sup> Based upon the labor rates provided to the OIG, the 486.25 hours claimed by [redacted] equate to an approximate loss to the Agency of \$43,256.

(U//~~FOUO~~) The OIG will issue letters to [redacted] and the Maryland Procurement Office (B3) outlining the false labor charges. The OIG will also issue a summary of investigative findings to Security and Counterintelligence, Special Actions (A5242).

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<sup>1</sup> (U//~~FOUO~~) [redacted] may have also violated 18 U.S.C. §§ 287 and 1001 by knowingly and willfully claiming false labor hours on her company timesheets. The OIG reported this potential violation to the United States Attorney's Office (USAO) for the District of Baltimore on [redacted]

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## (U) SCOPE OF INVESTIGATION

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(U//~~FOUO~~) The investigation included an interview with [REDACTED] and email communications with the Contracting Officer's Representative (COR) for the [REDACTED] contract to which [REDACTED] was assigned to work full-time, as well as analysis of related billing records (timesheets), and Agency and [REDACTED] access control (AC) records from 01 January 2014 through 31 December 2014.<sup>2</sup>

(U//~~FOUO~~) The OIG did not analyze or otherwise investigate [REDACTED] billings for 2015. The OIG's preliminary inquiry into [REDACTED] contract status as a result of the allegation revealed that in January 2015, [REDACTED] assigned [REDACTED] to the Agency's [REDACTED] contract, [REDACTED] for which [REDACTED] was the prime contractor. [REDACTED] place of performance on [REDACTED] was at a [REDACTED] facility. Subsequent to the OIG's inquiry, [REDACTED] initiated an internal investigation into [REDACTED] charges to [REDACTED] using the company's own AC records and her timesheets. In July 2015, [REDACTED] determined that [REDACTED] had mischarged a total of 266.67 hours to the [REDACTED] contract. As a result, [REDACTED] credited the government a total of \$13,472.53 and removed [REDACTED] from the contract.<sup>3</sup>

(U//~~FOUO~~) The OIG investigation disclosed that in addition to [REDACTED] full-time position on [REDACTED] from January 2014 to April 2014 she also held a part-time position with [REDACTED] on an NSA [REDACTED] contract.

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## (U) INVESTIGATIVE ACTIVITY

**ALLEGATION:** During the period of 06 January 2014 through 31 December 2014, [REDACTED] knowingly caused the Agency to be billed for hours that she did not work by claiming 486.25 hours on an NSA contract that were not actually performed. In so doing, [REDACTED] violated 31 U.S.C. § 3802, likely causing [REDACTED] to violate FAR 31.201-2, thereby reducing allowable costs and payments under FAR 52.216-7.

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<sup>2</sup> (U//~~FOUO~~) The AC records show when [REDACTED] entered and exited NSA and [REDACTED] facilities. [REDACTED] AC records included both badge swipe and visitor log records.

<sup>3</sup> (U//~~FOUO~~) [REDACTED] is currently an NSA contractor affiliate employed by [REDACTED]

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**(U) Applicable Authorities**

(U//~~FOUO~~) The investigation examined potential violations of the following authorities. Applicable excerpts are contained in Appendix A.

(U) 31 U.S.C. § 3802 – False Claims and Statements; liability

(U) FAR 31.201-2 – Determining Allowability

(U) FAR 52.216-7 – Allowable Cost and Payment

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(b) (6)

**(U) Evidence**

(U//~~FOUO~~) [redacted] was an [redacted] contractor affiliate on the [redacted] contract, [redacted] at NSA W from November 2009 to December 2014.<sup>4</sup> For the period we reviewed (06 January 2014-31 December 2014), she was a technical writer and supported the Technical Task Order (TTO) [redacted] [redacted] was assigned to NSA organization [redacted].

(U//~~FOUO~~) According to the contract and TTO, [redacted] place of performance was in NSA's [redacted] Agency spaces within the National Business Park, a [redacted] facility in Hanover, MD, and a [redacted] facility in Annapolis Junction, MD. Performance elsewhere required written approval from the Contracting Officer. Applicable contract excerpts are contained in Appendix B. According to the Contracting Officer's Representative (COR), [redacted] assigned work location was in [redacted] at NSA W and she attended infrequent contract-related meetings at [redacted]. She performed no work at the [redacted] facility. Both [redacted] work location at [redacted] and Agency spaces within the National Business Park required unique, traceable badge swipes to enter and exit the government site.

(U//~~FOUO~~) A comparison of [redacted] NSA AC records and [redacted] billing records (Appendix C) for the period covering 06 January 2014 through 31 December 2014 revealed that she claimed more hours worked than she was within NSA AC. Therefore, the OIG questioned [redacted] under oath to ascertain whether she had any contract-related reasons to be outside of AC.

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(U//~~FOUO~~) According to [redacted] as a technical writer, she typically worked at her desk in [redacted]. However, she also attended occasional meetings at [redacted] facility in Hanover, MD, and usually spent one full day each year (in either September or October) at a [redacted] in Washington, DC. She had no other [redacted] duties outside of NSA AC. When asked

<sup>4</sup> (U//~~FOUO~~) [redacted] originally worked for [redacted]. However, that company was bought out and absorbed by [redacted] in September 2011. [redacted] was the prime contractor on [redacted].

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why AC records showed that from January to April 2014 she went back and forth each day from [ ] to NSA's [ ] building several times in the late afternoon/early evening, [ ] explained that at the time she also had a part-time job [ ]. She did not go to [ ] for her work on [ ]. Rather, [ ] went to [ ] to sign in to work for [ ], went back to [ ], and then returned to [ ] to sign out.

(U//~~FOUO~~) NSA AC records and billing records for September and October 2014 disclosed no discrepancies indicative of attendance at a conference; in fact, during the entire period of analysis, there were no days that [ ] claimed to have worked but never entered NSA AC-controlled buildings. [ ] AC records revealed that [ ] accessed the [ ] facility on four dates: 31 July 2014, 03 September 2014, 10 September 2014, and 09 October 2014. Related emails between the OIG and [ ] are attached as Appendix D.

(U//~~FOUO~~) After crediting [ ] for her meetings at the [ ] facility (and associated travel) and deducting her time spent working in Agency spaces for [ ], the OIG calculated that [ ] billed the Government for 486.25 [ ] hours for which she was not within AC (Appendix E). On 210 of the 220 days under analysis, 95%, [ ] claimed more time on her timesheet than she was within AC, including 48 days when she was absent from AC in the middle of the day for at least an hour.<sup>5</sup> On four of the 220 days under analysis, 2%, [ ] claimed less time on her timesheet than she was within AC.

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(U//~~FOUO~~) [ ] was asked to explain the remaining hours that she billed, but was not within AC for [ ]. [ ] denied intentionally submitting false timesheets related to her work on the contract. However, access to unclassified computers was limited in [ ] workspace and therefore she did not log into the [ ] timekeeping system every day and enter her duty hours onto her timesheet as she was supposed to. According to [ ], because she entered her hours from memory (she did not otherwise track her time) and sometimes not until the end of the week, discrepancies may have resulted.

(U//~~FOUO~~) [ ] testified that there were occasions when she left AC to make personal calls from her car; however, such calls required only short periods of time. Further, although she and her colleagues left AC to go to Chipotle for lunch every Thursday, she worked later that same day or extra hours during the pay period to make up the time, rather than bill such lunch breaks to the contract. Indeed, AC records show that [ ] left AC for over an hour during the middle of the workday 48 times and of those, 24 or 50%, were on a Thursday. On the 48 days in

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<sup>5</sup> Although there were technically 50 days when [ ] was absent from NSA AC in the middle of the day for at least an hour, two of those midday gaps (on 10 September and 09 October 2014) were the result of corroborated meetings within the [ ] facility.

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question, [REDACTED] claimed on average 3.25 hours more than she was inside AC working on [REDACTED]

(U//~~FOUO~~) When confronted with the fact that she did not actually work extra hours to make up for her midday gaps, [REDACTED] said that her failure to do so was unintentional; not tracking her time on a daily basis resulted in errors. Further, 2014 was a very busy and stressful year.

[REDACTED] was trying to get her finances in order by working two jobs, experienced frequent car problems, and, like all of her [REDACTED] contractor colleagues, was concerned about possibly losing the contract and, therefore, her job. She acknowledged that the hectic situation may have caused her not to follow through on her intention to make up her over-claimed hours; when specifically asked, [REDACTED] stated that it was "a possibility" that the situation caused her to put off making up over-claimed hours to the point where she just did not do so. It also became more difficult to make up hours after the Government decided not to allow [REDACTED] contractors to remain in the workspace after 1800.

(U//~~FOUO~~) [REDACTED] records revealed that after being hired by [REDACTED] in January 2009, [REDACTED] was required to take company-specific timecard training and told by email to enter her work time "daily at the end of [your] shift." Further, on 19 December 2011, [REDACTED] signed [REDACTED] "Orientation Training and Policy Acknowledgement," certifying that she would not "submit any false and/or fraudulent information to the government." Similarly, on 09 May 2014, [REDACTED] signed [REDACTED] "Ethics and Compliance Certification and Acknowledgement Form," acknowledging her understanding of "the requirement to conduct business honestly, ethically and in accordance with the Company's policies and all applicable laws." The referenced documents are attached as Appendix F. [REDACTED] testified that she recalled taking the 2009 timecard training and being told to enter her work hours daily at the end of her shift. She also recalled signing both [REDACTED] ethics and policy documents.

### (U) Analysis and Conclusion

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(U//~~FOUO~~) 31 U.S.C. § 3802 prohibits any person from making, presenting or submitting a claim that the person knows or has reason to know is false, fictitious, or fraudulent. Under applicable legal standards, a person "knowingly" makes a false statement whenever he or she acts with knowledge of its falsity or acts with reckless disregard of whether the statement is true.

(U//~~FOUO~~) Between 06 January 2014 and 31 December 2014, [REDACTED] routinely submitted false and inaccurate timesheets. As reflected in Appendix E, on 210 of the 220 days under analysis, 95%, [REDACTED] claimed more time on her timesheet than she was within AC. In total, the OIG comparison reflects 486.25 hours claimed by [REDACTED] that she was not within AC working on [REDACTED] demonstrating that the timesheets were false.

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(U//~~FOUO~~) [REDACTED] denied knowingly making a false claim and attributed the discrepancies between AC and her billing to her failure to keep good records. However, she admitted that she did not record her time daily and sometimes tried to fill out her timesheet at the end of the week from memory. FAR 31.201-2(d) states that "a contractor is responsible for accounting for costs appropriately and for maintaining records, including supporting documentation, adequate to demonstrate that costs claimed have been incurred, are allocable to the contract, and comply with applicable cost principles in this subpart and agency supplements." [REDACTED] failed to accurately document her work hours and account for non-work-related breaks. In so doing, at the very least she acted with reckless disregard when documenting her time worked on an NSA contract. However, it appears more likely that the discrepancies between AC records and billing records were due to [REDACTED] frequent late arrivals and early departures, as well as her habit of billing her personal lunches to the contract.

(U//~~FOUO~~) Further evidence that the discrepancies were not due to errors was the pattern of the supposed errors. The data showed that [REDACTED] claimed more time on her timesheet than she was within AC for [REDACTED] 210 times. Meanwhile, there were only four occasions in which she claimed less time on her timesheets than she was within AC for work on the contract. The number of "mistakes" in her favor were so much higher than those not in her favor that it is reasonable to conclude that she acted deliberately. This pattern reflects an intentional effort to receive pay for hours not worked.

(U//~~FOUO~~) Based on the preponderance of the evidence, we concluded that during the period of 06 January 2014 through 31 December 2014, [REDACTED] knowingly caused the Agency to be billed for hours that she did not work by claiming 486.25 hours on an NSA contract that were not actually performed. In so doing, [REDACTED] violated 31 U.S.C. § 3802, likely causing [REDACTED] to violate FAR 31.201-2, thereby reducing allowable costs and payments under FAR 52.216-7.<sup>6</sup> Based upon the labor rates provided to the OIG, the 486.25 hours claimed by [REDACTED] equate to an approximate loss to the Agency of \$43,256.

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#### (U) Response to Tentative Conclusion

(U//~~FOUO~~) On 17 November 2016, the OIG notified [REDACTED] of the tentative conclusion reached in the investigation. On 29 November 2016, [REDACTED] responded and said that she did not have any additional information to provide. However, she added that if that changed, she would contact the OIG by 01 December 2016. The OIG received no further response from [REDACTED]

<sup>6</sup> (U//~~FOUO~~) [REDACTED] may have also violated 18 U.S.C. §§ 287 and 1001 by knowingly and willfully claiming false labor hours on her company timesheets. The OIG reported this potential violation to the United States Attorney's Office (USAO) for the District of Baltimore on [REDACTED]

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(U//~~FOUO~~) Because [REDACTED] provided no new information that would require further investigation, our tentative conclusion became final. Her 29 November 2016 response is in Appendix G.

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**(U) DISTRIBUTION OF RESULTS:**

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(U//~~FOUO~~) The OIG will issue letters to [REDACTED] and the Maryland Procurement Office (B3) outlining the false labor charges. The OIG will also issue a summary of investigative findings to Security and Counterintelligence, Special Actions (A5242).

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**(U) REPORT PREPARED BY:**

[REDACTED]

Senior Investigator

**Concurred by:**

[REDACTED]

Assistant Inspector General  
For Investigations

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**(U) List of Appendices and Documentary Evidence**

- Applicable Authorities \_\_\_\_\_
- Excerpts from [REDACTED] \_\_\_\_\_
  - See Section 352.215-9009 for Place of Performance
  - See [REDACTED] for Place of Performance
- [REDACTED] Billing Records \_\_\_\_\_

Appendix

A

B

C

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- AC and Visitor Log Information Obtained from [redacted] \_\_\_\_\_ D
- OIG Comparison of Access Control and Billing Records \_\_\_\_\_ E
- Timekeeping Email and Policy and Ethics Documents from [redacted] \_\_\_\_\_ F
- [redacted] Response to the Tentative Conclusion \_\_\_\_\_ G

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**(U) APPENDIX A**  
**(U) Applicable Authorities**

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UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~**(U) Applicable Authorities****(U) 31 U.S.C. § 3802 – False Claims and Statements; liability**

(a)(1) Any person who makes, presents, or submits, or causes to be made, presented, or submitted, a claim that the person knows or has reason to know—

(A) is false, fictitious, or fraudulent;

(B) includes or is supported by any written statement which asserts a material fact which is false, fictitious, or fraudulent;

(C) includes or is supported by any written statement that—

(i) omits a material fact;

(ii) is false, fictitious, or fraudulent as a result of such omission; and

(iii) is a statement in which the person making, presenting, or submitting such statement has a duty to include such material fact; or

(D) is payment for the provision of property or services which the person has not provided as claimed, shall be subject to, in addition to any other remedy that may be prescribed by law, a civil penalty of not more than \$5,000 for each such claim. Except as provided in paragraph (3) of this subsection, such person shall also be subject to an assessment, in lieu of damages sustained by the United States because of such claim, of not more than twice the amount of such claim, or the portion of such claim, which is determined under this chapter to be in violation of the preceding sentence.

