

SUBJECT: DIRAFSAs European Trip

TO: Major General Ralph J. Canine, USA 07154, AFSA
Major General Robinson E. Duff, USA 07388, ASA
Colonel Travis M. Hetherington, USAF 646A, AFSA
Colonel Harold H. Bassett, USAF 4458, AFSS
Colonel Barton S. Pulling, USAF 22569A, AFSA
Colonel Arthur C. Peterson, Arty 018151, AFSA
Major Clarke Sullivan, Jr, Inf 01283868, AFSA
1st Lt. John Georger, Inf 01340362, ASA
Dr. L. W. Tordella, AFSA
Mr. William Friedman, AFSA
Mr. Phillip Patton, AFSA

1. DIRAFSA and party will leave Washington, D. C. from MATS terminal at 1200 on 16 November 1951. The following is furnished for your information:

a. Passports for all personnel will be required. Military Personnel (AFSA-152), and Civilian Personnel (AFSA-153) will handle the passports for AFSA personnel together with the necessary orders. Air priorities will be handled for all members by AFSA. ASA and AFSS will be notified at the earliest possible date of the priority to be included in the orders. Also, representatives are reminded to include in their orders a statement pertaining to Joint Travel Regulation 4255 Revised. AFSA members are requested to contact Military or Civilian Personnel offices if there are any questions concerning their passports or orders.

b. Immunization shots required for this trip are:

Smallpox (within one year)
Typhoid (within one year)
Typhus (within one year)
Tetanus (within four years)
Schick test for diptheria (for those under 35 years of age)

After shots have been completed, please send your record (or copy) to AFSA-00C (Mrs. Pierce) who will have the medical officer at NPS fill out a health record statement that is required 4 days prior to departure. An International Immunization Record will be obtained for each member at the same time. Those already possessing the International Immunization Record and need no shots, will forward the record and the medical officer will fill out the health record. Those needing the shots, the dispensary at NPS and ASA will oblige, with the exception of the schick test, which has to be effected at either the Pentagon (Fridays only) or Main Navy (Tuesdays or Thursdays) between 0900 and 1100.

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c. Colonel Arthur C. Peterson is assigned as crypto-courier during the trip.

d. Baggage will be limited to 65 pounds per person with the exception of Colonel A. C. Peterson, who will be allowed 200 pounds.

e. Civilian clothing will be required for the entire stay in England except when visiting the 3rd Air Force and the 10th RSM.

f. Reservations are being made at the Cumberland Hotel in London, or equivalent hotels.

Travis M. Hetherington
TRAVIS M. HETHERINGTON
Colonel, USAF
Deputy Director, AFSA

Inclosure - 1
Mailing addresses

PERSONAL ARRANGEMENTS AND ADMINISTRATIVE
DETAILS FOR VISITS TO LONDON

With regard to personal preparations for the trip. First, the matter of clothing. Weather can not be predicted with any degree of certainty, but we can be quite sure that raincoats or equivalent will be required, it is unlikely that woolen clothing will be uncomfortable. Regardless of how warm it may be in the daytime, topcoats will be comfortable in the evening. My personal recommendation is that military personnel bring a uniform with them (the uniform is required on board naval transports) and civilian clothing as well, and to wear civilian clothing as a usual thing while they are here. There may be special occasions when the uniform should be worn by military personnel.

With regard to currency, I suggest that each visitor buy a few pounds sterling in Washington before departure (not to exceed five pounds, which is the limit imposed by British regulations), to take care of incidental expenses during the first few hours after landing on British soil. The bulk of currency should be in the form of traveler's checks, which can be easily cashed for sterling at the Air Attache Finance Office at 20 Grosvenor Square, and at any British bank. There is no limit on the amount of money in traveler's checks that may be brought into the country. A word of caution here about personal checks. The Air Attache Finance Office is not authorized to cash personal checks, and the amount of "red tape" involved makes it difficult to get one cashed at a British bank. The exact total value of greenbacks (U.S. dollars) in an individual's possession should be declared at the immigration office upon debarkation, and the amount entered on his passport by the British immigration officials. This procedure permits the individual to take not to exceed the same amount of dollars out of the United Kingdom upon departure for home.

Currency used here by American personnel is of two types - British sterling (pounds) and the United States Military Payment Certificates ("scrip"). Sterling is used for all purchases (including those at the American Embassy Canteen) except those made in United States military establishments, such as the Navy Ship's Store and Fleet Post Office, where scrip is used. Dollars and travelers checks may be converted into scrip at the Air Attache Finance Office at 20 Grosvenor Square and at the Chase National Bank of the City of New York, 51 Berkely Square (a few minutes walk from Grosvenor Square). It should be noted, however, that sterling can not be converted to scrip.

With regard to British customs regulations. Duty and tax will not normally be charged on personal effects which have been in the possession and use of travelers for a considerable period, or which will be re-exported at the conclusion of a visit of not more than six months duration. In addition, travelers carrying only a small quantity of dutiable goods (including tobacco, liquor, and perfumery) for their personal use, are allowed to retain it free of duty and tax, subject to the following limits: one pound of tobacco, or approximately 400 cigarettes, or equivalent weight of cigars; one normal sized bottle of wine and one bottle of spirits (liquor), or, instead of one bottle of each, two bottles of either if opened and in use; up to half a pint of perfume or toilet waters. These concessions do not apply to unaccompanied baggage not examined at the same time as accompanied baggage.

Fifty pounds of food - not more than ten pounds of any one kind - may be brought into the United Kingdom without an import license. All food imported is free of purchase tax, but not necessarily free of Customs duty. The duty is usually waived on small quantities, but may be charged on the full allowance.

With regard to shopping, almost all articles available in British shops may be purchased by visitors without restriction. Many articles are not subject to the Purchase Tax. Others are taxable at varying rates, but visitors may obtain relief from tax by the following means:

- (a) Many of the principal stores are able to send goods direct to an address in the United States free of British Purchase Tax.
- (b) Under the Personal Export Scheme, if the tax-free value of the goods bought at any one time is five pounds or more, a visitor may have them delivered free of tax direct to the ship or aircraft by which he is leaving the country. Such purchases should be made a few days before departure, to allow time for delivery.
- (c) When exchanging dollars at a bank, visitors who produce United States passports may obtain Purchase Tax coupons which enable them to buy goods for immediate delivery without payment of Purchase Tax, subject to certain conditions. (When selling taxable goods free of tax under the above arrangements, the shopkeeper will normally ask to see the visitor's passport).

The facilities of the HQ CINCNELM Ship's Store, for the purchase of cigarettes, candy, toilet articles, perfume, haberdashery, etc., will be available to all of the visitors, upon each individual presenting a copy of his orders.

Arrangements will also be made for the visitors to enjoy the facilities of the American Embassy Canteen, located at 1 Grosvenor Square, which includes a bar and cafeteria.

Personal unofficial mail for visitors will be addressed as follows:

Mr. John Doe
% Col. Kelso G. Clow
Navy No. 100 (NA-7)
Fleet Post Office
New York, N.Y.

Official mail for visitors should be addressed to me at my official address and transmitted through the established channels.

There are many things to see in London and vicinity. The legitimate theatre, concerts, the ballet, the Festival of Britain, athletic events, art exhibits, and many places of sightseeing interest can be found. However, if any of the visitors now have any specific desires as to what they would like to see in the way of entertainment, please let me know, and I shall make any arrangements or secure any tickets desired.

Any further information desired will be gladly furnished.

/s/ Kelso G. Glow
KELSO G. GLOW
Colonel, G.S.C.