NATIONAL SECURITY AGENCY
CENTRAL SECURITY SERVICE
FORT GEORGE G MEADE, MARYLAND 20755-6000

2 August 1999

MEMORANDUM FOR THE CHAIRMAN, SELECT COMMITTEE ON INTELLIGENCE

SUBJECT: (U//~~FOUO)~~ Congressional Notification - Year 2000 Preparations

(U//~~FOUO)~~ I am pleased to notify you that our Agency has achieved a 94% Year 2000 (Y2K) compliancy rate that includes both our mission critical and all other systems. The remaining 6% of systems will be compliant by 30 September 1999.

(U//~~FOUO)~~ Although NSA has prepared our systems for Y2K, we do depend on external systems for continuity of physical operations. Because we cannot control the readiness of those systems, we have developed the following measures to prepare for potential disruptions. During the remaining months of 1999 we will complete the following: designate key Y2K personnel to be on call for the duration of the Year 2000 rollover event; finish our internal and external threads testing; complete our system-level contingency plans to maintain continuity of operations; detail our rollover procedures for systems; provide Y2K procedures that ensure the health and safety of NSA employees; link NSA and Intelligence Community 24-hour Y2K Watch Centers; and keep our workforce engaged and informed on Y2K issues. To this end, the NSA CIO's office has established a Y2K web site. NSA's Office of Human Resources Services will issue further guidance on human resource-specific Y2K issues.

(U) If you have any questions, please have your staff contact [redacted] in the Legislative Affairs Office at 301-688-7246.

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Michael V Hayden

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