

NATIONAL SECURITY AGENCY
EXECUTIVE DEVELOPMENT PROGRAM

Session 15

Group A

22 October 1953
1000 - 1150
Room 0020B AHS

INTRODUCTION TO CASE STUDIES PROGRAM AND DISCUSSION
IN WORKGROUP OF SEMINAR PROGRAM CONTENT

OBJECTIVES

1. To introduce the purpose and procedures of the Case Studies Program.
2. To have Group A evaluate the subject matter of their seminar program and arrive at recommendations for the content of future seminar series.

AGENDA

1. Presentation of purpose and procedure of the Case Studies Program by Dr. Sydney Jaffe.
2. Discussion and evaluation of the Group A seminar series by small workgroups.

DISCUSSION

Following the briefing on the Case Studies Program, Group A will be broken down into workgroups to discuss the seminar series. The recommendations of these workgroups will be used in planning the program for Groups C and D.

The following questions are provided as a guide in getting discussion underway. It is not necessary that all questions be discussed — or discussed in any order.

1. Considering the content of each of the seminars, what subjects were of little value and could have been eliminated?
2. Which of the subjects discussed by Group A would you consider "musts" for future seminar groups?
3. What specific topics do you think should have been considered by Group A?
4. Have any of the subjects discussed by Group A been of any use to you in your present position?
5. Which of the following topics should have been included as seminar topics?

The Executive's Responsibility for Management
 Personalities vs. Functions in Organization Structure
 Military - Civil Service Relationships
 Planning for Expansion and Contraction
 Delegation of Authority, Responsibility, and Work
 Establishment of Incentives to Good Performance
 Limitations of Personal Control
 Measuring Results

6. As a whole, did you get more from the sessions presented by "outsiders"? Do you think there should have been more representatives from business and industry?
7. What NSA activities and programs should have been discussed? (Personnel, Movement Group, Security, etc.)

8. Were the reading materials of any value? Should they be continued? If you were to receive reading materials in the future, what subjects would you be particularly interested in?

9. Could the sessions on Communications and Organization have been followed up? How?

10. Would you favor more or less participation by the Group?