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**REMARKS**

**FROM** NAME OR TITLE

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<tr>
<th>NAME</th>
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<tr>
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<td>16 April</td>
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**ORGANIZATION AND LOCATION**

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NEVER USE FOR APPROVALS, CONCURRENCES, OR SIMILAR ACTIONS.
TRANSPORTATION AND TRAVEL

POLICY GOVERNING PASSENGER TRAVEL TO, FROM, AND BETWEEN AREAS BEYOND CONTINENTAL UNITED STATES

1. General.—a. The policies contained herein govern the transportation of all persons of the Department of Defense (military; civilian employees, and dependents of both) traveling at Government expense to, from, and between areas beyond the continental United States.

b. All orders or other travel instructions which authorize a choice or determination between more than one mode of travel will be interpreted by both the traveler and transportation officials in accordance with these regulations.

c. It is intended that Government transportation be utilized when it is available and meets the requirements of the services.

d. When transportation by both Military Air Transport Service (MATS) and Military Sea Transportation Service (MSTS) or military land transportation is available, it is not desirable to prescribe the use of one means in preference to the other. In cases where two or more media are equally available, the service (or transportation officers thereof) sponsoring the travel will determine the media to be used, giving due consideration to all the facts in the case, including the desires of the traveler.

2. Use and nonuse of Government transportation.—a. When Government transportation (MATS or MSTS or military land transportation) is available, its use will not be required if it—

   (1) Is medically contraindicated.

   (2) Does not meet the exigencies of the service.

   (3) Would separate a family who would otherwise travel together.

b. When MATS is the only Government transportation available, and subject to the provisions of a above—

   (1) Military personnel and civilian employees will be required to utilize MATS facilities, provided that female personnel be required to utilize MATS facilities only if such facilities are suitable and adequate as defined in paragraph 80.

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TRANSPORTATION AND TRAVEL

(2) Transportation via MATS will be offered to dependents authorized transportation at Government expense. Those who refuse will be provided with commercial surface or commercial air transportation as available, and in the best interests of the United States as indicated by the facts in the case, including the desires of the traveler.

c. When MSTS is the only Government transportation available, and subject to the provisions of a above, all personnel will be required to utilize MSTS facilities.

d. When military land transportation is the only Government transportation available, and subject to provisions of a above, all personnel will be required to utilize such facilities.

3. Availability. Availability of Government transportation will be determined by consideration of the following factors: time, suitability or adequacy, and facts relating to specific cases. A determination of nonavailability of Government transportation may be made if, in fact, the Government transportation being considered is not acceptable from the viewpoint of any of the above factors. Administrative procedures governing the nonuse of Government transportation will be prescribed by the authorizing department.

a. Unless otherwise indicated in orders or other travel authorization, Government transportation in connection with permanent change of station is considered to be available if its use will not occasion a delay of more than 30 days.

b. Transportation by MATS aircraft on regularly scheduled flights is considered suitable and adequate for male passengers.

c. Transportation by MATS aircraft on regularly scheduled flights is considered suitable and adequate for female passengers only when accomplished in aircraft equipped with upholstered seats and private toilet facilities.

4. Refusal. Except as provided by paragraph 26(1) and (2), refusal of Government transportation when such transportation is available, as determined by appropriate transportation officers, imposes no obligation on the Government to furnish either commercial transportation in kind or reimbursement therefor. The determination as to the availability of Government transportation is the function of the transportation officers of the users of such service, as contrasted with transportation officers of the providers of that service.

5. Commercial transportation. a. When neither MSTS nor MATS nor military land transportation service is available, commercial transportation is authorized. When persons must necessarily use commercial transportation from port of origin (aerial or water), or to port of destination, the use of Government transportation will not be required from any other point, except in the case of travel to and from areas in the proximity of and readily accessible to points served by MSTS or MATS or military land transportation where the change between commercial and Government transportation will not cause undue inconvenience. In situations which permit a choice between commercial carriers, personnel will travel and transport their personal effects on ships and aircraft registered under the laws of the United States where such ships and aircraft are available, unless the necessity of the mission requires the use of a ship or aircraft under a foreign flag.

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3. Subject to policies enumerated herein, the use of commercial transportation will conform to instructions of the departments.

[AG 510 (18 Oct 50)]

BY ORDER OF THE SECRETARIES OF THE ARMY, THE NAVY, AND THE AIR FORCE:

OFFICIAL: EDWARD F. WITSELL
Major General, USA
The Adjutant General

FORREST P. SHERMAN
Admiral, USN
Chief of Naval Operations
(Administration)

K. E. THIBAULD
Colonel, USAF
Acting Air Adjutant General

OFFICIAL: Hoyt S. Vandenberg
Chief of Staff, United States Air Force

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C
For explanation of distribution formula, see SR 310-90-1.

Air Force:
E; F
For explanation of distribution formula, see AFR 5-1.