

**SIGNAL CORPS GENERAL DEVELOPMENT LABORATORY**  
**FORT MONMOUTH, NEW JERSEY**

\_\_\_\_\_  
 (Date)

PATENT MEMORANDUM NO. 4

MEMORANDUM FOR:

S U B J E C T : Relations with Commercial Concerns.

1. It is the policy of the Chief Signal Officer that officers, enlisted men, and civilian employees have no relations with commercial organizations that might jeopardize their unqualified loyalty to the Signal Service or that might influence their official action in development, procurement and inspection duty. The following examples are cited as representative of conditions that must be avoided:

a. Technical, mechanical, administrative, sales or any other service, outside official working hours or while on leave, to an organization or individual engaged in a line of work that reasonable foresight might visualize as eventually leading to business relations with the Laboratory.

b. Financial interest to the extent of 1/100 of 1% or more of the capital account, in any corporation or partnership that reasonable foresight might visualize as an eventual Government contractor for the type of material with which the Laboratory is concerned.

c. Patent licenses under issued patents or applications therefor to manufacturers who may with reasonable foresight be expected to become Government contractors for the type of material with which the Laboratory is concerned and involving such patents.

2. While the Government may not properly deny to an employee who is a patent owner the right to dispose of his legal rights under such a patent to whom he chooses, such action might so limit the usefulness of the employee as to require his transfer to duty of another kind, to another station, or in extreme cases to termination of his service entirely if his contemplated action were not made known and approved in advance.

3. In order to assist personnel of the Laboratory to decide borderline cases and to carry out the spirit of the foregoing policy, answers are desired to the following questions in the blank space following them:-

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a. Are you employed on a part time basis or as a consultant by any organization that has now, or is likely to have in the future, contracts from the Signal Corps involving relations with the Laboratory? If so, with whom and under what conditions?

b. Are you a stockholder or partner to the extent of more than 1/100 of 1% in any organization that may become a Government contractor for the type of equipment with which the Laboratory is concerned?

c. Have you as inventor or co-inventor made applications for, or been granted, any patents by the U. S. Patent Office? If so, list such patents or applications giving title of invention, date of application, serial number, issue or reissue number of patent/s, date of issue and names of any co-inventors, together with a record of their present status; i.e., whether or not they have been sold or assigned to commercial concerns and the names of the firms and the basis of assignment or sale, also nature of any license to the U. S. Government in each case.

4. In case the answers made above require modification at any time during your connection with this Laboratory, report to that effect in writing will be made to the Director.

By order of the Director:

I have read the foregoing and the answers appearing under the questions are true and correct for this date.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

Execute in duplicate. One copy to CSigO, one copy retained at Sig.C.Labs.