PART ONE

CONTINUING WITH DEMISTOS DISTRIBUTION AND REFERENCE SECTION.

THIS SECTION KEEPS INDEXES OF ALL CIRCULATED MATERIAL PD

PART 3 TO TRONG FOR LANK SIEGELMORRACK PARN THIS WORK IS DONE

IN LONCHAND C A MAINLY BY THE TWO GIRLS CGB BUT IT MAY INTEREST

HIDDEN TO KNOW THAT FOREIGN OFFICE OFFICIALS AND CAMBRIDGE

PROFESSORS C A UNLIKE HARVARD LAW SCHOOL GRADUATES C A ARE NOT

ABOVE PUTTING PEP TO P ART IN ORDER TO PRODUCE GOOD INDEXES. PD I HAVE

EXAMINED A NUMBER OF INDEX CARDS AND HEREBY PRONOUNCE THAT A

GOOD WORKABLE INDEX CAN BE MAINTAINED IN LONCHAND AND THAT IT

WOULDN'T BE ANY GREAT INTELLECTUAL FEAT C A THOUGH IT WOULD

TAKE TIME C A TO DIVISE SYSTEM UNDER WHICH WHAT OUR GIRLS DO

NOT NOW INDEX COULD BE INDEXED IN OUR OWN GEOGRAPHICAL SECTIONS

BY MEN WHO DO FOLLOW THE MATERIAL AND WITHOUT OCCUPING MANY OF

THEIR HOURS DURING ANY DAY

AS NR 4216

DATE COMPLETED MAY 25, 1943

TIME COMPLETED
PD ONE OF THE INDEXES IS A NAME FILE OF ALL NAME REFERENCES IN SPECIAL MATERIAL CIA IN WHICH IMPORTANT EVENTS IN LIVES OF SENDERS OF MSGS ARE NOTED AND ALSO ALL REFERENCES IN MSGS TO INDIVIDUALS CIA ON CARDS UNDER THEIR NAMES PD IN CABES LIKE THOSE OF OUR FAVORITE ORIENTAL AUTHOR HIS TRIPS AND IMPORTANT INTERVIEWS ARE NOTED PAREN ATTENTION DUR-NT PAREN PD COLLATERAL INFORMATION IS ALSO NOTED CIA IN MUCH THE AY DURANTS SECTION DOTS JOB CIA THROUGH JOB IS KEYED ON LOWER SCALE AND THEY HAVE ADVANTAGE OF WORKING WITH FILE THAT GOES BACK BEFORE LAST WAR PD THEY NOW HAVE NINETEEN THOUSAND ODD NAMES IN FILE CIA OF COURSE AFTER ELIMINATING THOSE WHO ARE PERMANENTLY DEAD PD SUBJECT INDEXES ARE KEPT CIA BASED NOT ONLY ON BERKELEY STREET MATERIAL BUT ALSO ON CABLES OF VARIOUS GOVERNMENT OFFICERS PD BY FAR THE LARGEST SUBDIVISION IN INDEX IS TREATIES AND UNDER IT CIA BY COUNTRIES CIA ARE SET FORTH ALL DETAILS ABOUT TREATIES AND NEGOTIATIONS FOR TREATIES AMONG VARIOUS GOVERNMENTS PD ALL DETAILS I MEAN DATES AND IMPORTANT SUBJECTS DEALT WITH CIA BUT OF COURSE CARDS DO NOT ATTEMPT TO COVER ANY HOPE SUBJECT FURTHER THAT IS NECESSARY TO REFER INDEX USER TO UNDERLYING MATERIAL PD INDEX CARDS GIVE REFERENCES BY DATES AND SERIAL NUMBERS TO SOURCE MATERIAL PD NEXT TO TREATIES THE LARGEST HEADINGS ARE