(2) Any person who makes, presents, or submits, or causes to be made, presented, or submitted, a written statement that –

(A) the person knows or has reason to know—

(i) asserts a material fact which is false, fictitious, or fraudulent; or

(ii) (I) omits a material fact; and

(II) is false, fictitious, or fraudulent as a result of such omission;

(B) in the case of a statement described in clause (ii) of subparagraph (A), is a statement in which the person making, presenting, or submitting such statement has a duty to include such material fact; and

(C) contains or is accompanied by an express certification or affirmation of the truthfulness and accuracy of the contents of the statement, shall be subject to, in addition

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to any other remedy that may be prescribed by law, a civil penalty of not more than \$5,000 for each such statement.

**(U) Federal Acquisition Regulation 31.201-2 Determining Allowability:**

(a) A cost is allowable only when the costs complies with all of the following requirements:

- (1) Reasonableness.
- (2) Allocability.
- (3) Standards promulgated by the CAS Board, if applicable; otherwise generally accepted accounting principles and practice appropriate to the circumstances.
- (4) Terms of the contract.
- (5) Any limitations set forth in this subpart.

...

(d) A contractor is responsible for accounting for costs appropriately and for maintaining records, including supporting documentation, adequate to demonstrate that costs claimed have been incurred, are allocable to the contract, and comply with applicable cost principles in this subpart and agency supplements. The contracting officer may disallow all or part of a claimed cost that is inadequately supported.

**(U) Federal Acquisition Regulation 52.216-7 Allowable Cost and Payment**

(a) Invoicing

(1) The Government will make payments to the Contractor when requested as work progresses, but (except for small business concerns) not more often than once every 2 weeks, in amounts determined to be allowable by the Contracting Officer in accordance with Federal Acquisition Regulation (FAR) Subpart 31.2 in effect on the date of this contract and the terms of this contract. . . .

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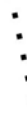
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## (U) APPENDIX B

(U//~~FOUO~~)



Excerpts



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## (U) APPENDIX C

(U)  Billing Records

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Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: Jul 21, 2015 1:22 PM

(b) (3) -P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Jan 10, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 1/4	Sun 1/5	Mon 1/6	Tue 1/7	Wed 1/8	Thu 1/9	Fri 1/10	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Jan 10, 2014 3:04:55 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jan 10, 2014 3:41:53 PM

(b) (6)

Employee: [REDACTED]  
Employee ID: [REDACTED]  
Class: Salary  
Printed: Jul 21, 2015 1:23 PM

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Revision: 1  
Schedule: Weekly  
Period Ending: Jan 17, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 1/11	Sun 1/12	Mon 1/13	Tue 1/14	Wed 1/15	Thu 1/16	Fri 1/17	Line Totals
1	PLC	R					9.0	9.0	8.0	8.0	34.0
2		PTO	PAID TIME OFF			6.0					6.0
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						6.0	9.0	9.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						6.0	9.0	9.0	8.0	8.0	40.0

(b) (3)-P.L. 86-36  
(b) (6)

Signature: [REDACTED]  
Date: Jan 17, 2014 12:19:06 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jan 17, 2014 12:36:13 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: Jul 21, 2015 1:24 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Jan 24, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 1/18	Sun 1/19	Mon 1/20	Tue 1/21	Wed 1/22	Thu 1/23	Fri 1/24	Line Totals
1	PLC	R	[REDACTED]					6.0	9.0	9.0	24.0
2		PTO	PAID TIME OFF			8.0	8.0				16.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	6.0	9.0	9.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	6.0	9.0	9.0	40.0

Signature: [REDACTED]  
Date: Jan 24, 2014 6:38:34 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jan 24, 2014 6:52:36 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: Jul 21, 2015 1:26 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Jan 31, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 1/25	Sun 1/26	Mon 1/27	Tue 1/28	Wed 1/29	Thu 1/30	Fri 1/31	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Jan 31, 2014 12:16:13 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jan 31, 2014 12:38:05 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: Jul 22, 2015 8:38 AM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Feb 7, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 2/1	Sun 2/2	Mon 2/3	Tue 2/4	Wed 2/5	Thu 2/6	Fri 2/7	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Feb 7, 2014 7:00:22 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Feb 7, 2014 8:38:38 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: Jul 22, 2015 8:41 AM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Feb 14, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 2/8	Sun 2/9	Mon 2/10	Tue 2/11	Wed 2/12	Thu 2/13	Fri 2/14	Line Totals
1	PLC	R	[REDACTED]			8.0	8.0	8.0			24.0
2		PTO	PAID TIME OFF						8.0	8.0	16.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Feb 14, 2014 4:45:27 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Feb 15, 2014 7:10:59 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: Jul 22, 2015 9:09 AM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Feb 21, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 2/15	Sun 2/16	Mon 2/17	Tue 2/18	Wed 2/19	Thu 2/20	Fri 2/21	Line Totals
1	[REDACTED]	R	[REDACTED]				8.0	8.0	8.0	8.0	32.0
2		PTO	PAID TIME OFF			8.0					8.0
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Feb 21, 2014 6:44:46 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Feb 21, 2014 1:51:01 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: Jul 22, 2015 8:44 AM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Feb 28, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 2/22	Sun 2/23	Mon 2/24	Tue 2/25	Wed 2/26	Thu 2/27	Fri 2/28	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Feb 28, 2014 1:41:29 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Mar 1, 2014 7:57:48 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: Jul 22, 2015 8:48 AM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Mar 7, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 3/1	Sun 3/2	Mon 3/3	Tue 3/4	Wed 3/5	Thu 3/6	Fri 3/7	Line Totals
1	[REDACTED]	R	[REDACTED]				8.0	8.0	8.0	4.0	28.0
2		PTO	PAID TIME OFF			8.0				4.0	12.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Mar 7, 2014 8:07:55 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Mar 7, 2014 4:41:51 PM

(b) (6)

Employee: [REDACTED]  
Employee ID: [REDACTED]  
Class: Salary  
Printed: Jul 22, 2015 8:57 AM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Mar 14, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 3/8	Sun 3/9	Mon 3/10	Tue 3/11	Wed 3/12	Thu 3/13	Fri 3/14	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	4.0	36.0
2											
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	4.0	36.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	4.0	36.0

Signature: [REDACTED]  
Date: Mar 14, 2014 11:07:22 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Mar 14, 2014 3:52:52 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: Jul 22, 2015 8:59 AM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Mar 21, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 3/15	Sun 3/16	Mon 3/17	Tue 3/18	Wed 3/19	Thu 3/20	Fri 3/21	Line Totals
1	[REDACTED]	R	[REDACTED]				8.0	10.0	8.0	10.0	36.0
2		PTO	PAID TIME OFF			8.0					8.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	10.0	8.0	10.0	44.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	10.0	8.0	10.0	44.0

Signature: [REDACTED]  
Date: Mar 21, 2014 1:27:40 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Mar 22, 2014 6:49:49 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: Jul 22, 2015 9:00 AM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Mar 28, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 3/22	Sun 3/23	Mon 3/24	Tue 3/25	Wed 3/26	Thu 3/27	Fri 3/28	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0		32.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0		32.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0		32.0

Signature: [REDACTED]  
Date: Mar 28, 2014 11:33:59 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Mar 28, 2014 8:22:13 PM

(b) (6)

Employee: [REDACTED]  
Employee ID: [REDACTED]  
Class: Salary  
Printed: May 15, 2015 3:49 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Apr 4, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 3/29	Sun 3/30	Mon 3/31	Tue 4/1	Wed 4/2	Thu 4/3	Fri 4/4	Line Totals
1	[REDACTED]	R	[REDACTED]			10.0	10.0	10.0	10.0	8.0	48.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						10.0	10.0	10.0	10.0	8.0	48.0
Total Overtime Hours:											
Total Hours:						10.0	10.0	10.0	10.0	8.0	48.0

Signature: [REDACTED]  
Date: Apr 4, 2014 8:09:48 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Apr 4, 2014 4:56:45 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 3:51 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Apr 11, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 4/5	Sun 4/6	Mon 4/7	Tue 4/8	Wed 4/9	Thu 4/10	Fri 4/11	Line Totals
1	[REDACTED]	R	[REDACTED]				9.0	9.0	8.0		26.0
2		PTO	PAID TIME OFF			8.0				6.0	14.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	9.0	9.0	8.0	6.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	9.0	9.0	8.0	6.0	40.0

Signature: [REDACTED]  
Date: Apr 11, 2014 10:27:16 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Apr 11, 2014 7:26:14 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 3:53 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Apr 18, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 4/12	Sun 4/13	Mon 4/14	Tue 4/15	Wed 4/16	Thu 4/17	Fri 4/18	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Apr 18, 2014 11:57:37 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Apr 19, 2014 7:14:17 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 3:54 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Apr 25, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 4/19	Sun 4/20	Mon 4/21	Tue 4/22	Wed 4/23	Thu 4/24	Fri 4/25	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0		10.0	9.0	35.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0		10.0	9.0	35.0
Total Overtime Hours:											
Total Hours:						8.0	8.0		10.0	9.0	35.0

Signature: [REDACTED]  
Date: Apr 25, 2014 10:44:25 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Apr 25, 2014 12:04:31 PM

(b) (6)

Employee: [REDACTED]  
Employee ID: [REDACTED]  
Class: Salary  
Printed: May 15, 2015 3:56 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: May 2, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 4/26	Sun 4/27	Mon 4/28	Tue 4/29	Wed 4/30	Thu 5/1	Fri 5/2	Line Totals
1	PLG	R	[REDACTED]			8.0	10.0	9.0	10.0	8.0	45.0
2											
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	10.0	9.0	10.0	8.0	45.0
Total Overtime Hours:											
Total Hours:						8.0	10.0	9.0	10.0	8.0	45.0

Signature: [REDACTED]  
Date: May 2, 2014 7:44:24 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: May 2, 2014 7:49:15 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 28, 2015 11:33 AM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: May 9, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 5/3	Sun 5/4	Mon 5/5	Tue 5/6	Wed 5/7	Thu 5/8	Fri 5/9	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	4.0	36.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	4.0	36.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	4.0	36.0

Signature: [REDACTED]  
Date: May 9, 2014 11:16:19 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: May 9, 2014 12:52:35 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 3:57 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: May 16, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 5/10	Sun 5/11	Mon 5/12	Tue 5/13	Wed 5/14	Thu 5/15	Fri 5/16	Line Totals
1	[REDACTED]	R	[REDACTED]				10.0	10.0	8.0	8.0	36.0
2		PTO	PAID TIME OFF			8.0					8.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	10.0	10.0	8.0	8.0	44.0
Total Overtime Hours:											
Total Hours:						8.0	10.0	10.0	8.0	8.0	44.0

Signature: [REDACTED]  
Date: May 16, 2014 12:04:17 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: May 16, 2014 12:13:06 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 3:58 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: May 23, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 5/17	Sun 5/18	Mon 5/19	Tue 5/20	Wed 5/21	Thu 5/22	Fri 5/23	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	4.0	36.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	4.0	36.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	4.0	36.0

Signature: [REDACTED]  
Date: May 23, 2014 6:23:18 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: May 23, 2014 6:36:54 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:00 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: May 30, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 5/24	Sun 5/25	Mon 5/26	Tue 5/27	Wed 5/28	Thu 5/29	Fri 5/30	Line Totals
1	[REDACTED]	R	[REDACTED]				10.0	10.0	8.0		28.0
2	[REDACTED]	H	HOLIDAY			8.0					8.0
3	[REDACTED]	PTO	PAID TIME OFF							8.0	8.0
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	10.0	10.0	8.0	8.0	44.0
Total Overtime Hours:											
Total Hours:						8.0	10.0	10.0	8.0	8.0	44.0

Signature: [REDACTED]  
Date: May 29, 2014 12:13:29 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: May 31, 2014 8:49:03 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:02 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Jun 6, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 5/31	Sun 6/1	Mon 6/2	Tue 6/3	Wed 6/4	Thu 6/5	Fri 6/6	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	10.0	10.0	4.0	40.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	10.0	10.0	4.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	10.0	10.0	4.0	40.0

Signature: [REDACTED]  
Date: Jun 6, 2014 11:27:45 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jun 7, 2014 8:28:16 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:03 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Jun 13, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 6/7	Sun 6/8	Mon 6/9	Tue 6/10	Wed 6/11	Thu 6/12	Fri 6/13	Line Totals
1	[REDACTED]	R	[REDACTED]							9.0	9.0
2		PTO	PAID TIME OFF			8.0	8.0	8.0	7.0		31.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	7.0	9.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	7.0	9.0	40.0

Signature: [REDACTED]  
Date: Jun 13, 2014 11:41:25 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jun 13, 2014 1:16:40 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:05 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Jun 20, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 6/14	Sun 6/15	Mon 6/16	Tue 6/17	Wed 6/18	Thu 6/19	Fri 6/20	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Jun 20, 2014 12:26:42 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jun 21, 2014 2:29:10 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:06 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Jun 27, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 6/21	Sun 6/22	Mon 6/23	Tue 6/24	Wed 6/25	Thu 6/26	Fri 6/27	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Jun 27, 2014 2:17:33 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jun 27, 2014 6:55:05 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:07 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Jul 4, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 6/28	Sun 6/29	Mon 6/30	Tue 7/1	Wed 7/2	Thu 7/3	Fri 7/4	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	6.0		30.0
2		H	HOLIDAY							8.0	8.0
3		PTO	PAID TIME OFF						.0		
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	6.0	8.0	38.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	6.0	8.0	38.0

Signature: [REDACTED]  
Date: Jul 3, 2014 11:24:25 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jul 3, 2014 2:52:30 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:09 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Jul 11, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 7/5	Sun 7/6	Mon 7/7	Tue 7/8	Wed 7/9	Thu 7/10	Fri 7/11	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Jul 11, 2014 11:44:25 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jul 12, 2014 2:45:36 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:10 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Jul 18, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 7/12	Sun 7/13	Mon 7/14	Tue 7/15	Wed 7/16	Thu 7/17	Fri 7/18	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Jul 18, 2014 3:07:18 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jul 20, 2014 8:54:46 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:12 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Jul 25, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 7/19	Sun 7/20	Mon 7/21	Tue 7/22	Wed 7/23	Thu 7/24	Fri 7/25	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Jul 25, 2014 2:17:33 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jul 25, 2014 4:00:15 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:13 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Aug 1, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 7/26	Sun 7/27	Mon 7/28	Tue 7/29	Wed 7/30	Thu 7/31	Fri 8/1	Line Totals
1	PLC	R	[REDACTED]			8.0	8.0	8.0	8.0		32.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0		32.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0		32.0

Signature: [REDACTED]  
Date: Aug 1, 2014 10:16:12 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures.

