

NATIONAL SECURITY AGENCY
Washington 25, D. C.

31 March 1955

MEMORANDUM TO HOLDERS OF THE NSA ORGANIZATION MANUAL

SUBJECT: Changes to the NSA Organization Manual

1. The Director has approved the following organizational changes:

a. Policies and procedures concerning Agency organization from Plans and Policy Division to Comptroller, effective 1 April 1955.

b. Forms Management Program from Comptroller to Adjutant General, effective 3 April 1955.

2. Pending revision of the NSA Organization Manual, annotations should be made in the manual as indicated below:

a. To reflect change in responsibility for policies and procedures concerning Agency organization:

- (1) Appendix XI, Section II, sub-paragraphs 8 b (1), (2), (3) and (7) -- Transferred to Comptroller (Appendix V).
- (2) Appendix XI, Section II, sub-paragraphs 8 b (4), (5) and (6) -- Responsibilities to be reassigned within Plans and Policy Division.
- (3) Appendix XI, Section II, paragraph 8 (other than portions covered in (1) and (2) above) -- Rescinded.
- (4) Appendix V, Section II, sub-paragraph 1 a (2) -- See page 27 of Appendix XI for added responsibilities.

b. To reflect change in responsibility for Forms Management Program:

- (1) Appendix V, Section II, paragraphs 1 a (2) (1) and 4 b (4) -- Transferred to Adjutant General (Appendix X)

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- (2) Appendix X, Section II, paragraph 1 a (2) -- See pages 5 and 16 of Appendix V for added responsibilities.

FOR THE DIRECTOR:



GEO. E. CAMPBELL
Colonel, AGC
Adjutant General

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