quote CONVENTIONS DASH ECONOMIC UN-JOINT AND CONFERENCES PD WHILE IT MAY SEEM LIKE GOING INTO TOO GREAT DETAIL I BELIEVE THAT IT WOULD BE USEFUL FOR OUR PEOPLE TO HAVE EXACT IDEA OF SUBJECTS CONSIDERED IMPORTANT INDEX HEADINGS C/H AND I THEREFORE SET THEM FORTH WITHOUT PUNCTUATION CLN AIR ASSOCIATIONS AND FEDERATIONS AN BANKS BUDGETS CHURCHES COMMISSIONS AND COM ITTEES COMMUNISTS ANARCHISTS ESPIONAGE PLOTS OUTRAGES ETC PAREN IT WERE TOLD CONFIDENTIALLY THAT THIS ELABORATE HEADING IS REALY DESIGNED TO COVER SUBJECT OF ENEMY SPY ORGANIZATIONS IN VARIOUS COUNTRIES PAREN CONCESSIONS AND CONTRACTS CONVENTIONS COUPS DETAT CIPHERS DEBTS DELEGATIONS AND MISSIONS DISARMAMENT PAREN INCLUDING SUB- HEADINGS FOR DISARMAMENT CONFERENCES PAREN ECONOMIC PAREN UNDER WHICH SUBJECT HEADINGS ARE ALMOST ALL NAMES OF COMMODITIES C/H WITH OIL COMPRISING BY FAR THE LARGEST AMOUNT OF MATERIAL C/H BUT WITH SOME NON COMMODITY SUBJECTS SUCH AS QUOTE MARGES UNQUOTE PAREN ECONOMIC NUMBER T O C/H UNDER HIGH INFORMATION IS INDEXED BY COUNTRIES C/H EXHIBITIONS EXPEDITIONS FINANCE FRONTIERS AND FRONTIER INCIDENTS JET LEAGUE OF NATIONS LOANS MANDATES MILITARY AND MILITARY MISSIONS NAVAL O'TUK PRESS PROPAGANDA RAILWAYS REFUGEES REVOLUTIONS C/H PLOTS ETC SHIPPING SLAVERY SUPPLY OF
MUNITIONS TARIFFS AND CUSTOMS TELEGRAPH CIA TELEPHONE LINES AND WIRELESS TRAFFIC IN ARMS AND TRIALS PD PLEASE HAVE HULLDESON MEDITATE IN MORE PRAYERFUL ATTITUDE THAN USUAL ON LESSONS TO BE LEARNED FROM THESE HEADINGS PD NOTE THAT UNDER TREATIES HEADINGS THEY PUT NOT ONLY TREATIES AND NEGOTIATIONS AS SUCH BUT ALSO ALL RELATIONS BETWEEN GOVERNMENT NOT OTHERWISE CLASSIFIABLE PD WHOLE IMPRESSION IS THAT CIA LIKE EVERYTHING ELSE THAT THESE VERY PRACTICAL PEOPLE DO CIA INDEX IS DESIGNED TO SERVE ITS PURPOSE AS NEARLY AS CAN BE ACHIEVED WITH MINIMUM WASTE OF EFFORT PD NOTE ALSO THAT CIA WHILE THEY TRY TO KEEP TRACK OF ALL MATERIAL FOR SAKE OF WHATEVER INFORMATION IS IN IT CIA AND TO MAKE THAT INFORMATION READILY AVAILABLE IN INDEXES CIA THEIR PRIMARY PURPOSE IS TO SUPPLY CRYPTOPEOPLE "WITH REFERENCE FILE IN WHICH THEY MAY LOCATE QUICKLY WHATEVER INFORMATION MAY BE HELPFUL TO THEM" IN SOLUTION WORK PD ANOTHER IMPORTANT REFERENCE ITEM IS WHAT THEY CALL THE CABINET BOOK PD THIS IS RECORD OF IMPORTANT OFFICIALS IN VARIOUS GOVERNMENTS THROUGHOUT "WORLD CIA BUT IT IS VERY DIFFERENT THING MECHANICALLY FROM "THAT DURANT KEEPS PD IT IS BIG LEDGER WITH SUBDIVISIONS BY COUNTRIES IN ALPHABETICAL ORDER PD THEN YOU TURN TO PAGES DEVOTED TO ANY PARTICULAR COUNTRY YOU FIND CLIPPINGS AND LONGHAND NOTES GIVING NAMES OF CABINET OFFICIALS AS IN 48156 PD DATE COMPLETED Time Completed