Approval: [REDACTED]  
Date: Aug 1, 2014 4:49:50 PM

(b) (6)

Employee: [REDACTED]  
Employee ID: [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:14 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Aug 8, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 8/2	Sun 8/3	Mon 8/4	Tue 8/5	Wed 8/6	Thu 8/7	Fri 8/8	Line Totals
1	[REDACTED]	R	[REDACTED]			10.0	10.0	10.0	10.0	8.0	48.0
2											
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						10.0	10.0	10.0	10.0	8.0	48.0
Total Overtime Hours:											
Total Hours:						10.0	10.0	10.0	10.0	8.0	48.0

Signature: [REDACTED]  
Date: Aug 8, 2014 9:06:47 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Aug 10, 2014 7:02:10 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:16 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Aug 15, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 8/9	Sun 8/10	Mon 8/11	Tue 8/12	Wed 8/13	Thu 8/14	Fri 8/15	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	7.0	9.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
15											
Total Regular Hours:						8.0	8.0	7.0	9.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	7.0	9.0	8.0	40.0

Signature: [REDACTED]  
Date: Aug 15, 2014 1:33:41 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Aug 16, 2014 7:42:32 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:18 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Aug 22, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 8/16	Sun 8/17	Mon 8/18	Tue 8/19	Wed 8/20	Thu 8/21	Fri 8/22	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0		6.0	10.0	8.0	32.0
2		PTO	PAID TIME OFF				8.0				8.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	6.0	10.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	6.0	10.0	8.0	40.0

Signature: [REDACTED]  
Date: Aug 22, 2014 6:55:22 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Aug 23, 2014 8:17:48 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:19 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Aug 29, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 8/23	Sun 8/24	Mon 8/25	Tue 8/26	Wed 8/27	Thu 8/28	Fri 8/29	Line Totals
1	PLC	R	[REDACTED]			8.0	8.0	8.0	8.0		32.0
2		PTO	PAID TIME OFF							4.0	4.0
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	4.0	36.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	4.0	36.0

Signature: [REDACTED]  
Date: Aug 29, 2014 6:26:11 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures.

Approval: [REDACTED]  
Date: Aug 30, 2014 8:28:58 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:21 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Sep 5, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 8/30	Sun 8/31	Mon 9/1	Tue 9/2	Wed 9/3	Thu 9/4	Fri 9/5	Line Totals
1	[REDACTED]	R	[REDACTED]				9.0	9.0	6.0	9.0	33.0
2	[REDACTED]	H	HOLIDAY			8.0					8.0
3	[REDACTED]	PTO	PAID TIME OFF						3.0		3.0
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	9.0	9.0	9.0	9.0	44.0
Total Overtime Hours:											
Total Hours:						8.0	9.0	9.0	9.0	9.0	44.0

Signature: [REDACTED]  
Date: Sep 5, 2014 1:48:30 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Sep 5, 2014 3:38:00 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:24 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Sep 12, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 9/6	Sun 9/7	Mon 9/8	Tue 9/9	Wed 9/10	Thu 9/11	Fri 9/12	Line Totals
1	PLC	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Sep 12, 2014 1:28:59 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Sep 14, 2014 8:19:46 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:25 PM

(b) (3) - P.L. 86-36

Revision: 2  
Schedule: Weekly  
Period Ending: Sep 19, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 9/13	Sun 9/14	Mon 9/15	Tue 9/16	Wed 9/17	Thu 9/18	Fri 9/19	Line Totals
1	[REDACTED]	R	[REDACTED]				8.0	8.0	8.0	8.0	32.0
2		PTO	PAID TIME OFF			8.0	.0	.0	.0	.0	8.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Sep 19, 2014 1:56:48 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Sep 19, 2014 4:26:13 PM

(b) (6)

Employee: [redacted]  
Employee ID: [redacted]  
Class: Salary  
Printed: May 15, 2015 4:25 PM



Revision: 2  
Schedule: Weekly  
Period Ending: Sep 19, 2014  
Page: 1 of 1

Explanation: Scheduled Trip was cancelled and hours will be worked this week.

(b) (3) - P.L. 86-36

Line	Date	Revision Date/Time	Revised By	Description of Revision
2	Sep 19, 2014	Sep 16, 2014 06:43 AM	[redacted]	Changed Hours From 8.0 to 0.0
2	Sep 18, 2014	Sep 16, 2014 06:43 AM		Changed Hours From 8.0 to 0.0
2	Sep 17, 2014	Sep 16, 2014 06:43 AM		Changed Hours From 8.0 to 0.0
	Sep 16, 2014	Sep 16, 2014 06:43 AM		Changed Hours From 8.0 to 0.0

(b) (3) - P.L. 86-36  
(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:26 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Sep 26, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 9/20	Sun 9/21	Mon 9/22	Tue 9/23	Wed 9/24	Thu 9/25	Fri 9/26	Line Totals
1	PLC	R	[REDACTED]			8.0	8.0		8.0	8.0	32.0
2		PTO	PAID TIME OFF					4.0			4.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	4.0	8.0	8.0	36.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	4.0	8.0	8.0	36.0

Signature: [REDACTED]  
Date: Sep 26, 2014 11:22:32 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Sep 26, 2014 4:32:06 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:28 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Oct 3, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 9/27	Sun 9/28	Mon 9/29	Tue 9/30	Wed 10/1	Thu 10/2	Fri 10/3	Line Totals
1	PLC	R	[REDACTED]			9.0		9.0	9.0	9.0	36.0
2		PTO	PAID TIME OFF				9.0				9.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						9.0	9.0	9.0	9.0	9.0	45.0
Total Overtime Hours:											
Total Hours:						9.0	9.0	9.0	9.0	9.0	45.0

Signature: [REDACTED]  
Date: Oct 3, 2014 4:02:32 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Oct 3, 2014 4:42:50 PM

(b) (6)

Employee: [REDACTED]  
Employee ID: [REDACTED]  
Class: Salary  
Printed: May 18, 2015 10:25 AM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Oct 10, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 10/4	Sun 10/5	Mon 10/6	Tue 10/7	Wed 10/8	Thu 10/9	Fri 10/10	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0	8.0	4.0	36.0
2											
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	4.0	36.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	4.0	36.0

Signature: [REDACTED]  
Date: Oct 10, 2014 9:51:06 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Oct 11, 2014 8:58:05 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:29 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Oct 17, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 10/11	Sun 10/12	Mon 10/13	Tue 10/14	Wed 10/15	Thu 10/16	Fri 10/17	Line Totals
1	[REDACTED]	R	[REDACTED]				9.0	9.0	9.0	9.0	36.0
2	[REDACTED]	PTO	PAID TIME OFF			8.0					8.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	9.0	9.0	9.0	9.0	44.0
Total Overtime Hours:											
Total Hours:						8.0	9.0	9.0	9.0	9.0	44.0

Signature: [REDACTED]  
Date: Oct 17, 2014 2:36:18 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Oct 18, 2014 8:05:21 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:39 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Oct 24, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 10/18	Sun 10/19	Mon 10/20	Tue 10/21	Wed 10/22	Thu 10/23	Fri 10/24	Line Totals
1	PLC	R	[REDACTED]			8.0	8.0	8.0	8.0	4.0	36.0
2											
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	4.0	36.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	4.0	36.0

Signature: [REDACTED]  
Date: Oct 24, 2014 9:50:04 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Oct 24, 2014 1:37:10 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:41 PM

(b) (3) - P.L. 86-36

Revision: 2  
Schedule: Weekly  
Period Ending: Oct 31, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 10/25	Sun 10/26	Mon 10/27	Tue 10/28	Wed 10/29	Thu 10/30	Fri 10/31	Line Totals
1	PLC	R	[REDACTED]			8.0	8.0	9.0		9.0	34.0
2		PTO	PAID TIME OFF				1.0		9.0		10.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
15											
Total Regular Hours:						8.0	9.0	9.0	9.0	9.0	44.0
Total Overtime Hours:											
Total Hours:						8.0	9.0	9.0	9.0	9.0	44.0

Signature: [REDACTED]  
Date: Oct 31, 2014 11:27:05 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Oct 31, 2014 4:41:02 PM

(b) (6)

Employee [redacted]  
Employee ID [redacted]  
Class: Salary  
Printed: May 15, 2015 4:41 PM

Revision: 2  
Schedule: Weekly  
Period Ending: Oct 31, 2014  
Page: 1 of 1

Explanation:

Line	Date	Revision Date/Time	Revised By	Description of Revision
2	Oct 28, 2014	Oct 31, 2014 11:26 AM	[redacted]	Added Hours

(b) (3) -P.L. 86-36

(b) (3) -P.L. 86-36  
(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:42 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Nov 7, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 11/1	Sun 11/2	Mon 11/3	Tue 11/4	Wed 11/5	Thu 11/6	Fri 11/7	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0		8.0	8.0	8.0	32.0
2		PTO	PAID TIME OFF				4.0				4.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	4.0	8.0	8.0	8.0	36.0
Total Overtime Hours:											
Total Hours:						8.0	4.0	8.0	8.0	8.0	36.0

Signature: [REDACTED]  
Date: Nov 7, 2014 12:32:59 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Nov 7, 2014 7:01:29 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:43 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Nov 14, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 11/8	Sun 11/9	Mon 11/10	Tue 11/11	Wed 11/12	Thu 11/13	Fri 11/14	Line Totals
1	[REDACTED]	R	[REDACTED]			9.0		9.0	9.0	7.0	34.0
2		PTO	PAID TIME OFF				8.0			2.0	10.0
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						9.0	8.0	9.0	9.0	9.0	44.0
Total Overtime Hours:											
Total Hours:						9.0	8.0	9.0	9.0	9.0	44.0

Signature: [REDACTED]  
Date: Nov 14, 2014 1:33:32 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Nov 15, 2014 9:32:28 AM

(b) (6)

Employee: [REDACTED]  
Employee ID: [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:46 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Nov 21, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 11/15	Sun 11/16	Mon 11/17	Tue 11/18	Wed 11/19	Thu 11/20	Fri 11/21	Line Totals
1	PLC	R	[REDACTED]			8.0	6.0				14.0
2		PTO	PAID TIME OFF					8.0	8.0	8.0	24.0
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	6.0	8.0	8.0	8.0	38.0
Total Overtime Hours:											
Total Hours:						8.0	6.0	8.0	8.0	8.0	38.0

Signature: [REDACTED]  
Date: Nov 22, 2014 9:18:14 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Nov 24, 2014 6:36:36 AM

(b) (6)

Employee: [REDACTED]  
Employee ID: [REDACTED]  
Class: Salary  
Printed: May 15, 2015 4:48 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Nov 28, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 11/22	Sun 11/23	Mon 11/24	Tue 11/25	Wed 11/26	Thu 11/27	Fri 11/28	Line Totals
1	PLC	R	[REDACTED]			9.0	9.0	8.0		4.0	30.0
2		H	HOLIDAY						8.0		8.0
3		PTO	PAID TIME OFF							4.0	4.0
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						9.0	9.0	8.0	8.0	8.0	42.0
Total Overtime Hours:											
Total Hours:						9.0	9.0	8.0	8.0	8.0	42.0

Signature: [REDACTED]  
Date: Nov 28, 2014 9:24:00 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Nov 29, 2014 7:03:52 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 5:32 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Dec 5, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 11/29	Sun 11/30	Mon 12/1	Tue 12/2	Wed 12/3	Thu 12/4	Fri 12/5	Line Totals
1	PLC	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Dec 5, 2014 1:22:20 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Dec 6, 2014 9:48:22 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 5:34 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Dec 12, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 12/6	Sun 12/7	Mon 12/8	Tue 12/9	Wed 12/10	Thu 12/11	Fri 12/12	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	8.0	6.0	6.0	8.0	36.0
2		PTO	PAID TIME OFF					2.0	2.0		4.0
3											
4											
5											
6											
7		(b) (3) - P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Dec 12, 2014 11:44:05 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Dec 13, 2014 8:35:42 AM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 5:45 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Dec 19, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat 12/13	Sun 12/14	Mon 12/15	Tue 12/16	Wed 12/17	Thu 12/18	Fri 12/19	Line Totals
1	PLC	R	[REDACTED]			8.0	8.0	8.0	8.0	8.0	40.0
2											
3											
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Dec 19, 2014 9:40:25 AM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Dec 19, 2014 10:13:31 AM

(b) (6)

Employee: [REDACTED]  
Employee ID: [REDACTED]  
Class: Salary  
Printed: May 15, 2015 5:46 PM

(b) (3)-P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Dec 26, 2014  
Page: 1 of 1

Line No	Project PLC	Pay Type	Charge Description	Sat 12/20	Sun 12/21	Mon 12/22	Tue 12/23	Wed 12/24	Thu 12/25	Fri 12/26	Line Totals
1	[REDACTED]	R	[REDACTED]			8.0	6.0				14.0
2	[REDACTED]	H	HOLIDAY						8.0		8.0
3	[REDACTED]	PTO	PAID TIME OFF				2.0	8.0		8.0	18.0
4											
5											
6											
7		(b) (3)-P.L. 86-36 (b) (6)									
8											
9											
10											
11											
12											
13											
14											
15											
Total Regular Hours:						8.0	8.0	8.0	8.0	8.0	40.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0	8.0	8.0	40.0

Signature: [REDACTED]  
Date: Dec 26, 2014 3:17:10 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures.

Approval: [REDACTED]  
Date: Dec 26, 2014 5:03:57 PM

(b) (6)

Employee [REDACTED]  
Employee ID [REDACTED]  
Class: Salary  
Printed: May 15, 2015 5:48 PM

(b) (3) - P.L. 86-36

Revision: 1  
Schedule: Weekly  
Period Ending: Dec 31, 2014  
Page: 1 of 1

Line No	Project	Pay Type	Charge Description	Sat	Sun	Mon	Tue	Wed			Line Totals
	PLC			12/27	12/28	12/29	12/30	12/31			
1	[REDACTED]	R	[REDACTED]			8.0	8.0	8.0			24.0
Total Regular Hours:						8.0	8.0	8.0			24.0
Total Overtime Hours:											
Total Hours:						8.0	8.0	8.0			24.0

Signature: [REDACTED]  
Date: Dec 31, 2014 12:51:37 PM

By signing this timesheet you are certifying that hours were incurred on the charge and day specified in accordance with company policies and procedures

Approval: [REDACTED]  
Date: Jan 1, 2015 12:50:29 PM

(b) (3) - P.L. 86-36  
(b) (6)

(b) (6)

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IV-15-0054

## (U) APPENDIX D

(U) Relevant ☐ AC and Visitor Log Records

.....

