

~~CONFIDENTIAL~~

DECEMBER 9, 1943
(Date)

~~SEMIANNUAL~~ *TRANSFER REPORT OF REGISTERED DOCUMENTS (OR DEVICES)

From: LEGAL DIVISION SPSLG-3A
(Title) (Office or headquarters)

To: Chief Signal Officer SPSIF
(Office of record)

- I have in my possession and hold myself responsible for the following registered documents (or devices).
- This report consists of 1 page(s).

SHORT TITLE	NUMBER OF COPIES	REGISTER NUMBER OF COPIES	REMARKS
<u>M325</u>	<u>1</u>	<u>Model T-3</u> <u>NOTHING FOLLOWS</u>	

Page No. 1

Semiannual return.—Checked in accordance with Army Regulations, as quoted on the reverse of this form, by _____ and _____
(Signature of officer taking inventory) (Signature of custodian)

Commanding Officer.

Transfer receipt.—Received the above from Leo Rosen, Major SPSIF
(Name and grade) (Headquarters or office)

WDA
(Officer receiving documents and/or devices)

Declassified and approved for release by NSA on 07-23-2014 pursuant to E.O. 13526

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AR 380-5, paragraph 21:

"Return of secret and confidential documents.—Upon change of station or separation from the military service, an officer will return to the source from which received, or otherwise properly account for, all secret and confidential documents which have been issued to him."

AR 380-5, paragraph 24b:

"b. All references to registered documents in semiannual or transfer reports, ordinary reports of destruction, or unclassified documents or correspondence will be by short title only, and such reports or correspondence need not be classified. Any correspondence or paper which refers to a registered document by a title other than the short title must have the same classification as the registered document."

AR 380-5, paragraph 27:

"Inventory and report of possession.—a. Custodians will keep a complete inventory of all registered documents except those listed in c below and will make, or have made, on June 30 and December 31 of each year, an accurate return therefor to the proper office of record.

"b. In making a semiannual report of possession the following details will be observed:

"(1) Each item will be physically inspected and its register number checked against the inventory.

"(2) At headquarters having two or more commissioned officers the custodian and one other disinterested officer will make the inventory and both will sign the report. If the headquarters has only one commissioned officer, the report will so state.

"c. No semiannual report of possession will be made of—

"(1) Training editions of code books, cipher alphabets, or keys, or of nonregistered cipher devices accounted for as ordinary property.

"(2) Registered documents which have been placed in custody or storage for historical purposes.

"d. Whenever a registered document is found which is not charged to the finder, a reasonable effort will be made to determine the office to which it pertains. If this is not found, the document will be forwarded through military channels to the issuing authority for disposition."

AR 380-5, paragraph 28:

"Report of transfer.—a. When a registered document is transferred from one person to another, a certificate of transfer in triplicate will be made. The certificate, containing an acknowledgment of receipt by the receiving officer, will be dated and signed by the transferring officer.

"b. Immediately upon completion of the transfer, the original of the transfer certificate will be forwarded direct to the office of origin. A copy of the certificate of transfer will be retained by each of the officers concerned.

"c. Whenever a registered document is removed from its proper place of custody and issued to another person, the custodian will require a written receipt."