THE MAKING OF AN EXACT COPY OF THIS MESSAGE IS FORBIDDEN
AND ELECTED OFFICERS IN ORDER OF DATES C/A AND YOU MAY TRACE
THROUGH PAGES FOR ANY COUNTRY AND SEE VERY QUICKLY WHAT GOVERN-
MENTS IT HAS HAD FOR YEARS COVERED BY BOOK PD IT IS ALL SOMEWHAT
DISORDERLY IN APPEARANCE C/A BUT WHEN YOU EXAMINE IT YOU FIND
THAT C/A WHAT WITH CLIPPINGS FROM TIMES AND TELEGRAPH AND
LONGHAND NOTATIONS C/A THERE IS A SURPRISING AMOUNT OF INFORMATION
IN A FORM WHERE IT IS QUICKLY USABLE PD THEY ALSO MAINTAIN A FILE
OF SHIPS REFERRED TO IN MATERIAL C/A BUT HERE YOU MAY DORF MY HAT
TO BROTHER SHAY C/A BECAUSE THIS IS THE ONLY THING I HAVE
SEEN IN ENGLAND IN THIS GENERAL FIELD WHERE WE HAVE DONE A BETTER
JOB PD ONE OF THE MOST INTERESTING RECORDS THAT THEY KEEP C/A
FROM HAT THEY SAY ONE OF MOST USEFUL. C/A IS HAT THEY CALL THE
DIARY PD THIS IS A VERY LARGE BOUND BOOK IN WHICH EACH DAY IS
ASSIGNED TO OPPOSITE PAGES C/A ON WHICH NOTATIONS ARE MADE IN
LONGHAND OF ALL THE EVENTS OF THAT DAY THAT MIGHT BE INTERESTING
TO ONE WHO IS WORKING WITH MATERIAL THAT MIGHT INVOLVE SUCH
EVENTS PD THE IMPORTANT SUBJECTS ARE "MAINLY COUNTRY CLASSIFICATIONS
C/A AND FOR EVERY DAY THE INFORMATION ABOUT ANY COUNTRY OR OTHER
SUBJECT CLASSIFICATION IS SET DOWN AT THE SAME PLACE ON EITHER
THE LEFT HAND OR RIGHT HAND PAGE PD FOR INSTANCE EVERYTHING ABOUT
TURKEY IS ALWAYS TO BE FOUND C/A SAY C/A IN COLUMN FIVE ON THE
LEFT HAND PAGE C/A THREE QUARTERS DOWN THE COLUMN C/A SO THAT A
AS NO
Date Completed_________
Time Completed_________
THE MAKING OF AN EXACT COPY OF THIS MESSAGE IS FORBIDDEN
CRYPT MAN WHO WANTED TO KNOW WHAT WAS GOING ON IN TURKEY OVER A PERIOD OF TWO WEEKS LAST YEAR CAN THUMB OVER THE PAGES AND SEE AT A GLANCE WHAT WAS HAPPENING IN TURKEY ON EVERY DAY CIA AS GLEANED FROM INTERCEPT MATERIAL CIA GOVERNMENT COMMUNICATIONS CIA OR NEWS REPORTS IN LONDON TIMES OR TELEGRAPH CIA WHICH ARE THE TWO NEWSPAPER SOURCES THAT ARE RELIABLE ON PD NOTE THAT THESE TWO NEWSPAPERS ARE CLIPPED DAILY FOR ALL NEWS OF POSSIBLE DIPLOMATIC IMPORTANCE FOR EACH COUNTRY AND THE CLIPPINGS ARE XEROXED AND PUT IN COUNTRY FILE WITH INTERCEPT MATERIAL AND GOVERNMENT CABLES CIA ALL IN ORDER OF DATES PD NOTHING IS FILED TWICE PD IF AN ITEM AFFECTS RUSSIA AND JAPAN IT IS FILED UNDER EITHER RUSSIA OR JAPAN BUT NOT BOTH PD ACCORDING TO RULES OF THUMB EVOLVED OVER THE YEARS THEY DECIDE WHICH COUNTRY IS MOST INVOLVED AND FILE IT UNDER THAT PD IF IT IS A SUBJECT ON WHICH THE AMBASSADOR FROM COUNTRY IS COMMUNICATING WITH HIS GOVERNMENT THEY FILE IT UNDER HIS COUNTRY FILE BUT IF THE SAME SUBJECT INVOLVES COMMUNICATIONS BETWEEN THE AMBASSADOR AND HIS COUNTRY CIA THEY FILE IT UNDER THAT COUNTRY PD YOU CAN SEE HOW LITTLE THEY PER IT DUPLICATION OF EFFORT AND BUILDING UP OF GROSSE QUEER SOME FILES PD INCIDENTALLY CIA GOING BACK TO THE DIARY CIA LET IT ALSO BE NOTED THAT DIARY CONTAINS AFTER EACH ITEM ENTERED THE AS DATE 4837

