

STANDARD FORM 52
 PROMULGATED BY THE
 U. S. CIVIL SERVICE COMMISSION
 JANUARY 1953—FEDERAL PERSONNEL
 MANUAL CHAPTER 81

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
 If applicable, obtain resignation and fill in separation data on reverse.

1. NAME Mr. — Miss — Ms. —One given name, initial(s), and surname) Miss Edythe B. Young		2. DATE OF BIRTH 15 Oct 1925	3. REQUEST NO. NSA-00T-1	4. DATE OF REQUEST 6 Feb 53
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) Promotion		6. EFFECTIVE DATE A. PROPOSED: ASAP		7. C. S. OR OTHER LEGAL AUTHORITY
B. POSITION (Specify whether establish, change grade or title, etc.) Establish and cancel		B. APPROVED:		
FROM— Administrative Assistant, NSA-2047 GS-6 @ \$3920. Special Assistant NSA - NSS		8. POSITION TITLE AND NUMBER 9. SERVICE, GRADE, AND SALARY 10. ORGANIZATIONAL DESIGNATIONS 11. HEADQUARTERS 12. FIELD OR DEPARTMENTAL		TO— Special Assistant NSA - NSS
<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		<input checked="" type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		

A. REMARKS (Use reverse if necessary)

Incumbent has been performing additional duties for a period exceeding 30 days.

B. REQUESTED BY (Name and title) Mr. William F. Friedman				D. REQUEST APPROVED BY Signature: WILLIAM F. FRIEDMAN Title: Special Assistant					
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Code 131 Ext 60493									
13. VETERAN PREFERENCE				14. POSITION CLASSIFICATION ACTION					
NONE	WWII	OTHER	5-PT.	10-POINT		NEW	VICE	I. A.	REAL.
				DISAB.	OTHER				
15. SEX	16. RACE	17. APPROPRIATION		18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)		19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)		20. LEGAL RESIDENCE	
		FROM:						<input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED	
		TO:						STATE:	

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.			
E.			
F. APPROVED BY			