(b) (3) -P.L. 86-36

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[REDACTED]  
**From:**  
**Sent:**  
**To:**  
**Subject:**

[REDACTED]  
Tuesday, October 04, 2016 10:10 AM  
[REDACTED]  
RE: (U) scan

Sorry yes!

Also my co-worker has checked the sign in sheets also and this is all we found [REDACTED]

(U//FOUO)

[REDACTED]  
(b) (3) -P.L. 86-36

**From:** [REDACTED]  
**Sent:** Tuesday, October 04, 2016 8:56 AM  
**To:** [REDACTED]  
**Subject:** RE: (U) scan

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Thank you, [REDACTED] I take it that 9/13/14 was a typo and that you meant 9/3/14?

Thanks Again,

[REDACTED]  
[REDACTED]  
Senior Investigator  
Investigations, D14  
Office of the Inspector General  
963-0920s, [REDACTED] Suite 6247

**From:** [REDACTED]  
**Sent:** Tuesday, October 04, 2016 8:46 AM  
**To:** [REDACTED]  
**Subject:** RE: (U) scan

Sorry it is so hard to read.

Yes it is 9/13/2014 8:50 AM till 9:57AM  
7/31/14 is 1:00 PM till 2:30 PM

[redacted] had a [redacted] badge from sometime in September 2014 through the end of that year. According to records, during 2014 she only used this badge to access the [redacted] facility on two dates (10 September 2014 and 09 October 2014).

I am having another co-worker go through the sign in sheets to check and make sure I didn't miss anything [redacted]

(U//FOUO)

[redacted]

From: [redacted]  
Sent: Friday, September 30, 2016 2:20 PM

To: [redacted]

Subject: RE: (U) scan

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

(b) (3) - P.L. 86-36

Hi Again-

My apologies, but another question or two because the sign in/sign out times on the visitor logs are difficult to make out:

For the 9/13/14 entry - Are the in/out times 8:50am/9:57am?

What are the in/out times for the 7/31/14 entry?

Thank You,

[redacted]

[redacted]

Senior Investigator  
Investigations, D14  
Office of the Inspector General  
963-0920s, [redacted] Suite 6247

From: [redacted]  
Sent: Friday, September 30, 2016 12:34 PM

To: [redacted]

Subject: RE: (U) scan

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

Thank you, [redacted] – I appreciate the quick turnaround. A question – the one visitor log has dates written two ways by those who signed in: 03/09/14 and 9/3/14 ([redacted] signed the date as 9/3/14). The instructions say to list the date as DD/MM/YY. However, 09 March 2014 was a Sunday. Can you confirm that [redacted] was actually there on 03 September 2014, which was a Wednesday? That would seem to make sense, especially given that she signed in on another log with a date of 7/31/14.

(b) (3) – P.L. 86-36  
(b) (6)

Also, just to summarize our telephone conversation today:

[redacted] had a [redacted] badge from sometime in September 2014 through the end of that year. According to records, during 2014 she only used this badge to access the [redacted] facility on two dates (10 September 2014 and 09 October 2014).

You and another [redacted] employee (who double-checked) both reviewed the 2014 Visitor Sign-in logs for the dates prior to [redacted] receipt of a [redacted] badge and found that she only signed in on two occasions (31 July 2014 and 03 September 2014).

Please let me know whether this is accurate?

Thank You,

(b) (3) – P.L. 86-36

[redacted]  
[redacted]  
Senior Investigator  
Investigations, D14  
Office of the Inspector General  
963-0920s, [redacted] Suite 6247

From: [redacted]  
Sent: Friday, September 30, 2016 11:57 AM  
To: [redacted]  
Subject: FW: (U) scan

[redacted] hope this helps and you can read it. Please let me know if there are any issues. I am off Monday but will be back on Tuesday. [redacted]

(U//~~FOUO~~)

From: [redacted]  
Sent: Friday, September 30, 2016 11:51 AM  
To: [redacted]  
Subject: (U) scan

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(b) (3) - P.L. 86-36

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Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~



Your signature below signifies your acceptance of the following stipulations: In consideration of my being granted permission to enter the premises, I agree to abide by all safety and security requirements as directed and to comply with [redacted] policies. All persons who enter or leave our facility are subject to inspection of their personal effects. Special Security. This includes: briefcases, handbags, shoulder bags, boxes, athletic bags, luggage, packages, and any other personal effects.

Date: 9 / 20 / 12  
Month Year

Handover Bids Page    of   

(b) (3) - P.L. 86-36  
(b) (6)

(b) (6)

(1) **PRIVACY ACT STATEMENT:** Authority for collecting the requested information is contained in 50 U.S.C. 401-441; Executive Orders 13526, 12968, and 10865, and KCD 705. DoD's Blanket Routine Uses (found at Appendix C of 32 CFR Part 310) apply to this information. Authority for requesting your Social Security Number is Executive Order 9397, as amended. The requested information you provide will be used to document your entry into a controlled access area. Your disclosure of the requested information is voluntary. However, failure to furnish the requested information may delay or prevent your entry into the controlled access area.

All Events Over Time

QUERY: START DATE: 1/1/2014 12:00:00 AM; END DATE: 12/31/2014 11:59:59 PM; Badge

Report Date: 9/26/2016 1:37:59PM Eastern Daylight Time

<u>Date/Time</u>	<u>Event</u>	<u>Details</u>	<u>Device</u>	<u>Panel</u>
10/9/2014				
2:24:49PM	Access Granted			
2:24:13PM	Access Granted			
9/10/2014				
1:38:46PM	Access Granted			
Total Events: 3				

(b) (3) -P.L. 86-36  
(b) (6)

(b) (3) -P.L. 86-36

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IV-15-0054

## **(U) APPENDIX E**

### **(U) OIG Comparison of AC and Billing Records**

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(b) (3) -P.L. 86-36  
(b) (6)

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[Redacted]

> 30 min.

486.25

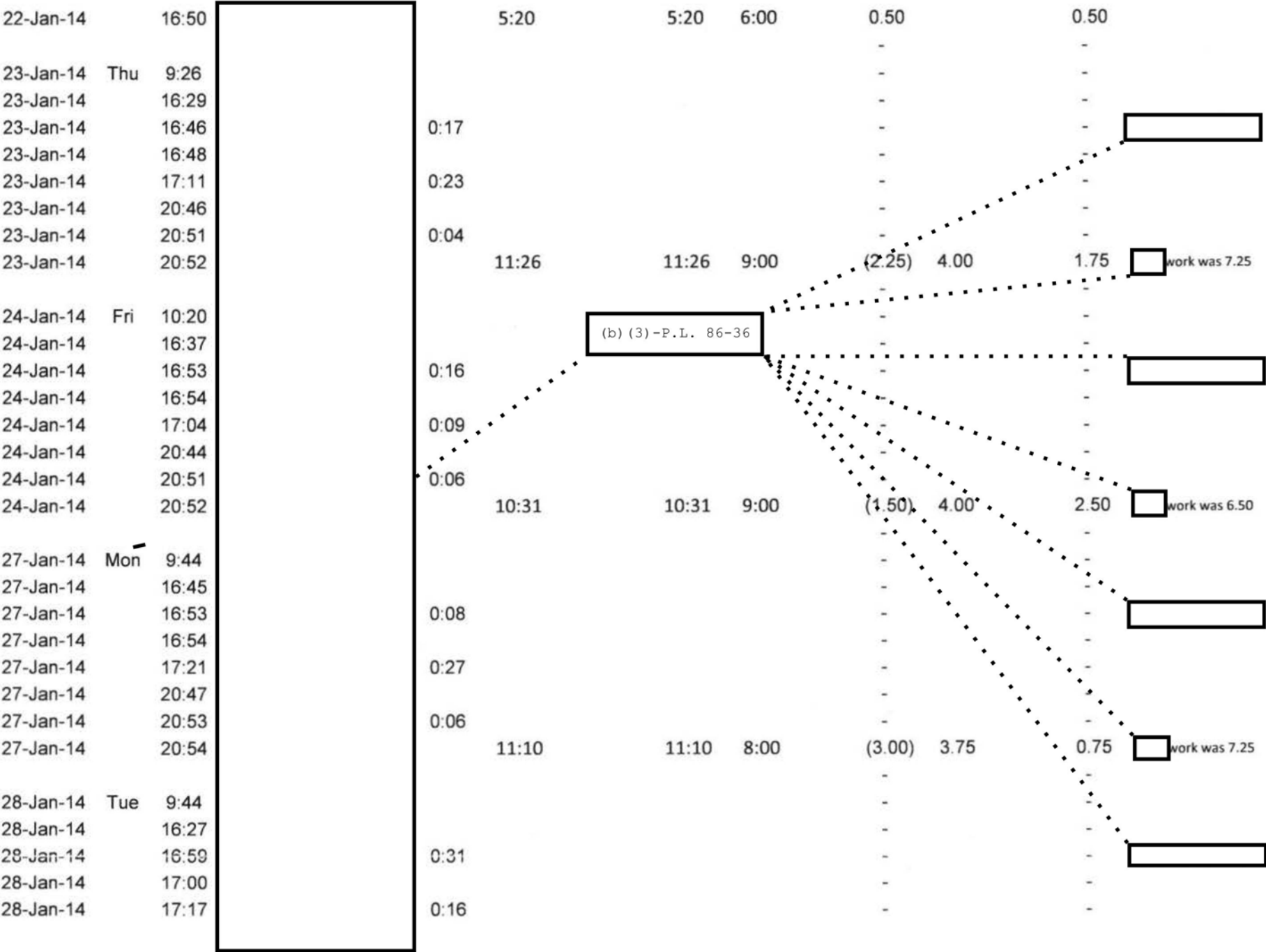
			Confirm	MID-DAY	Total	Co.	DISCREPANT	Empl. Disc.				
Date	DOW	Time	Location	Gaps	Total	GAP	Hours	BILLED	HOURS	ADJ.	HOURS (NET)	NOTES
6-Jan-14	Mon	9:15							-	-		
6-Jan-14		16:18							-	-		
6-Jan-14		16:55		0:36					-	-		
6-Jan-14		16:56							-	-		
6-Jan-14		17:12		0:15					-	-		
6-Jan-14		20:50							-	-		
6-Jan-14		20:55		0:05					-	-		
6-Jan-14		20:56			11:40		11:40	8:00	(3.50)	4.25	0.75	work was 7.25
7-Jan-14	Tue	9:37							-	-	-	
7-Jan-14		16:20							-	-	-	
7-Jan-14		16:53		0:32					-	-	-	
7-Jan-14		16:54			(b) (3) -P.L. 86-36				-	-	-	
7-Jan-14		17:09		0:14					-	-	-	
7-Jan-14		20:45							-	-	-	
7-Jan-14		20:50		0:05					-	-	-	
7-Jan-14		20:52			11:14		11:14	8:00	(3.00)	4.25	1.25	work was 6.75
8-Jan-14	Wed	9:58							-	-		
8-Jan-14		16:31							-	-		
8-Jan-14		16:54	0:23						-	-		
8-Jan-14		16:56							-	-		
8-Jan-14		17:18	0:22						-	-		
8-Jan-14		20:52							-	-		
8-Jan-14		20:58	0:05						-	-		
8-Jan-14		20:59		11:00		11:00	8:00	(3.00)	4.25	1.25	work was 6.75	
9-Jan-14	Thu	10:05							-	-		
9-Jan-14		11:20							-	-		
9-Jan-14		12:42	1:21						-	-		

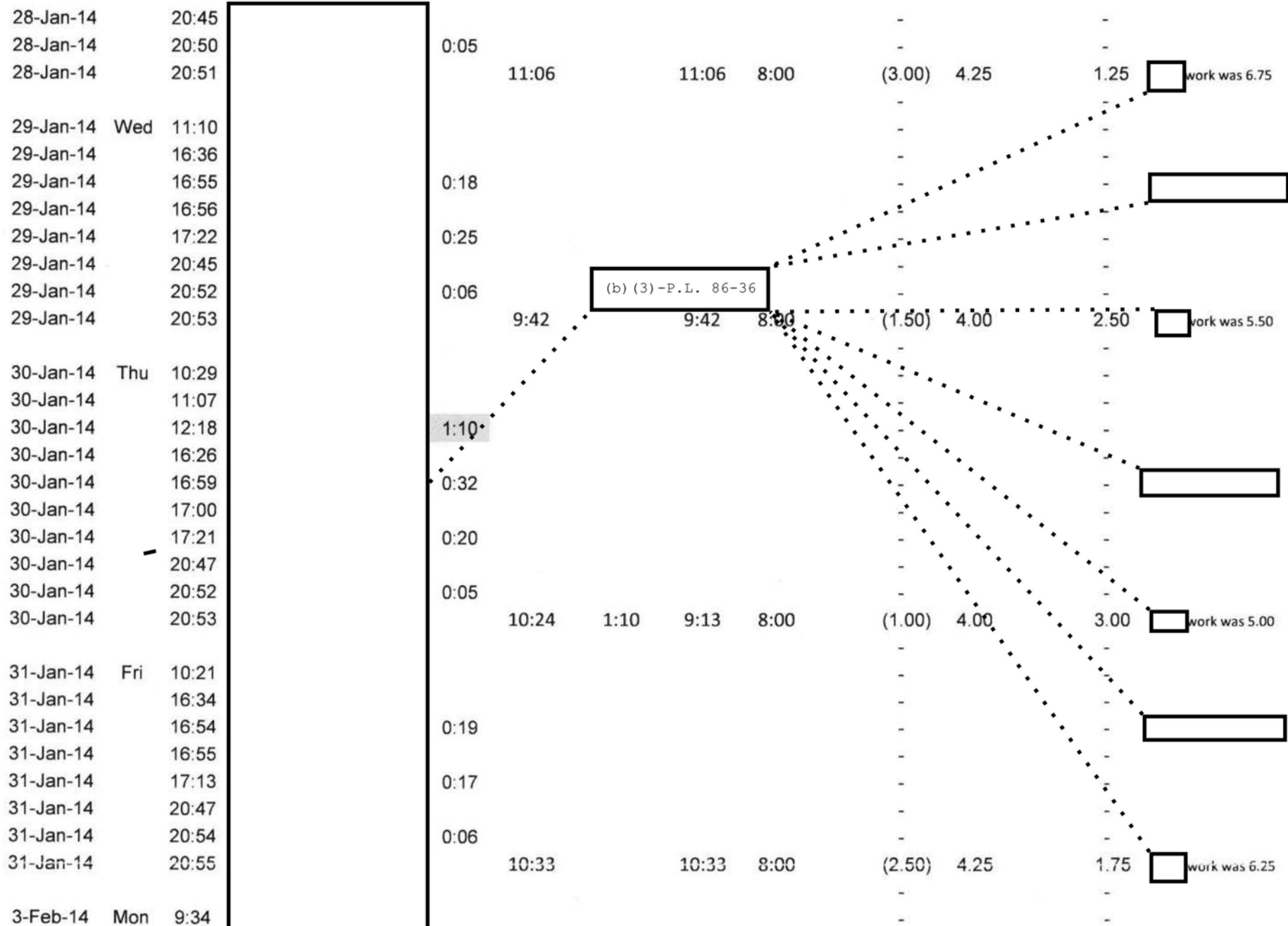
UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