Date Completed
Time Completed

THE MAKING OF AN EXACT COPY OF THIS MESSAGE IS FORBIDDEN
REFERENCE TO WHERE FULL INFORMATION MAY BE FOUND IN THE
VARIOUS SOURCES ON WHICH IT IS BASED PD ANOTHER FILE MAINTAINED
IS THE "WHO WHO FILE" WHICH APPEARS TO CONSIST ALMOST ENTIRELY
OF FOREIGN OFFICE PRINTED BULLETINS WHICH IDENTIFY DIPLOMATS IN
VARIOUS PARTS OF WORLD AND OTHER IMPORTANT PERSONAGES PD IT SEEMS
THAT BRITISH DIPLOMATS REPORT PERIODICALLY TO FOREIGN OFFICE
ON ALL IMPORTANT DIPLOMATIC AND LOCAL PERSONALITIES IN THEIR RES-
PECTIVE COUNTRIES C/WA GIVING NOT WHAT MIGHT BE CALLED OFFICIAL
INFORMATION BUT ALSO WHATEVER ELSE MAY CONTRIBUTE TO FOREIGN OFF-
ICERS STORE OF USEFUL KNOWLEDGE PD FOR EXAMPLE C/WA OF ONE DIPLO-
MAT IT WAS STATED THAT HE HAD A YOUNGISH WIFE WHOSE MYOPIA REQUIRED
HER TO WEAR VERY THICK GLASSES AND OF ANOTHER IT "AS INTIMATED
THAT HIS WIFE WAS ON FRIVOLOUS SIDE AND QUOTE IS NOT INTERESTED
IN THE COMMUNITY PROBLEMS OF WHICH HER HUSBAND WORKS SO INDIFER-
ENTLY UNQUOTE PD I MENTION ALL THIS AS FURTHER EVIDENCE TO THE
THOROUGHNESS WITH WHICH THESE BRITIHS PD THEY DO THEIR JOBS PD SAME
SECTION ALSO KEEPS REFERENCE LIBRARY FOR USE OF BIRKLEY STREET
PERSONNEL PD AMONG BOOKS THAT THEY HAVE WHICH DESERVES NOTE IS
A MANUAL OF CURRENT EVENTS C/WA PUBLISHED "EFSLY C/WA KNOWN AS
KE" SIGNS CONTEMPORARY ARCHIVES C/WA SUBTITLE: WEEKLY DIARY OF
CURRENT EVENTS PD THIS IS PUBLISHED IN ENGLAND AND GOVERNS ALL
AS IT ___________
Date Completed
Time Completed

THE MAKING OF AN EXACT COPY OF THIS MESSAGE IS FORBIDDEN
EVENTS OF NOTE IN THE "WORLD PD I UNDERSTAND THAT IT IS DIFFICULT TO GET A SUBSCRIPTION TO IT NOW C·A BUT PLEASE" ASK WHETHER AR·LINGTON AND GUS T·O GET IT C·A BECAUSE I THINK THEY SHOULD IF THEY DO NOT GET IT PD THERE IS A LIBRARY OF WHOS·WHOS AND VARIOUS REFERENCE BOOKS OF THE SORT THAT YOU WOULD EXPECT C·A AND "HERE THEY ARE OUT OF DATE AND "THE RECENT EDITIONS ARE NOW AVAILABLE" THE STAFF ANNOTATES THE BOOKS AS NE INFORMATION COMES IN PD FOR INSTANCE THE GERMAN ENCYCLOPEDIA OF NEWSPAPERS OF THE WORLD QUOTE HANDBUCH DEP· TELIPRES C·A COMPILED IN NINETEEN THIRTY FOUR C·A HAS BEEN KEPT UP TO DATE BY STAFF FOLLOWING ALL INFORMATION ABOUT NEWSPAPERS IN VARIOUS COUNTRIES PD STAFF SEEMED TO FELL THAT ONE OF THEIR MOST USEFUL BOOKS WAS ANNUAL PONTIFICO CULA THE VATICAN YEAR BOOK C·A THOUGH IT SEEMED TO ME TO BE NO MORE THAN A CATALOG OF VATICAN REPRESENTATIVES THROUGHOUT WORLD PD, ONE VERY INTERESTING SET OF BOOKS IS A SERIES THAT IS BEING PUBLISHED BY THE QUOTE NAVAII INTELLIGENCE SECTION U·QUOTE OF ADHIBANKUDA "AROUNPDF COUNTRIES OF THE WORLD PD THIS WAS STARTED IN NINETEEN FORTY T·O PD I HAD BRIEF LOOK AT BOOKS ON FRANCE AND IBERIAN PENINSULA AND THEY APPEAR TO COVER EVERY CONCEIVABLE SUBJECT THAT WOULD BE INTERESTING TO ONE INTERESTED IN THE PARTICULAR COUNTRIES PD THEY ARE CALLED QUOTE GEOGRAPHICAL AS OF 4/16

