

310 Second Street, S.E.
Washington 3, D. C.

8 December 1954

Lewis R. Potts Company
River Road and B. & O. Railroad
Washington 16, D. C.

Dear Mr. Potts:

In accordance with our agreement, I enclose herewith my check for \$426.82, in payment in full of account for materials and roofing work done recently at my home at the above address. This check takes the place of the two monthly payments which otherwise would have been due on 1 January and 1 February, 1955.

I have deducted 4% from the total balance due for labor (\$436.00), giving me a discount of \$17.44, and leaving a net balance of \$418.56 due for labor. This amount plus \$8.26, the D.C. Sales Tax, gives a total of \$426.82.

Please return the receipted bill so that I can keep it with my accounts relating to this job.

Sincerely,

WILLIAM F. FRIEDMAN

Incls.

1. Check for \$426.82
2. Bill dtd 2 Dec 54