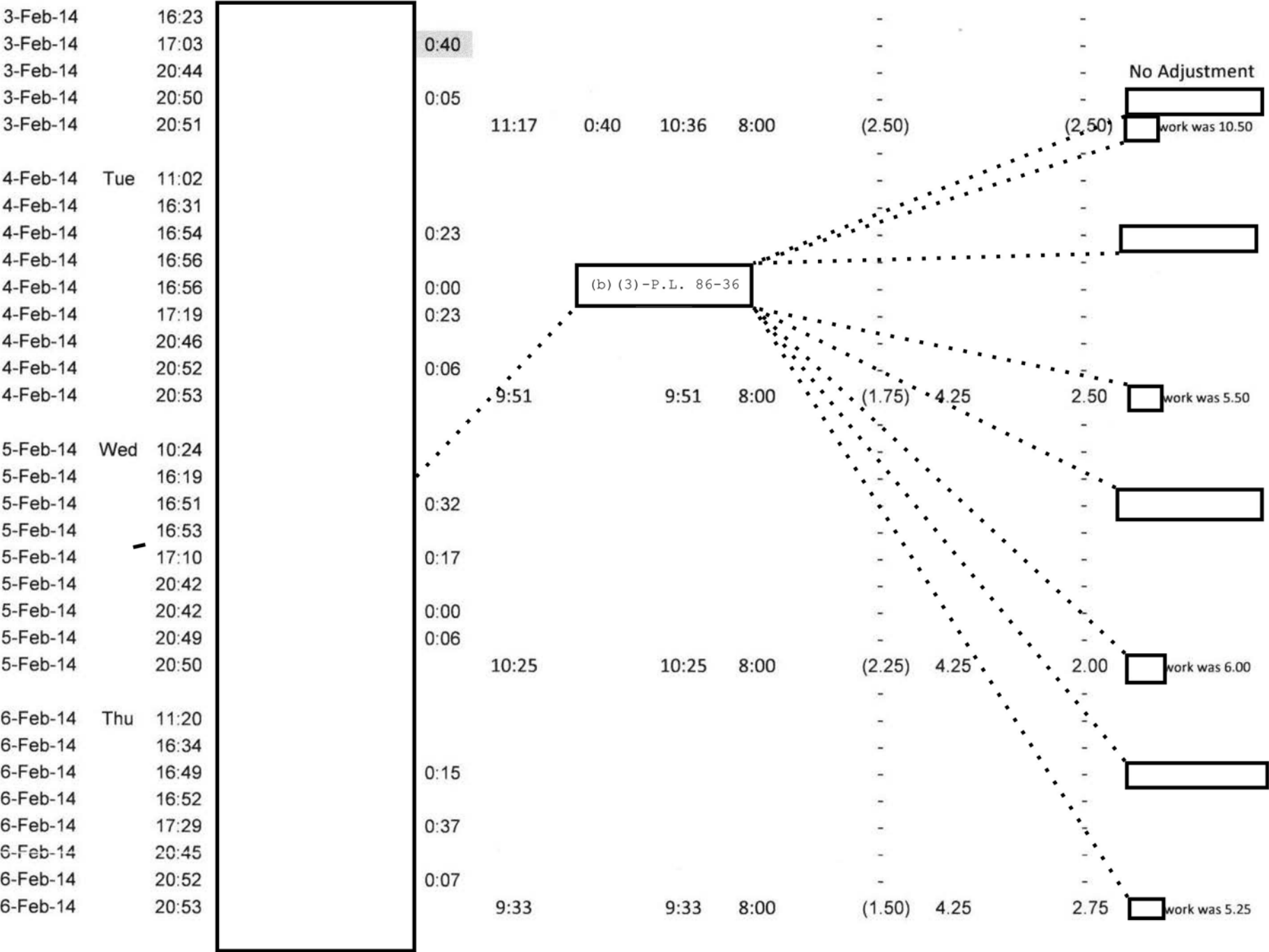
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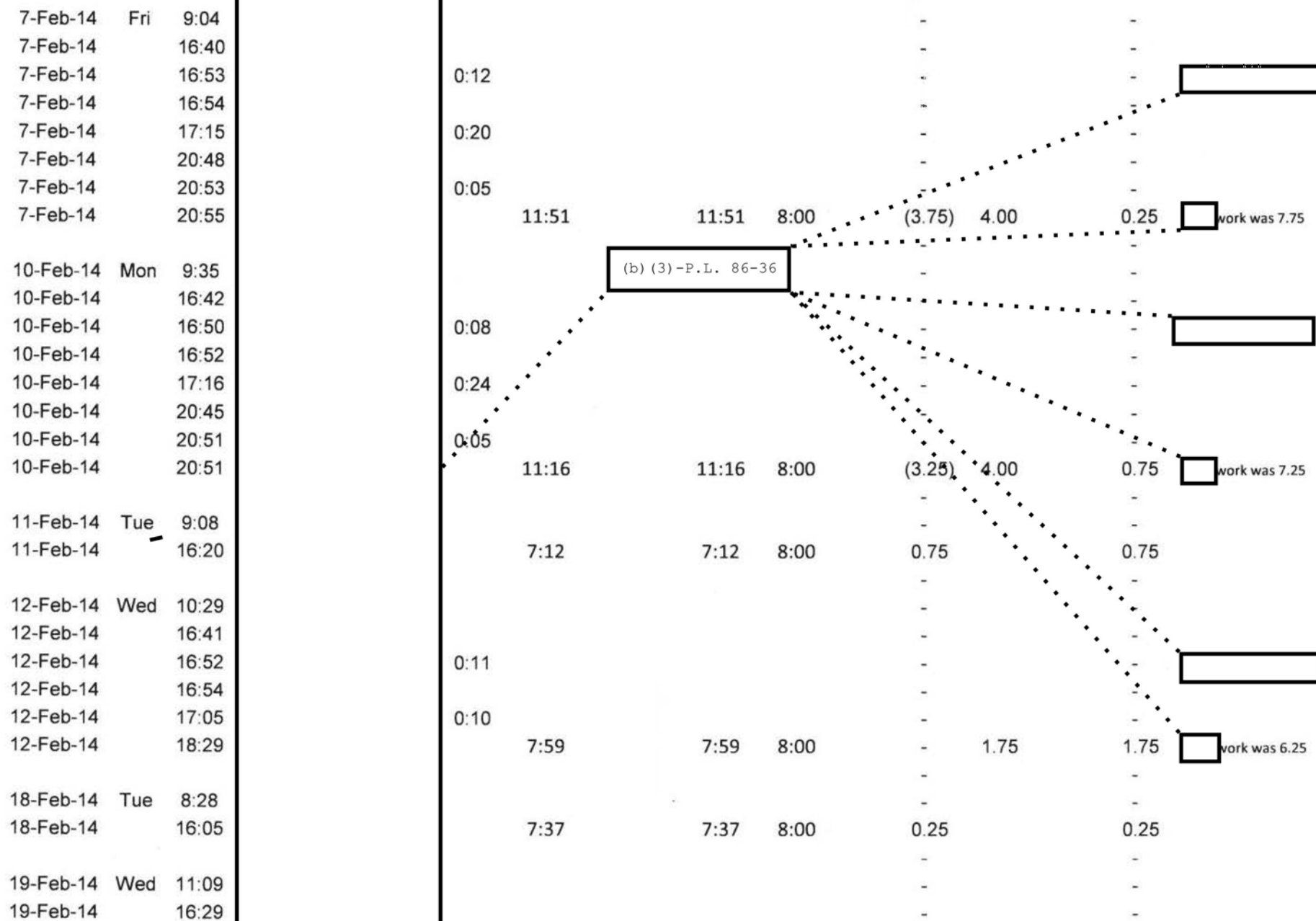
9-Jan-14		16:22						-	-	
9-Jan-14		16:56	0:33					-	-	
9-Jan-14		16:58						-	-	
9-Jan-14		17:17	0:19					-	-	
9-Jan-14		20:43						-	-	
9-Jan-14		20:51	0:07					-	-	
9-Jan-14		20:52		10:46	1:21	9:24	8:00	(1.25)	4.25	3.00
										work was 5.00
10-Jan-14	Fri	10:00								
10-Jan-14		12:39								
10-Jan-14		13:57	1:18							
10-Jan-14		16:40								
10-Jan-14		16:50	0:10							
10-Jan-14		16:52								
10-Jan-14		17:06	0:13							
10-Jan-14		20:43		10:43	1:18	9:25	8:00	(1.25)	3.75	2.50
										work was 5.50
14-Jan-14	Tue	8:50								
14-Jan-14		9:17								
14-Jan-14		11:14	1:56							
14-Jan-14		14:38		5:48	1:56	3:51	9:00	5.00		5.00
15-Jan-14	Wed	9:22								
15-Jan-14		15:08		5:46		5:46	9:00	3.00		3.00
16-Jan-14	Thu	9:20								
16-Jan-14		11:08								
16-Jan-14		12:10	1:02							
16-Jan-14		15:11		5:51	1:02	4:48	8:00	3.00		3.00
17-Jan-14	Fri	9:23								
17-Jan-14		13:38		4:15		4:15	8:00	3.50		3.50
22-Jan-14	Wed	11:30								

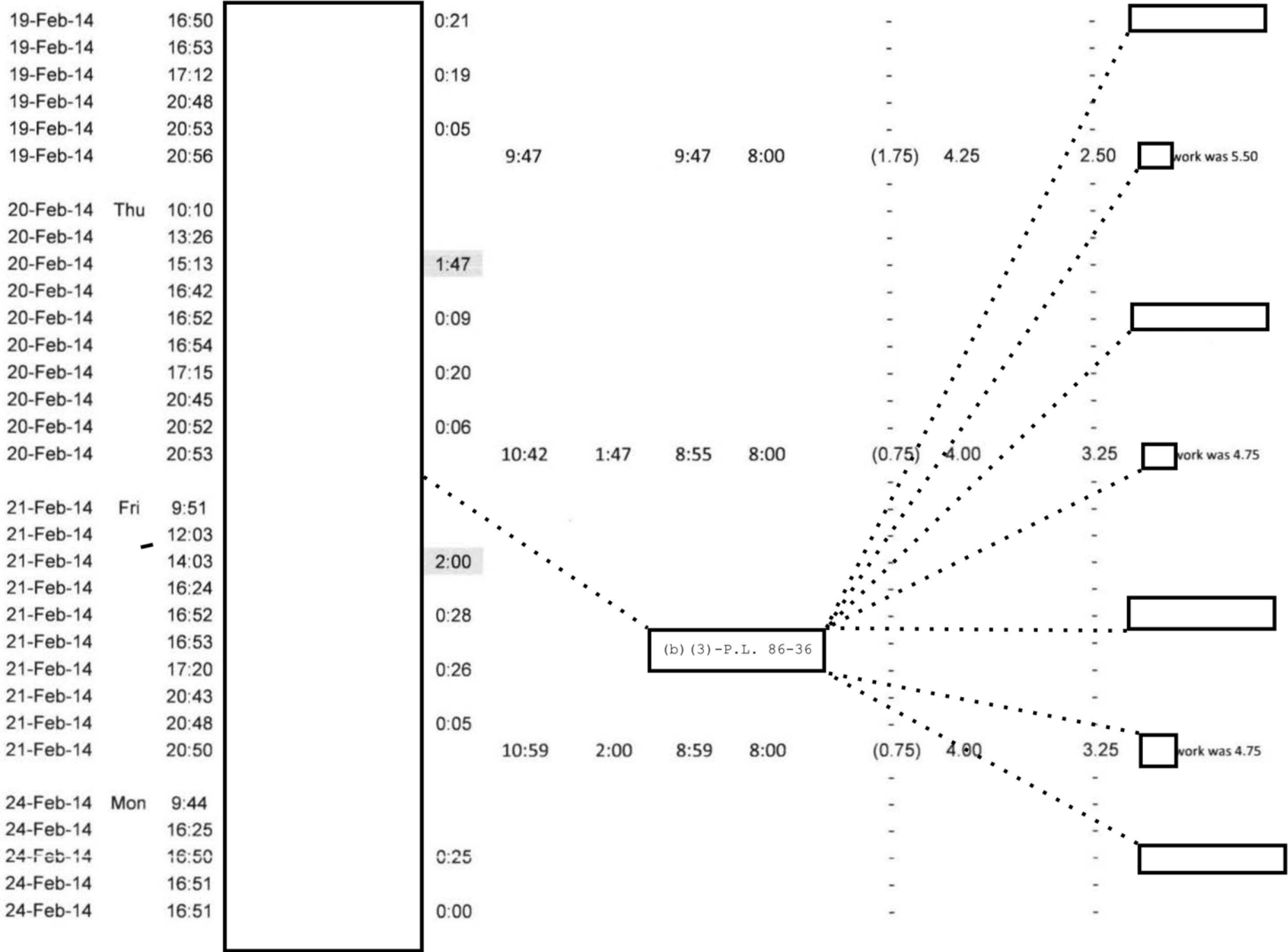
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24-Feb-14		17:04				0:13	-	-	
24-Feb-14		20:48					-	-	
24-Feb-14		20:56				0:07	-	-	
24-Feb-14		20:57		11:12	11:12	8:00	(3.00)	4.25	1.25 <input type="checkbox"/> work was 6.75
25-Feb-14	Tue	8:59					-	-	
25-Feb-14		13:03		4:03	4:03	8:00	3.75		3.75
26-Feb-14	Wed	10:42					-	-	
26-Feb-14		12:40					-	-	
26-Feb-14		14:27	1:47				-	-	
26-Feb-14		16:40					-	-	
26-Feb-14		16:52	0:12				-	-	<input type="checkbox"/>
26-Feb-14		16:53					-	-	
26-Feb-14		17:05	0:11				-	-	
26-Feb-14		20:48					-	-	
26-Feb-14		20:53	0:05				-	-	
26-Feb-14		20:54		10:11	1:47	8:24	8:00	(0.25)	4.00 3.75 <input type="checkbox"/> work was 4.25
27-Feb-14	Thu	10:22					-	-	
27-Feb-14		16:29					-	-	
27-Feb-14		16:53	0:23				-	-	<input type="checkbox"/>
27-Feb-14		16:54					-	-	
27-Feb-14		17:09	0:14				-	-	
27-Feb-14		20:47					-	-	
27-Feb-14		20:52	0:05				-	-	
27-Feb-14		20:53		10:31	10:31	8:00	(2.50)	4.25	1.75 <input type="checkbox"/> work was 6.25
28-Feb-14	Fri	10:35					-	-	
28-Feb-14		16:21					-	-	
28-Feb-14		16:48	0:27				-	-	<input type="checkbox"/>
28-Feb-14		16:49					-	-	
28-Feb-14		17:03	0:13				-	-	
28-Feb-14		20:47					-	-	