THE MAKING OF AN EXACT COPY OF THIS MESSAGE IS FORBIDDEN
HAHBOK SERIES UNQUOTE AND IF GET TWO DOES NOT HAVE THEM
IN EDITATE STAFF SHOULD BE TAKEN TO GET ON CIRCULATION LIST PD
THEY ARE NOT TO BE SOLD PUBLICLY BUT ARE FOR USE WITHIN BRITISH
GOVERNMENT PD HOWEVER SMITH SAID HE WAS SURE THAT ANY UNITED
STATES AGENCY COULD GET ON LIST IF ITANTED TO PD ANOTHER
EXCELLENT REFERENCE BOOK THAT GET TWO SHOULD TALK TO STAFF TO GET
IT THEY ARE NOT GETTING IT IS AN ANNUAL PUBLICATION OF THE EMPIRE
PARLIAMENTARY ASSOCIATION CALLED CUPTE REPORT ON FOREIGN AFFAIRS
UNQUOTE PD THIS GIVES FOR EACH COUNTRY OF "OLD A CHRONOLOGY OF
ALL THE IMPORTANT EVENTS DURING THE YEAR PD IT HAS A GOOD INDEX
AND COULD MAKE EXCELLENT REFERENCE BOOKS ESPECIALLY FOR ARLING-
TON PD ANOTHER PUBLICATION THAT NOTICED CIA AND I THINK FOREIGN
OFFICE GETS IT EVERY 6-8 WEEKS OFTEN CIA IS A BOOK OF GEOGRAPHICAL
NAMES PD THEY SAY THAT IT IS MUCH USE IN IDENTIFYING PLACES
REFERRED TO IN KSC'S PD SMITH'S STATION ALSO RECEIVES FOREIGN
LANGUAGE PRESS OF VARIOUS COUNTRIES AND PAREN THIS IS INTERESTING
PAREN SENDS IT TO INTERESTED SECTIONS WHERE IT IS READ BY CRYPTO-
PEOPLE OR TRANSLATORS IN CRDE. HAT THEY MIGHT KEEP UP WITH
DEVELOPMENTS IN THE RESPECTIVE COUNTRIES PD THEY DO NOT COVER
GERMAN PRESS CIA WHICH IS VERY THOROUGHLY COVERED BY OTHER

AS OF 4216
Date Completed
Time Completed

THE MAKING OR TRANSMISSION OF AN EXACT COPY OF THIS MESSAGE IS FORBIDDEN
GOVERNMENT AGENCIES CIA BUT THEY READ AT LEAST ONE NEWSPAPER FROM PRINCIPLE CITIES EACH OTHER COUNTRY IN WHICH THEY ARE INTERESTED PD NOTE CLN 1 NO. HAVE FIGURE FOR PRESENT MSG NUMBERS IN DERNISTON'S OUTFIT TO HIT ONE HUNDRED AND SEVENTEEN THOUSAND ODD CIA INDICATING THAT IN LAST FIFTEEN MONTHS SOME SEVENTEEN THOUSAND 698 HAVE BEEN CIRCULATED PD CONTINUING CLN IN ADDITION TO FILES AND INDEXES KEPT UP BY DISTRIBUTION AND REFERENCE SECTION CIA EACH GEOGRAPHICAL SECTION MAINTAINS WHATEVER FILES IT MAY THINK HELPFUL PD WE DID NOT GET A CHANCE TO SEE WHAT FILES ARE KEPT CIA BUT HAVE IMPRESSION THAT LONG ORGANIZED SECTIONS HAVE BUILT UP SUBSTANTIAL AMOUNT OF REFERENCE MATERIAL PD ALL FOREGOING MAY SEEM TO YOU TOO DETAIL TO JUSTIFY USE OF CABLES CIA BUT WE ARE ANXIOUS TO GIVE YOU AS FULL A PICTURE AS POSSIBLE IN ORDER THAT YOU AND CORD. IAN MAY ASK ANY QUESTIONS THAT OCCUR TO YOU OR SUGGEST THAT FURTHER LINES OF INVESTIGATION WE SHOULD PURSUE PD HOLE KEY TO THIS BRITISH OPERATION LIKES IN THE INFINITE PAINS WHICH THEY TAKE WITH THE FILES WHILE NEVER LOSING SIGHT OF THEIR VERY PRACTICAL OBJECTIONS NOTE TO CODE CLERK CLN BEGIN ING XXX TEXT SIXTH PART SHOULD READ IMPORTANT ENOUGH TO CONSTITUTE MAIN INDEX READINGS IN PART EIGHTEEN AFTER FIRST PERIOD SHOULD READ WHICH DESERVE NOTE IS A

Date Completed MAY 25, 1943
Time Completed 0200Z

THE MAKING OF AN EXACT COPY OF THIS MESSAGE IS FORBIDDEN

(SPECIAL FRIEDMAN SYSTEM)