

Date _____

TO Sgt Stauffer FROM _____

- _____ Commanding Officer
- _____ Asst. Commandant
- _____ Dir. of Com. Research ✓
- _____ Administrative Officer
- _____ Asst. Administrative Officer
- _____ Adjutant
- _____ Asst. Adjutant
- _____ Chief, Admin. Branch
- _____ Info. & Liaison Branch
- _____ Chief, A Branch
- _____ Chief, B Branch
- _____ Chief, C Branch
- _____ Chief, D Branch
- _____ Chief, E Branch
- _____ Chief, F Branch
- _____ Chief, G Branch
- _____ 2d Sig. Serv. Bn.
- _____ Director of Training
- _____ Property Officer
- _____ Intelligence Officer
- _____ Personnel Officer
- _____ Provost Marshal
- _____ Post Dispensary
- _____ Post Engineer
- _____ Post Mail Room
- _____ Secretary to C.O.
- _____ General Files
- _____ 201 Files

- _____ Comments and Return
- _____ Recommendations
- _____ Signature, if approved
- _____ As Requested
- _____ As Discussed
- _____ Your action
- _____ Information and Return
- _____ Information and Forwarding
- _____ Information and File
- _____ See Note on Back

1. Herewith signed papers
2. I'd like a complete copy for my personal file.