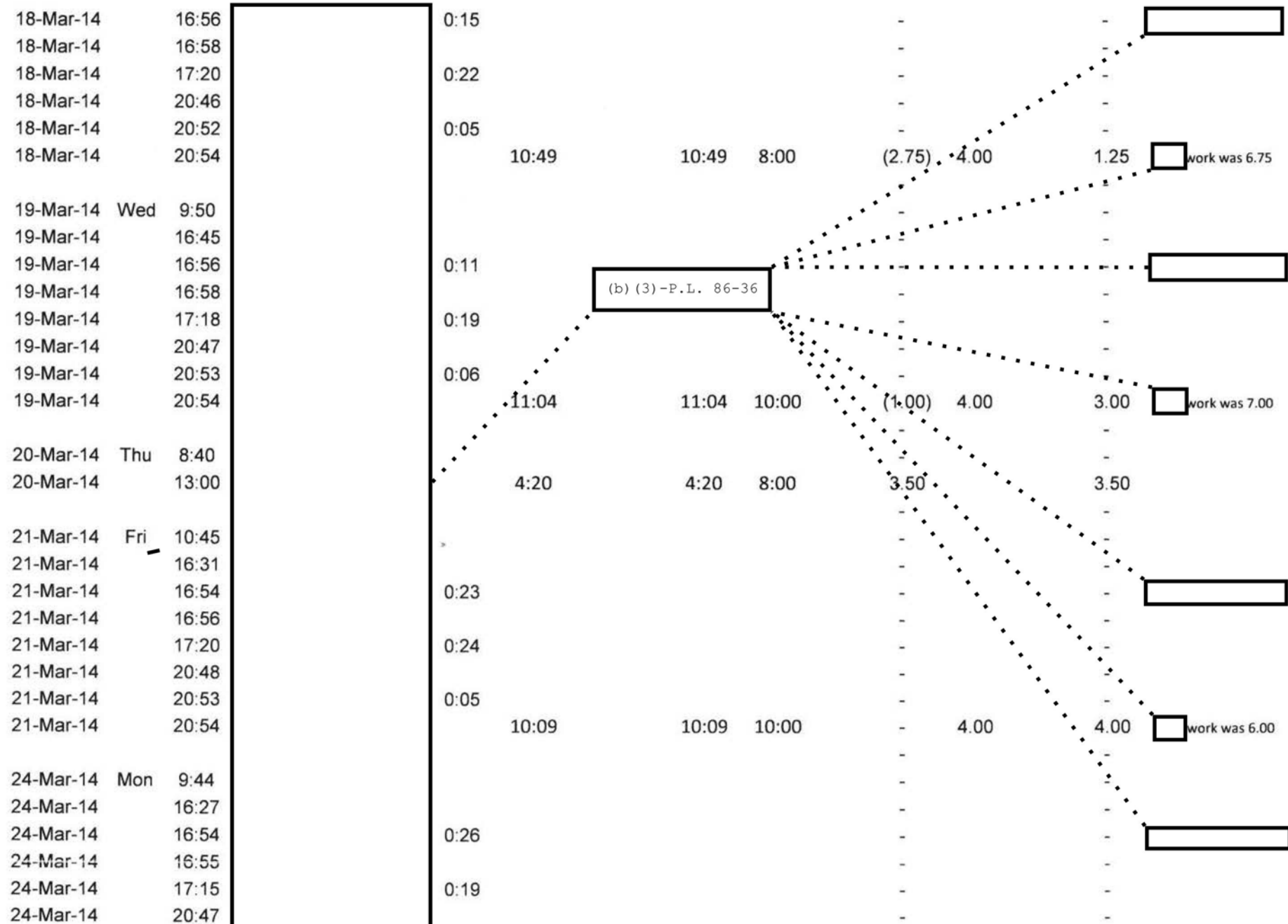
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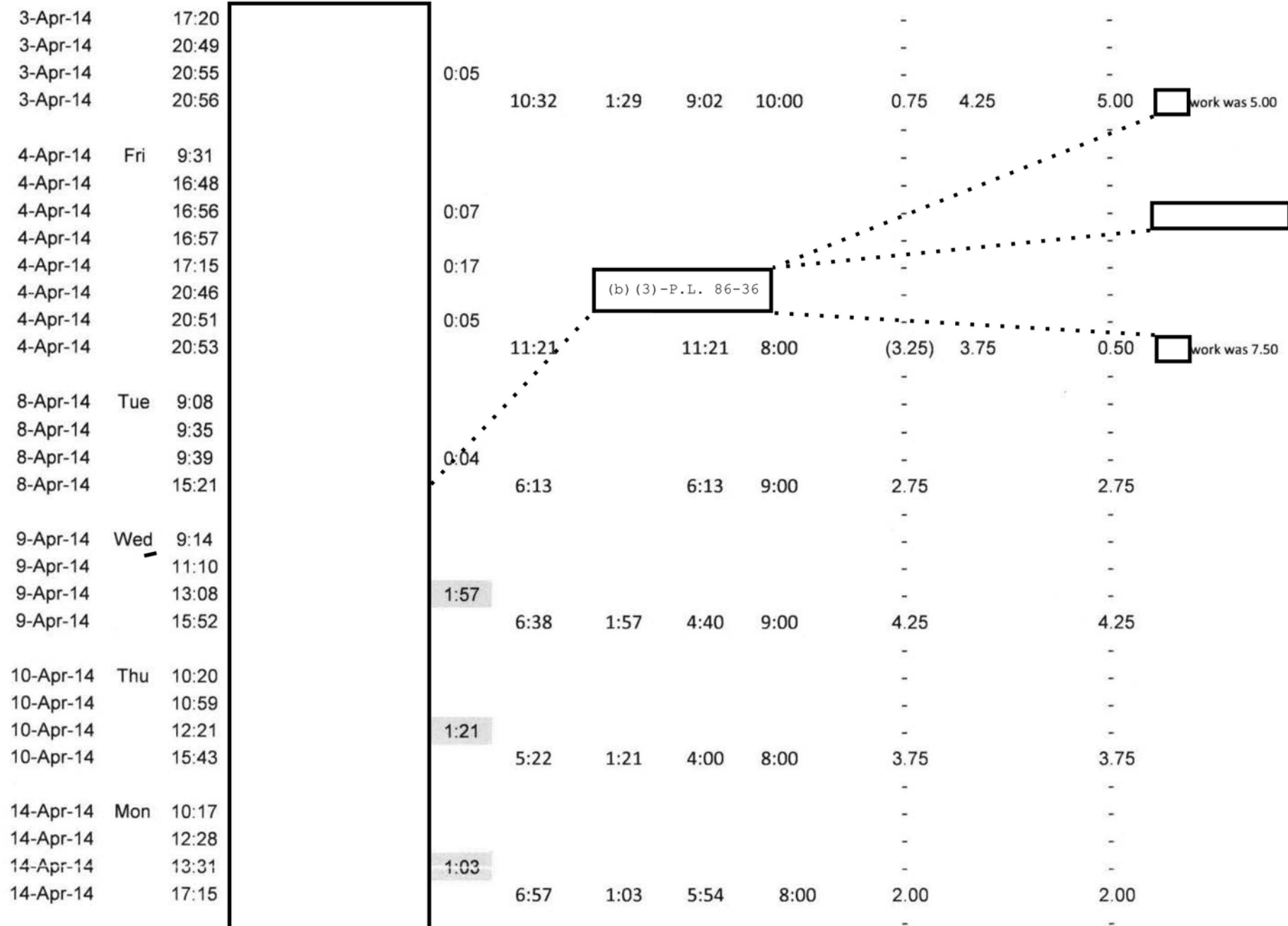
7-Mar-14	Fri	9:14				-	-
7-Mar-14		12:05	2:50	2:50	4:00	1.00	1.00
						-	-
10-Mar-14	Mon	10:46				-	-
10-Mar-14		16:28				-	-
10-Mar-14		16:55	0:27			-	-
10-Mar-14		16:57				-	-
10-Mar-14		17:18	0:21			-	-
10-Mar-14		20:47				-	-
10-Mar-14		20:52	0:05			-	-
10-Mar-14		20:54	10:07	10:07	8:00	(2.00)	4.25
						-	2.25
						-	-
11-Mar-14	Tue	9:09				-	-
11-Mar-14		10:18				-	-
11-Mar-14		12:56	2:38			-	-
11-Mar-14		16:08	6:58	2:38	4:20	8:00	3.50
						-	3.50
						-	-
12-Mar-14	Wed	10:21				-	-
12-Mar-14		16:04	5:43	5:43	8:00	2.25	2.25
						-	-
13-Mar-14	Thu	10:01				-	-
13-Mar-14		16:35				-	-
13-Mar-14		16:56	0:20			-	-
13-Mar-14		16:57				-	-
13-Mar-14		17:26	0:28			-	-
13-Mar-14		20:46				-	-
13-Mar-14		20:51	0:05			-	-
13-Mar-14		20:52	10:51	10:51	8:00	(2.75)	4.00
						-	1.25
						-	-
14-Mar-14	Fri	9:20				-	-
14-Mar-14		13:02	3:42	3:42	4:00	0.25	0.25
						-	-
						-	-
18-Mar-14	Tue	10:04				-	-
18-Mar-14		16:41				-	-

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15-Apr-14	Tue	10:46				-	-
15-Apr-14		15:11	4:24	4:24	8:00	3.50	3.50
16-Apr-14	Wed	9:20				-	-
16-Apr-14		16:30	7:10	7:10	8:00	0.75	0.75
17-Apr-14	Thu	9:35				-	-
17-Apr-14		10:57				-	-
17-Apr-14		12:22				-	-
17-Apr-14		16:11	1:24	1:24	5:11	8:00	2.75
18-Apr-14	Fri	9:36				-	-
18-Apr-14		13:13	3:36	3:36	8:00	4.25	4.25
21-Apr-14	Mon	10:04				-	-
21-Apr-14		16:23	6:18	6:18	8:00	1.50	1.50
22-Apr-14	Tue	9:41				-	-
22-Apr-14		13:44	4:02	4:02	8:00	3.75	3.75
24-Apr-14	Thu	9:08				-	-
24-Apr-14		15:30	6:21	6:21	10:00	3.50	3.50
25-Apr-14	Fri	9:37				-	-
25-Apr-14		9:37				-	-
25-Apr-14		15:16	5:39	5:39	9:00	3.25	3.25
28-Apr-14	Mon	10:56				-	-
28-Apr-14		16:45	5:49	5:49	8:00	2.00	2.00
29-Apr-14	Tue	10:05				-	-
29-Apr-14		17:12	7:07	7:07	10:00	2.75	2.75
30-Apr-14	Wed	9:55				-	-

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30-Apr-14	16:11		6:15	6:15	9:00	2.50	2.50
1-May-14	Thu 9:37					-	-
1-May-14	10:56					-	-
1-May-14	12:07					-	-
1-May-14	15:58	1:10	6:20	1:10	5:09 10:00	4.75	4.75
2-May-14	Fri 9:34					-	-
2-May-14	9:39					-	-
2-May-14	12:01	2:22				-	-
2-May-14	15:12		5:37	2:22	3:15 8:00	4.50	4.50
5-May-14	Mon 9:39					-	-
5-May-14	15:37		5:58		5:58 8:00	2.00	2.00
6-May-14	Tue 9:10					-	-
6-May-14	15:41		6:31		6:31 8:00	1.25	1.25
7-May-14	Wed 9:33					-	-
7-May-14	14:01		4:27		4:27 8:00	3.50	3.50
8-May-14	Thu 9:25					-	-
8-May-14	10:55					-	-
8-May-14	13:25	2:29				-	-
8-May-14	16:13		6:48	2:29	4:18 8:00	3.50	3.50
9-May-14	Fri 9:28					-	-
9-May-14	12:01		2:32		2:32 4:00	1.25	1.25
13-May-14	Tue 9:22					-	-
13-May-14	16:31		7:08		7:08 10:00	2.75	2.75
14-May-14	Wed 9:41					-	-
14-May-14	15:27		5:45		5:45 10:00	4.00	4.00

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15-May-14	Thu	9:46					-	-
15-May-14		10:51					-	-
15-May-14		12:35	1:43				-	-
15-May-14		16:26	6:39	1:43	4:56	8:00	3.00	3.00
16-May-14	Fri	10:00					-	-
16-May-14		12:39					-	-
16-May-14		12:52	0:12				-	-
16-May-14		14:10	4:10		4:10	8:00	3.75	3.75
19-May-14	Mon	9:37					-	-
19-May-14		15:49	6:12		6:12	8:00	1.75	1.75
20-May-14	Tue	9:07					-	-
20-May-14		15:31	6:24		6:24	8:00	1.50	1.50
21-May-14	Wed	9:03					-	-
21-May-14		15:28	6:24		6:24	8:00	1.50	1.50
22-May-14	Thu	9:00					-	-
22-May-14		10:45					-	-
22-May-14		12:16					-	-
22-May-14		15:14	1:30				-	-
23-May-14	Fri	9:03	6:13	1:30	4:42	8:00	3.25	3.25
23-May-14		13:02	3:58		3:58	4:00	-	-
27-May-14	Tue	10:05					-	-
27-May-14		16:13	6:08		6:08	10:00	3.75	3.75
28-May-14	Wed	11:19					-	-
28-May-14		16:10	4:50		4:50	10:00	5.00	5.00

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29-May-14	Thu	10:11				-	-
29-May-14		16:43	6:31	6:31	8:00	1.25	1.25
						-	-
2-Jun-14	Mon	10:28				-	-
2-Jun-14		16:04	5:36	5:36	8:00	2.25	2.25
						-	-
3-Jun-14	Tue	11:05				-	-
3-Jun-14		17:56	6:50	6:50	8:00	1.00	1.00
						-	-
4-Jun-14	Wed	9:11				-	-
4-Jun-14		15:41	6:29	6:29	10:00	3.50	3.50
						-	-
5-Jun-14	Thu	9:13				-	-
5-Jun-14		11:00				-	-
5-Jun-14		12:32				-	-
5-Jun-14		15:21	1:31			-	-
			6:07	1:31	4:36	10:00	5.25
						-	-
6-Jun-14	Fri	9:12				-	-
6-Jun-14		13:36	4:24	4:24	4:00	(0.25)	(0.25)
						-	-
13-Jun-14	Fri	9:48				-	-
13-Jun-14		16:29	6:41	6:41	9:00	2.25	2.25
						-	-
16-Jun-14	Mon	9:54				-	-
16-Jun-14		12:18				-	-
16-Jun-14		13:22	1:03			-	-
16-Jun-14		16:12	6:17	1:03	5:13	8:00	2.75
						-	-
17-Jun-14	Tue	10:04				-	-
17-Jun-14		16:09	6:05	6:05	8:00	1.75	1.75
						-	-
18-Jun-14	Wed	10:37				-	-
18-Jun-14		17:01	6:24	6:24	8:00	1.50	1.50
						-	-

