TRAVEL ORDERS REQUEST

To: COMP

REF ID: A64988

1. REQUEST TRAVEL ORDERS TO PROCEED ON TEMPORARY DUTY BE ISSUED TO:

   NAME
   (last) Friedman
   (first) William
   (middle)

   GRADE GS-18
   SERIAL NUMBER civilian
   ORGANIZATION OOT
   PHONE 60493

   FROM
   Washington, D.C.

   TO
   London, England and return

   RETURN WITH FOLLOWING DEVIATIONS IN ITINERARY:

   COMM. O/A STA. OPER. ACCT NO. 37516-01
   NO. DAYS 05

2. EXPLANATION AND PURPOSE OF TRIP: (see reverse if necessary)

   National Security Agency matters

   TRIP HAS BEEN COORDINATED WITH THE FOLLOWING STAFF DIVISIONS AND OFFICES:

   CONTACT FOR ADDITIONAL DETAILS ON TRAVEL OUTSIDE CONTINENTAL U.S.

3. REQUEST FOR TRAVEL BY

   COMMERCIAL AIR  RAIL  TPA

   IF BY TPA:

   OWN CAR WITH PASS, IN TRAVEL STATUS. PASSENGER

   INDIVIDUAL OBJECTS TO TRAVEL BY AIR

   TRIP INVOLVES ATTENDANCE AT CONFERENCES OR CONVENTIONS

   YES  NO

4. THE FOLLOWING AUTHORIZATIONS ARE REQUESTED:

   NO EXPENSE TO THE GOVERNMENT  TRAVEL AT NO EXPENSE TO THE GOVERNMENT

   RAIL DIRECTED  GOV. TRANS. DIRECTED IF PREFERRED

   PER DIEM AT $1000  TPA IS MORE ADVANTAGEOUS TO THE GOV. AVAILABLE

   ORDERS TO BE PREPARED IN ACCORDANCE WITH DIRECTIVES ON ATTEND. AT CONVENTIONS

5. ESTIMATED EXPENSE

   PER DIEM RATE 12.00
   TOTAL PER DIEM 300.00
   TPA RATE PER MILE
   TRANSPORTATION

   JUSTIFICATION IF BY OTHER THAN MOST ECONOMICAL MEANS

   OTHER EXPENSE

   EST. TOTAL EXPENSE $600

   DATE FORWARDED TO COMP

   OFFICE OR STAFF DIVISION OFFICER (signature)

   FUNDS ARE NOT AVAILABLE  FUNDS WILL BE AVAILABLE IN THE FOLLOWING CITATION:

   DATE FORWARDED

   NSA FISCAL OFFICER (signature)

   RECEIVED OFFICE CHIEF OF STAFF (signature)

   APPROVED  DISAPPROVED  OTHER

   DATE FORWARDED

   CHIEF OF STAFF (signature)

   REMARKS

Approved for Release by NSA on 07-18-2014 pursuant to E.O. 13526

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