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19-Jun-14	Thu	10:20				-	-
19-Jun-14		15:57	5:36	5:36	8:00	2.25	2.25
20-Jun-14	Fri	9:21				-	-
20-Jun-14		15:27	6:05	6:05	8:00	1.75	1.75
23-Jun-14	Mon	9:18				-	-
23-Jun-14		16:35	7:17	7:17	8:00	0.50	0.50
24-Jun-14	Tue	10:03				-	-
24-Jun-14		16:07	6:04	6:04	8:00	1.75	1.75
25-Jun-14	Wed	9:51				-	-
25-Jun-14		12:43				-	-
25-Jun-14		14:24				-	-
25-Jun-14		17:13	1:41	1:41	5:40	8:00	2.25
26-Jun-14	Thu	9:22				-	-
26-Jun-14		11:13				-	-
26-Jun-14		12:29	1:15	1:15	6:03	8:00	1.75
26-Jun-14		16:42	7:19	1:15	6:03	8:00	1.75
27-Jun-14	Fri	9:37				-	-
27-Jun-14		14:26	4:48	4:48	8:00	3.00	3.00
30-Jun-14	Mon	10:25				-	-
30-Jun-14		15:42	5:16	5:16	8:00	2.50	2.50
1-Jul-14	Tue	10:13				-	-
1-Jul-14		16:21	6:08	6:08	8:00	1.75	1.75
2-Jul-14	Wed	9:37				-	-
2-Jul-14		14:09	4:32	4:32	8:00	3.25	3.25

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3-Jul-14	Thu	8:49				-	-	
3-Jul-14		13:09		4:19	4:19	6:00	1.50	1.50
							-	-
7-Jul-14	Mon	9:51					-	-
7-Jul-14		16:14		6:22	6:22	8:00	1.50	1.50
							-	-
8-Jul-14	Tue	9:36					-	-
8-Jul-14		16:47		7:10	7:10	8:00	0.75	0.75
							-	-
9-Jul-14	Wed	8:08					-	-
9-Jul-14		14:59		6:50	6:50	8:00	1.00	1.00
							-	-
10-Jul-14	Thu	9:29					-	-
10-Jul-14		16:14		6:45	6:45	8:00	1.00	1.00
							-	-
11-Jul-14	Fri	9:22					-	-
11-Jul-14		15:13		5:50	5:50	8:00	2.00	2.00
							-	-
14-Jul-14	Mon	10:28					-	-
14-Jul-14		16:38		6:09	6:09	8:00	1.75	1.75
							-	-
15-Jul-14	Tue	9:34					-	-
15-Jul-14		16:10		6:35	6:35	8:00	1.25	1.25
							-	-
16-Jul-14	Wed	9:49					-	-
16-Jul-14		10:04					-	-
16-Jul-14		12:57	2:53				-	-
16-Jul-14		15:32		5:43	2:53	2:50	8:00	5.00
							-	-
17-Jul-14	Thu	9:34					-	-
17-Jul-14		10:54					-	-
17-Jul-14		12:35	1:40				-	-
17-Jul-14		16:47		7:12	1:40	5:31	8:00	2.25
							-	-

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18-Jul-14	Fri	8:44					-	-
18-Jul-14		11:01					-	-
18-Jul-14		12:50	1:48				-	-
18-Jul-14		16:15	7:30	1:48	5:41	8:00	2.25	2.25
21-Jul-14	Mon	10:22					-	-
21-Jul-14		16:20	5:57		5:57	8:00	2.00	2.00
22-Jul-14	Tue	9:33					-	-
22-Jul-14		16:13	6:40		6:40	8:00	1.25	1.25
23-Jul-14	Wed	9:50					-	-
23-Jul-14		15:07	5:16		5:16	8:00	2.50	2.50
24-Jul-14	Thu	10:19					-	-
24-Jul-14		11:02					-	-
24-Jul-14		12:37					-	-
24-Jul-14		16:04	1:34				-	-
24-Jul-14			5:45	1:34	4:10	8:00	3.75	3.75
25-Jul-14	Fri	10:12					-	-
25-Jul-14		15:05	4:52		4:52	8:00	3.00	3.00
28-Jul-14	Mon	10:01					-	-
28-Jul-14		16:01	6:00		6:00	8:00	1.75	1.75
29-Jul-14	Tue	9:06					-	-
29-Jul-14		16:16	7:09		7:09	8:00	0.75	0.75
30-Jul-14	Wed	9:28					-	-
30-Jul-14		14:19	4:51		4:51	8:00	3.00	3.00
31-Jul-14	Thu	8:19					-	-
31-Jul-14		10:58					-	-
31-Jul-14		15:16	4:18				-	-

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31-Jul-14	16:39		8:20	4:18	4:01	8:00	3.75	(2.50)	1.25	Mtg 1-2:30
4-Aug-14	Mon 9:27						-	-	-	
4-Aug-14	16:08		6:40		6:40	10:00	3.25		3.25	
5-Aug-14	Tue 9:38						-	-	-	
5-Aug-14	16:10		6:31		6:31	10:00	3.25		3.25	
6-Aug-14	Wed 9:20						-	-	-	
6-Aug-14	14:53		5:32		5:32	10:00	4.25		4.25	
7-Aug-14	Thu 9:47						-	-	-	
7-Aug-14	16:12		6:24		6:24	10:00	3.50		3.50	
8-Aug-14	Fri 9:06						-	-	-	
8-Aug-14	15:31		6:25		6:25	8:00	1.50		1.50	
11-Aug-14	Mon 8:22						-	-	-	
11-Aug-14	17:02		8:39		8:39	8:00	(0.50)		(0.50)	
12-Aug-14	Tue 8:19						-	-	-	
12-Aug-14	11:46						-	-	-	
12-Aug-14	12:38	0:51					-	-	-	
12-Aug-14	16:12		7:53	0:51	7:01	8:00	0.75		0.75	
13-Aug-14	Wed 8:27						-	-	-	
13-Aug-14	15:05		6:38		6:38	7:00	0.25		0.25	
14-Aug-14	Thu 8:40						-	-	-	
14-Aug-14	10:53						-	-	-	
14-Aug-14	12:25	1:32					-	-	-	
14-Aug-14	13:16						-	-	-	
14-Aug-14	14:03	0:46					-	-	-	
14-Aug-14	16:41		8:00	2:19	5:41	9:00	3.25		3.25	

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15-Aug-14	Fri	8:47				-	-
15-Aug-14		15:30				-	-
			6:43	6:43	8:00	1.25	1.25
18-Aug-14	Mon	8:13				-	-
18-Aug-14		16:12	7:59	7:59	8:00	-	-
20-Aug-14	Wed	11:29				-	-
20-Aug-14		15:42	4:12	4:12	6:00	1.75	1.75
21-Aug-14	Thu	9:21				-	-
21-Aug-14		10:53				-	-
21-Aug-14		13:06				-	-
21-Aug-14		16:19	2:13			-	-
			6:58	2:13	4:45	10:00	5.00
22-Aug-14	Fri	9:31				-	-
22-Aug-14		14:00	4:28	4:28	8:00	3.50	3.50
25-Aug-14	Mon	8:42				-	-
25-Aug-14		12:13				-	-
25-Aug-14		13:15	1:01			-	-
25-Aug-14		15:37	6:55	1:01	5:53	8:00	2.00
26-Aug-14	Tue	8:48				-	-
26-Aug-14		17:20	8:32	8:32	8:00	(0.50)	(0.50)
27-Aug-14	Wed	9:23				-	-
27-Aug-14		15:02	5:39	5:39	8:00	2.25	2.25
28-Aug-14	Thu	9:14				-	-
28-Aug-14		16:27	7:12	7:12	8:00	0.75	0.75
2-Sep-14	Tue	9:51				-	-
2-Sep-14		18:14	8:23	8:23	9:00	0.50	0.50

(b) (3) - P.L. 86-36

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(b) (3) - P.L. 86-36

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16-Sep-14		16:45		6:29	0:31	5:57	8:00	2.00	2.00
17-Sep-14	Wed	9:41						-	-
17-Sep-14		15:15		5:34		5:34	8:00	2.25	2.25
18-Sep-14	Thu	9:05						-	-
18-Sep-14		10:57						-	-
18-Sep-14		12:43	1:45					-	-
18-Sep-14		16:08		7:02	1:45	5:16	8:00	2.50	2.50
19-Sep-14	Fri	9:47						-	-
19-Sep-14		14:04		4:16		4:16	8:00	3.50	3.50
22-Sep-14	Mon	9:50						-	-
22-Sep-14		15:11		5:21		5:21	8:00	2.50	2.50
23-Sep-14	Tue	10:13						-	-
23-Sep-14		11:16						-	-
23-Sep-14		12:59	1:42					-	-
23-Sep-14		17:26		7:13	1:42	5:30	8:00	2.25	2.25
25-Sep-14	Thu	9:44						-	-
25-Sep-14		14:20		4:35		4:35	8:00	3.25	3.25
26-Sep-14	Fri	8:35						-	-
26-Sep-14		13:18		4:43		4:43	8:00	3.25	3.25
29-Sep-14	Mon	9:29						-	-
29-Sep-14		17:01		7:32		7:32	9:00	1.25	1.25
1-Oct-14	Wed	9:19						-	-
1-Oct-14		15:12		5:53		5:53	9:00	3.00	3.00
2-Oct-14	Thu	9:34						-	-

(b) (3) - P.L. 86-36

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UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

2-Oct-14		11:04					-	-	
2-Oct-14		12:30	1:25				-	-	
2-Oct-14		16:25		6:50	1:25	5:25	9:00	3.50	3.50
3-Oct-14	Fri	9:59						-	-
3-Oct-14		13:04						-	-
3-Oct-14		14:56	1:51					-	-
3-Oct-14		16:55		6:56	1:51	5:05	9:00	3.75	3.75
6-Oct-14	Mon	9:44						-	-
6-Oct-14		14:20		4:36		4:36	8:00	3.25	3.25
7-Oct-14	Tue	9:28						-	-
7-Oct-14		17:12		7:43		7:43	8:00	0.25	0.25
8-Oct-14	Wed	9:36						-	-
8-Oct-14		14:39		5:03		5:03	8:00	2.75	2.75
9-Oct-14	Thu	9:10						-	-
9-Oct-14		14:01						-	-
9-Oct-14		15:55	1:53					-	-
9-Oct-14		16:52		7:42	1:53	5:48	8:00	2.00 (1.75)	0.25
10-Oct-14	Fri	7:13						-	-
10-Oct-14		11:13		3:59		3:59	4:00	-	-
14-Oct-14	Tue	10:46						-	-
14-Oct-14		17:09		6:23		6:23	9:00	2.50	2.50
15-Oct-14	Wed	9:23						-	-
15-Oct-14		15:59		6:35		6:35	9:00	2.25	2.25
16-Oct-14	Thu	9:35						-	-
16-Oct-14		11:39						-	-

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Mtg Arr 2:24

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UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

16-Oct-14	13:21		1:42				-	-
16-Oct-14	17:05						-	-
16-Oct-14	17:14		0:08				-	-
16-Oct-14	17:17			7:42	1:42	6:00	9:00	2.75
								2.75
								-
17-Oct-14	Fri 9:46							-
17-Oct-14	11:44							-
17-Oct-14	14:02		2:17					-
17-Oct-14	16:25			6:39	2:17	4:21	9:00	4.50
								4.50
								-
20-Oct-14	Mon 10:11							-
20-Oct-14	15:25			5:14		5:14	8:00	2.75
								2.75
								-
21-Oct-14	Tue 9:44							-
21-Oct-14	16:10			6:26		6:26	8:00	1.50
								1.50
								-
22-Oct-14	Wed 9:24							-
22-Oct-14	15:07			5:43		5:43	8:00	2.25
								2.25
								-
23-Oct-14	Thu 8:42							-
23-Oct-14	16:43			8:01		8:01	8:00	-
								(b) (3) - P.L. 86-36
								-
24-Oct-14	Fri 7:18							-
24-Oct-14	11:04			3:46		3:46	4:00	-
								-
								-
27-Oct-14	Mon 9:36							-
27-Oct-14	14:43			5:06		5:06	8:00	2.75
								2.75
								-
28-Oct-14	Tue 10:13							-
28-Oct-14	17:53			7:39		7:39	8:00	0.25
								0.25
								-
29-Oct-14	Wed 8:48							-
29-Oct-14	12:33			3:45		3:45	9:00	5.00
								5.00
								-

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UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

31-Oct-14	Fri	9:17					-	-
31-Oct-14		16:06		6:48	6:48	9:00	2.00	2.00
3-Nov-14	Mon	9:33					-	-
3-Nov-14		16:31		6:57	6:57	8:00	1.00	1.00
5-Nov-14	Wed	8:31					-	-
5-Nov-14		9:53					-	-
5-Nov-14		12:20	2:27				-	-
5-Nov-14		15:54		7:23	2:27	4:55	8:00	3.00
6-Nov-14	Thu	9:56					-	-
6-Nov-14		15:50		5:54	5:54	8:00	2.00	2.00
7-Nov-14	Fri	10:12					-	-
7-Nov-14		15:08		4:56	4:56	8:00	3.00	3.00
10-Nov-14	Mon	8:56					-	-
10-Nov-14		12:04					-	-
10-Nov-14		13:45	1:40				-	-
10-Nov-14		15:24					-	-
10-Nov-14		15:24					-	-
10-Nov-14		15:24		6:28	1:40	4:47	9:00	4.00
12-Nov-14	Wed	9:22					-	-
12-Nov-14		12:20					-	-
12-Nov-14		14:10	1:49				-	-
12-Nov-14		15:06		5:44	1:49	3:54	9:00	5.00
13-Nov-14	Thu	9:18					-	-
13-Nov-14		15:12		5:54	5:54	9:00	3.00	3.00
14-Nov-14	Fri	8:59					-	-
14-Nov-14		14:17		5:18	5:18	7:00	1.50	1.50

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UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

17-Nov-14	Mon	8:06				-	-
17-Nov-14		15:07	7:01	7:01	8:00	0.75	0.75
18-Nov-14	Tue	12:49				-	-
18-Nov-14		18:10	5:20	5:20	6:00	0.50	0.50
24-Nov-14	Mon	10:02				-	-
24-Nov-14		17:05	7:03	7:03	9:00	1.75	1.75
25-Nov-14	Tue	9:56				-	-
25-Nov-14		10:25				-	-
25-Nov-14		12:15				-	-
25-Nov-14		17:12	7:15	1:49	5:26	9:00	3.50
26-Nov-14	Wed	9:35				-	-
26-Nov-14		14:16	4:40	4:40	8:00	3.25	3.25
28-Nov-14	Fri	8:16				-	-
28-Nov-14		12:28	4:11	4:11	4:00	-	-
1-Dec-14	Mon	9:34				-	-
1-Dec-14		15:03	5:29	5:29	8:00	2.50	2.50
2-Dec-14	Tue	10:08				-	-
2-Dec-14		17:19	7:11	7:11	8:00	0.75	0.75
3-Dec-14	Wed	9:29				-	-
3-Dec-14		15:15	5:46	5:46	8:00	2.00	2.00
4-Dec-14	Thu	9:15				-	-
4-Dec-14		16:23	7:07	7:07	8:00	0.75	0.75
5-Dec-14	Fri	9:21				-	-

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1:49

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5-Dec-14		11:25					-	-
5-Dec-14		12:52	1:26				-	-
5-Dec-14		15:10		5:48	1:26	4:22	8:00	3.50
								3.50
8-Dec-14	Mon	9:51						-
8-Dec-14		15:03		5:12		5:12	8:00	2.75
								-
9-Dec-14	Tue	10:15						-
9-Dec-14		16:34		6:19		6:19	8:00	1.50
								-
10-Dec-14	Wed	9:08						-
10-Dec-14		10:24						-
10-Dec-14		12:28	2:04					-
10-Dec-14		14:19		5:11	2:04	3:07	6:00	2.75
								-
11-Dec-14	Thu	9:20						-
11-Dec-14		11:51		2:31		2:31	6:00	3.25
								-
12-Dec-14	Fri	8:58						-
12-Dec-14		14:12		5:13		5:13	8:00	2.75
								-
15-Dec-14	Mon	10:10						-
15-Dec-14		16:02		5:52		5:52	8:00	2.00
								-
16-Dec-14	Tue	9:44						-
16-Dec-14		16:05		6:20		6:20	8:00	1.50
								-
17-Dec-14	Wed	9:31						-
17-Dec-14		15:04		5:33		5:33	8:00	2.25
								-
18-Dec-14	Thu	9:52						-
18-Dec-14		16:24		6:32		6:32	8:00	1.25
								-
19-Dec-14	Fri	8:58						-

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19-Dec-14	15:35	<div></div>	6:36	6:36	8:00	1.25	1.25
22-Dec-14	Mon 9:20					-	-
22-Dec-14	14:27		5:06	5:06	8:00	2.75	2.75
23-Dec-14	Tue 7:44					-	-
23-Dec-14	10:59		3:15	3:15	6:00	2.50	2.50
29-Dec-14	Mon 8:38					-	-
29-Dec-14	15:36		6:57	6:57	8:00	1.00	1.00
30-Dec-14	Tue 8:43		(b) (3)-P.L. 86-36			-	-
30-Dec-14	11:02					-	-
30-Dec-14	12:37		1:34			-	-
30-Dec-14	15:38		6:54	1:34	5:19	8:00	2.50
31-Dec-14	Wed 7:37					-	-
31-Dec-14	14:27		6:50	6:50	8:00	1.00	1.00
Total False Labor Hours							486.25

Total Days in analysis	220
Days overcharged	210
Days undercharged	4
Overcharge 1+ hours	180
Overcharge 2+ hours	130
Overcharge 3+ hours	69
Days with Midday Gaps	53
Days with Midday Gaps of an hour or more	50

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(b) (3) - P.L. 86-36

(U) APPENDIX F

(U//~~FOUO~~) Relevant ☐ Timekeeping, Policy, and Ethics Documents

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Doc ID: 6721306

[redacted]  
From: [redacted]  
Sent: Monday, January 26, 2009 9:36 AM  
To: [redacted]  
Subject: [redacted] Time Card Training

(b) (3) - P.L. 86-36  
(b) (6)

Welcome!!!!

(b) (3) - P.L. 86-36

Attached is your [redacted] time card briefing.

○ Go to our website: [redacted]

Your portal log in is [redacted]

Your password is the word [redacted] (lowercase).

Your email is --- [redacted]

Your email password is [redacted]

(b) (6)

Your timeforce "timecard" login is [redacted]

Your timeforce password is [redacted]

Company Code is [redacted]

Also, let us know what your actual work location phone number is!

Your Time entry should be entered in daily at the end of your shift when you are scheduled to work. Please don't forget that your time card needs to have the check box verified (signed) on the 15<sup>th</sup> of the month and the last day of the month, thank you!!!!

Also, please enter time on your time card no less than .50 increments. I would also recommend that you log in first, enter your time, log out then log back in to change your password, same with the portal.

If you need any help or assistance, please call myself or [redacted] at the office!



1/26/2009

Release 2021-4  
NSA 14924

(b) (3) - P.L. 86-36  
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(b) (3) - P.L. 86-36  
(b) (4)  
(b) (6)

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IV-15-0054

## (U) APPENDIX G

(U//~~FOUO~~) [REDACTED] Response to the Tentative Conclusion

.....

(b) (3) -P.L. 86-36  
(b) (6)

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[REDACTED]

**From:** [REDACTED]  
**Sent:** Tuesday, November 29, 2016 12:54 PM  
**To:** [REDACTED]  
**Subject:** RE: (U) Results of OIG Inquiry

Hello [REDACTED]

Thank you for providing your tentative conclusion. I don't have any additional information to provide at this time. If anything changes between now and Thursday, December 1<sup>st</sup>, then I will be in touch.

Thank You,

[REDACTED]

(b) (3) - P.L. 86-36  
(b) (6)

**From:** [REDACTED]  
**Sent:** Tuesday, November 29, 2016 11:51 AM  
**To:** [REDACTED]  
**Subject:** FW: (U) Results of OIG Inquiry  
**Importance:** High

(b) (3) - P.L. 86-36

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(U) Hi [REDACTED]

(U//~~FOUO~~) This is a reminder that your response to the OIG's tentative conclusion detailed below is due back to me by close of business this Thursday, December 1<sup>st</sup>. Please respond, even if you do not intend to comment or provide additional information.

(U) Thank You,

[REDACTED]

[REDACTED]

Senior Investigator  
Investigations, D14  
Office of the Inspector General  
963-0920s, [REDACTED] Suite 6247

**From:** [REDACTED]  
**Sent:** Thursday, November 17, 2016 11:41 AM  
**To:** [REDACTED]  
**Subject:** (U) Results of OIG Inquiry

Classification: UNCLASSIFIED//~~FOR OFFICIAL USE ONLY~~

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(U) [REDACTED] (b) (3) - P.L. 86-36  
(b) (6)

(b) (3) - P.L. 86-36

(U//FOUO) This is to notify you of the tentative conclusion reached in the Office of the Inspector General (OIG) inquiry into an allegation that, as a technical writer employed by [REDACTED], you submitted false timesheets while working on NSA contract [REDACTED]. At the time, [REDACTED] was a subcontractor to [REDACTED] on the contract. In accordance with the investigative process, we are affording you the opportunity to comment on the tentative conclusion and/or offer additional information before we close our inquiry. Your comments will be given full consideration in reaching our final conclusion.

(U//FOUO) 31 U.S.C. § 3802 prohibits any person from making, presenting or submitting a claim that the person knows or has reason to know is false, fictitious, or fraudulent. Under applicable legal standards, a person "knowingly" makes a false statement whenever he or she acts with knowledge of its falsity or acts with reckless disregard of whether the statement is true.

(U//FOUO) Our investigation revealed that between 06 January 2014 and 31 December 2014, you routinely submitted false and inaccurate timesheets. On 210 of the 220 days under analysis, 95%, you claimed more time on your timesheet than you were within access control at your places of performance. In total, the OIG comparison reflects 486.25 hours claimed by you that you were not within access control working on [REDACTED], demonstrating that the timesheets were false.

(U//FOUO) You denied knowingly making a false claim and attributed the discrepancies between access control and your billing to your failure to keep good records. However, you admitted that you did not record your time daily and sometimes tried to fill out your timesheet at the end of the week from memory. FAR 31.201-2(d) states that "a contractor is responsible for accounting for costs appropriately and for maintaining records, including supporting documentation, adequate to demonstrate that costs claimed have been incurred, are allocable to the contract, and comply with applicable cost principles in this subpart and agency supplements." You failed to accurately document your work hours and account for non-work related breaks. In so doing, at the very least you acted with reckless disregard when documenting your time worked on an NSA contract. However, it appears more likely that the discrepancies between access control records and billing records were due to your frequent late arrivals and early departures, as well as your habit of billing your personal lunches to the contract.

(U//FOUO) Further evidence that the discrepancies were not due to errors was the pattern of the supposed errors. The data showed that you claimed more time on your timesheet than you were within access control for [REDACTED] 210 times. Meanwhile, there were only four occasions in which you claimed less time on your timesheets than you were within access control for work on the contract. The number of "mistakes" in your favor were so much higher than those not in your favor that it is reasonable to conclude that you acted deliberately. This pattern reflects an intentional effort to receive pay for hours not worked.

(U//FOUO) Based on the preponderance of the evidence, we concluded that during the period of 06 January 2014 through 31 December 2014, you knowingly caused the Agency to be billed for hours that you did not work by claiming 486.25 hours on an NSA contract that were not actually performed. In so doing, you violated 31 U.S.C. § 3802, likely causing [REDACTED] to violate FAR 31.201-2, thereby reducing allowable costs and payments under FAR 52.216-7. Based upon the labor rates provided to the OIG, the 486.25 hours claimed by you equate to an approximate loss to the Agency of \$43,256.

(U//~~FOUO~~) We request your comments by close of business, 01 December 2016. Once the OIG final conclusion is reached, a report will be issued for appropriate action. If you have any questions, please contact me by email or at the telephone number below.

(U) Thank You,

[redacted] .....

(b) (3) - P.L. 86-36

[redacted] .....

Senior Investigator  
Investigations, D14  
Office of the Inspector General  
963-0920s, [redacted] Suite 6247

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IV-15-0054

(b) (3) - P.L. 86-36  
(b) (6)

**(U) APPENDIX G**

**(U//~~FOUO~~) [REDACTED] Response to the Tentative Conclusion**

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[REDACTED]

**From:** [REDACTED]  
**Sent:** Tuesday, November 29, 2016 12:54 PM  
**To:** [REDACTED]  
**Subject:** RE: (U) Results of OIG Inquiry

Hello [REDACTED]

Thank you for providing your tentative conclusion. I don't have any additional information to provide at this time. If anything changes between now and Thursday, December 1<sup>st</sup>, then I will be in touch.

Thank You,

**From:** [REDACTED]  
**Sent:** Tuesday, November 29, 2016 11:51 AM  
**To:** [REDACTED]  
**Subject:** FW: (U) Results of OIG Inquiry  
**Importance:** High

(b) (3) -P.L. 86-36  
(b) (6)

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(U) Hi [REDACTED]

(U//FOUO) This is a reminder that your response to the OIG's tentative conclusion detailed below is due back to me by close of business this Thursday, December 1<sup>st</sup>. Please respond, even if you do not intend to comment or provide additional information.

(U) Thank You,

(b) (3) -P.L. 86-36

[REDACTED]  
[REDACTED]  
Senior Investigator  
Investigations, D14  
Office of the Inspector General  
963-0920s, [REDACTED] Suite 6247

**From:** [REDACTED]  
**Sent:** Thursday, November 17, 2016 11:41 AM  
**To:** [REDACTED]  
**Subject:** (U) Results of OIG Inquiry

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(U) [REDACTED] . . . . . (b) (3) - P.L. 86-36  
(b) (6)

(b) (3) - P.L. 86-36

(U//~~FOUO~~) This is to notify you of the tentative conclusion reached in the Office of the Inspector General (OIG) inquiry into an allegation that, as a technical writer employed by [REDACTED], you submitted false timesheets while working on NSA contract [REDACTED]. At the time, [REDACTED] was a subcontractor to [REDACTED] on the contract. In accordance with the investigative process, we are affording you the opportunity to comment on the tentative conclusion and/or offer additional information before we close our inquiry. Your comments will be given full consideration in reaching our final conclusion.

(U//~~FOUO~~) 31 U.S.C. § 3802 prohibits any person from making, presenting or submitting a claim that the person knows or has reason to know is false, fictitious, or fraudulent. Under applicable legal standards, a person "knowingly" makes a false statement whenever he or she acts with knowledge of its falsity or acts with reckless disregard of whether the statement is true.

(U//~~FOUO~~) Our investigation revealed that between 06 January 2014 and 31 December 2014, you routinely submitted false and inaccurate timesheets. On 210 of the 220 days under analysis, 95%, you claimed more time on your timesheet than you were within access control at your places of performance. In total, the OIG comparison reflects 486.25 hours claimed by you that you were not within access control working on [REDACTED] demonstrating that the timesheets were false.

(U//~~FOUO~~) You denied knowingly making a false claim and attributed the discrepancies between access control and your billing to your failure to keep good records. However, you admitted that you did not record your time daily and sometimes tried to fill out your timesheet at the end of the week from memory. FAR 31.201-2(d) states that "a contractor is responsible for accounting for costs appropriately and for maintaining records, including supporting documentation, adequate to demonstrate that costs claimed have been incurred, are allocable to the contract, and comply with applicable cost principles in this subpart and agency supplements." You failed to accurately document your work hours and account for non-work related breaks. In so doing, at the very least you acted with reckless disregard when documenting your time worked on an NSA contract. However, it appears more likely that the discrepancies between access control records and billing records were due to your frequent late arrivals and early departures, as well as your habit of billing your personal lunches to the contract.

(U//~~FOUO~~) Further evidence that the discrepancies were not due to errors was the pattern of the supposed errors. The data showed that you claimed more time on your timesheet than you were within access control for [REDACTED] 210 times. Meanwhile, there were only four occasions in which you claimed less time on your timesheets than you were within access control for work on the contract. The number of "mistakes" in your favor were so much higher than those not in your favor that it is reasonable to conclude that you acted deliberately. This pattern reflects an intentional effort to receive pay for hours not worked.

(U//~~FOUO~~) Based on the preponderance of the evidence, we concluded that during the period of 06 January 2014 through 31 December 2014, you knowingly caused the Agency to be billed for hours that you did not work by claiming 486.25 hours on an NSA contract that were not actually performed. In so doing, you violated 31 U.S.C. § 3802, likely causing [REDACTED] to violate FAR 31.201-2, thereby reducing allowable costs and payments under FAR 52.216-7. Based upon the labor rates provided to the OIG, the 486.25 hours claimed by you equate to an approximate loss to the Agency of \$43,256.

(U//~~FOUO~~) We request your comments by close of business, 01 December 2016. Once the OIG final conclusion is reached, a report will be issued for appropriate action. If you have any questions, please contact me by email or at the telephone number below.

(U) Thank You,

[Redacted]

(b) (3) - P.L. 86-36

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